

Owens Community College

Architectural Engineering Technology Advisory Meeting

Date: February 17, 2011

Location: Scrambler Marie's, Perrysburg, Ohio

Industrial Attendees: Randy Germann, Richard Hoppenjans, Ray Huber,

Students: None

Owens Attendees: Reed Knowles, Glenn Rettig, Randy Wharton, Stan Paige

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none">▪ Meeting was called to order by Chair Ray Huber at 7:40 a.m.▪ Minutes were reviewed and approved by all present.	<ul style="list-style-type: none">▪ Meeting minutes can be found on the Owens website, under Academics, School of Technology, Programs, Architectural Engineering Technology, Advisory Committee, Minutes.
Enrollment and Retention Report	<ul style="list-style-type: none">▪ Toledo Campus Architectural program enrollment is down 18 students from last spring to 84 students which is an 18% decrease in the number of students with a 23% decrease in the number of credit hours.▪ Findlay Campus is down 5 students from last spring to 13 students which is a 28% decrease with a 30% decrease in the number of credit hours.▪ School of Technology enrollment is also down around 15-20%. The College has changed its reporting procedure and the SOT figures were no longer available. The College enrollment has also decreased about 8%.▪ Randy Wharton explained that the number of credit hours is important because there can be students who have not declared Architectural as a major, but are taking Architectural courses.	<ul style="list-style-type: none">▪ With the phasing out of the Mechanical and Surveying programs, it is only natural that the SOT's enrollment is down. A number of these students have realized the programs are going away, so they have declared another major.▪ The emphasis on enrollment has changed from being on numbers to the retention of students.▪ Financial Aid also can skew enrollment numbers due to the fact that if students need financial aid, they must declare a major -- even if they are only planning to take a couple of classes.▪ The College has hired Noel-Levitz Consulting to do a retention study.
Faculty Report	<ul style="list-style-type: none">▪ Reed Knowles reported that he and Randy attended the ATMAE conference last October where he completed training to become an ATMAE evaluator.▪ Richard Marquardt who works for the College as Property Management Coordinator also teaches CAD 210. Richard's class will be doing the plans, seeking the donation of materials, and constructing a play house for the Owens Child Care Center.	<ul style="list-style-type: none">▪ With the elimination of the Mechanical program, the Statics and Strengths course has been changed to the CIV prefix and now has Architectural/Construction applications.
Student Report	<ul style="list-style-type: none">▪ No student was in attendance.	<ul style="list-style-type: none">▪ A student commented this week to Reed that he enjoys taking classes from both Reed and Leonard Michaels because their focus is on what needs to be learned and they make it enjoyable with real-world applications.

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Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ Nothing new to report in this area. Randy Wharton is still working on putting all the information into TaskStream. All measurements fell with the parameters set, so standards were met. 	<ul style="list-style-type: none"> ▪ Randy Wharton will notify advisory members when the outcome assessment report is complete and will place it on the web site. ▪ Current and prior assessment reports can be found on the department web site at: http://occeng.org
Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ The committee reviewed and approved the program competencies at a previous meeting. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ The Alternative Energy program has been approved by the Ohio Board of Regents. A certificate for this program has been approved as well. LEEDS certification will be included in this program. 	<ul style="list-style-type: none"> ▪ Advisory members present all agreed that a project management course should be included in the Architectural curriculum. The QCT 205 Project Planning and Implementation already exists and will be reviewed for this purpose. Ray Huber stated that emphasis on written and verbal communications should be included in this course.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> • It is being proposed that the partition that divides the two drafting rooms be rebuilt to include building techniques that can be used as a teaching tool. Penta construction students will help with the construction of the wall. • Reed voiced concern that there is no computer technician housed in the building that understands the software being utilized in the labs. 	<ul style="list-style-type: none"> • The new Chief Information Office that is in place has made things better and the lab computers are more stable than they have been in the past.
Accreditation Status	<ul style="list-style-type: none"> ▪ The program is accredited by ATMAE. A response report addressing the issues found during the visit is due in August. A number of the issues relating to faculty vacancies and advising were addressed, but are now a problem again due to resignations. 	<ul style="list-style-type: none"> ▪ The College is changing the advising model. An Advising Manager will be hired along with 2-3 other advisors who will be part of a SOT team. It is hoped to have the Advising Manager in place by the end of April.
Other	<ul style="list-style-type: none"> ▪ The suggestion was made to have outside resource people come in to talk to students regarding real-world expectations and situations. ▪ The meeting adjourned at 8:50 a.m. 	<ul style="list-style-type: none"> ▪ A new Vice Chairman and Secretary will be appointed at the next meeting. ▪ Ray Huber is Chairman. The Vice Chairman and Secretary positions need to be filled.