

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: October 24, 2012

Location: Honey Diner

Industrial Attendees: Chuck Campbell, Leigh Casey, Jon Gulch, Dennis McMickens, Dawn Spurlock, Ernie Toth

Student Attendees: None

Owens Attendees: Bill Antoszewski, Sharon Johnson, Mary Kaczinski, Tim Luc, Stan Paige, Kristen Rothfeld, Randy Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none">▪ The meeting was called to order at 8:15 a.m. by Secretary Chuck Campbell.▪ Bill Antoszewski is the new Chair for Design Technologies.	<ul style="list-style-type: none">▪ Minutes of the spring 2012 meeting were reviewed and approved.
Enrollment and Retention Report	<ul style="list-style-type: none">▪ Enrollments overall are down. College enrollments are down approximately 1%.▪ School of Technology enrollments are down 2.5%.▪ The Environmental Health and Safety program enrollments are down 18% to 46 students.▪ There has not been much change in the student demographic.▪ Students are now required to see an advisor and take orientation before registering.▪ Ways to inform potential students what Owens' Environmental Health and Safety program has to offer was discussed.	<ul style="list-style-type: none">▪ The catalog is being updated to reflect the correct pre- and co-requisites, along with which programs are offered on each campus.▪ The decrease in enrollment is not a concern as this seems to be the trend across most programs.▪ Fewer students are coming in, but retention is increasing due to students being better prepared as they enter.▪ Those individuals who have completed the Environmental Health and Safety program need to be presented with the option to come back for a certificate to make them more employable.
Faculty Report	<ul style="list-style-type: none">▪ Mary Kaczinski explained that the several course titles, descriptions, and pre and co-requisites were reviewed and updated as needed.▪ It was discussed at the last meeting about changing the book for the Real Time Air/Industrial Hygiene class. Instead, Mary will be using a series of documents that will be posted on the course Blackboard site.▪ The book for Site Remediation and Hazardous Waste is being changed for spring semester.	<ul style="list-style-type: none">▪ A handout showing changes to the program course titles and course descriptions was distributed.▪ The program is now officially Environmental Health and Safety and will be listed as such on diplomas.
Student Report	<ul style="list-style-type: none">▪ The student was unable to make the meeting.	
Outcomes Assessment Report	<ul style="list-style-type: none">• Chair Bill Antoszewski distributed a sheet containing the updated program, course, and student learning outcomes. These outcomes reflect the title and course description changes. Now that the administrative work is done, focus will be directed toward enrollment.• A report has been completed from the data collected and is available for review.	<ul style="list-style-type: none">▪ A more comprehensive Outcomes Assessment and PREP report will be done for next year.

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Outcomes Competency Validation	<ul style="list-style-type: none">▪ Outcomes were distributed.	<ul style="list-style-type: none">▪ Anyone having additions or corrections to the outcomes should let Bill Antoszewski know.
Program and Curriculum Enhancements	<ul style="list-style-type: none">▪ See Faculty Report▪ Credit for previous course experience can be granted through transfer credit, the postsecondary option, or dual enrollment. Financially, dual enrollment is best, because both the high school and college get credit as well as the student.	<ul style="list-style-type: none">▪ There still are a number of issues still being worked out for the dual enrollment option.
Equipment, Facilities, and Staffing	<ul style="list-style-type: none">• A heat dosimeter, a noise dosimeter, two sampling pump calibrators, and two sampling pumps have been purchased.	
Accreditation Status	<ul style="list-style-type: none">▪ Most of the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering or ATMAE through 2015.	<ul style="list-style-type: none">▪ Student collections will be gathered during the fall of 2013 and spring of 2014 for the spring 2015 visit.
Other	<ul style="list-style-type: none">▪ Chuck Campbell reported that the City of Toledo will, again, be doing Brownfield training at Owens. The 8-hour refresher is being offered at CEP through a PUCO grant. Chuck worked with Stan Paige and Career Services to implement an internship program. The City has just hired two Owens graduates. The GreenTown Sustainability Conference is Oct. 25 and 26.▪ Stan Paige, Career Services Representative, asked advisory members to let him know if Career Services can help them in any way.▪ The meeting adjourned at 9:35 a.m.	<ul style="list-style-type: none">▪ With high school students using I-phones and the internet, marketing will need to be changed to include these mediums. It was suggested to create a YouTube video for the Environmental program.▪ Advisory members were thanked for their input and comments.▪ Chair-Andrew Birr; Vice Chair-Jeff Hutchins; Secretary-Chuck Campbell