Owens Community College

Architectural Engineering Technology Advisory Meeting
Date: October 21, 2009
Location: Café Marie, Perrysburg, Ohio
Industrial Attendees: Randy Germann, Renee Haas, Cliff Hiestand, Ray Huber
Students: Stacy Ruthledge, Sherry Steel
Owens Attendees: Mark Durivage, Reed Knowles, Leonard Michaels, Randy Wharton; Advisor-Janice Skaggs

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	- Meeting was called to order by Chair Ray Huber at 7:50 a.m. - Minutes were reviewed and approved by all present.	Meeting minutes can be found on the Owens website, under Academics, School of Technology, Programs, Architectural Engineering Technology, Advisory Committee, Minutes.
Enrollment and Retention Report	- Toledo Campus Architectural program enrollment is down one student from last fall to 107. Findlay Campus is up two students to 17. - The Architectural CAD Operator Certificate has one student enrolled on the Toledo Campus and one student on the Findlay Campus. - The Construction Inspector Certificate has three students enrolled this fall in Toledo and none in Findlay.	- The Mechanical program is being deactivated. Enrollment numbers being reported are not accurate due to students declaring the wrong major. Those students currently in the program will be allowed to complete the program. - The Surveying program is also being discontinued. - The School of Technology (SOT) now has two part-time advisors that reside in the building who are dedicated strictly for SOT students.
Faculty Report	Reed Knowles reported that everything seems to be fine with the program at the moment. There have been no real faculty issues.	
Student Report	- Student was not available to attend the meeting. - Reed reported that the one comment he is hearing from the students is why they have to take EET 130 Computer Diagnosis. The one objection Reed has voiced concerning this class is that Microsoft Word and Excel applications are not being taught strong enough.	The hope is to have this problems solved by the spring meeting. Consideration will be given to offering a separate MS Word/Excel package course where Excel exercises can utilize Architectural applications.
Outcomes Assessment Report	The Outcomes Assessment Report for the calendar year of 2008 was reviewed at the spring meeting. The outcomes did not identify any problems. Assessment rubrics for each course were included in the report.	- The report for 2009 will be available at the spring meeting. - Current and prior assessment reports can be found on the department web site at: http://occeng.org
Outcomes Competency Validation	The committee also reviewed and approved the program competencies in conjunction with the outcomes assessment report.	
Program and Curriculum	Leonard Michaels reported that the Professional Engineer	

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Enhancements	State Board is tightening up regulations for courses being accepted for continuing education credits. This would be a good opportunity for Owens to offer workshops/seminars at a low cost and get people onto the campus.	
Equipment, Facilities, and Staffing	• Six new steel tapes were purchased for Leonard Michaels.	
Accreditation Status	▪ All the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering (ATMAE) board (formerly known as NAIT). ▪ All the Architectural courses submitted for the state-wide TAGs have been accepted which will assure transfer of these courses to Ohio four-year institutions. ▪ The Architectural program also has 3 + 1 agreements with Siena Heights, Eastern Michigan and Ohio University.	▪ The School of Technology has decided not to continue with ABET accreditation.
Other	▪ A new Alternative Energy and Sustainable Systems degree is being introduced by the School of Technology. A 2.4 watt wind turbine has been placed next to the IET building and will be used for training purposes. Another 120 ft, 50 kilowatt wind turbine will also be placed behind the building. A wind cube is being donated and will be placed on the top of the Health Technologies building ▪ The meeting adjourned at 8:50 a.m.	▪ The new Alternative Energy and Sustainable Systems program will include a LEEd certified building course that will also be incorporated into the Architectural program curriculum. ▪ Ray Huber is Chairman, Maureen Fagans is Vice Chairman, and Mel Mull is Secretary.