Owens Community College

Automotive Technology Advisory Meeting
Date: March 1, 2006
Location: Owens College
Industrial Attendees: Kurt Michaels, Eric Johnson, Bob Kazmierczak, Randy Lake, and Paul Kruthaup
Student Attendees:
Owens Attendees: Tracy Campbell

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	• Bob Kazmierczak Chair, called meeting to order.	• This is a working meeting to perform the NATEF Compliance review.
Enrollment and Retention Report	• Enrollment is down 11 students from last year	
Faculty Report	• Committee spoke with faculty during the facility tour.	
Student Report	• Student was unable to attend	
Outcomes Assessment Report	• Tracy Campbell is currently working on outcome assessments.	• Tracy Campbell will share information of outcomes at next meeting.
Outcomes Competency Validation	• Nothing to report	
Program and Curriculum Enhancements	• The Transportation Technologies Department as a whole are reviewing curriculum and textbooks. Textbooks were out for advisors to review.	
Equipment, Facilities, and Staffing	• Equipment, Facilities and Staffing were all reviewed by the committee and are part of the Advisors NATEF report.	
Accreditation Status	• This meeting is for compliance review for NATEF accreditation.	• Tracy Campbell will notify the advisory committee when available from NATEF.
Other	• Tracy Campbell thanked the committee for their time and efforts put forth for the review.	