

Owens Community College

Environmental Health & Safety Technology Advisory Meeting

Date: November 18, 2011

Location: Fire Science/Law Enforcement Center, Room 145/147

Industrial Attendees: Patekka Bannister, Aaron Birr, Jennifer Huber, Jeff Hutchins, Dennis McMickens, Robert Ruse, Dawn Spurlock,
Robert Stevenson

Student Attendees: Lisa Curtis

Owens Attendees: Doug Dippman, Jim Gilmore, Mary Kaczinski, Stan Paige, Duane Shaffer, William Wharton

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	<ul style="list-style-type: none"> ▪ The meeting was called to order at 9:10 a.m. by Chair Andy Birr. 	<ul style="list-style-type: none"> ▪ Minutes of the previous meeting were reviewed and approved.
Enrollment and Retention Report	<ul style="list-style-type: none"> ▪ See attached enrollment sheet. ▪ Enrollments have dipped considerably due to the addition of the Alternative Energy and Sustainable Systems program. Many students have switched majors. However, ENV course sections are steady with slight growth. 	<ul style="list-style-type: none"> ▪ The program is strong and poised for growth. ▪ Students, in general, are happy with the program according to survey data and retention is strong. ▪ Employers continue to look for Owens graduates for their open positions.
Faculty Report	<ul style="list-style-type: none"> ▪ Each faculty member reported out with respect to each of their committees. 	
Student Report	<ul style="list-style-type: none"> ▪ Student Lisa Curtis was in attendance. 	
Outcomes Assessment Report	<ul style="list-style-type: none"> ▪ This semester as well as Spring semester data will continue to be gathered for the annual report. It is critical that the data be returned by the end of the semester to Jim Gilmore via the worksheets. ▪ Data for the reports is based on ENV 110, ENV 121, ENV 214, ENV 215 and ENV 250. 	<ul style="list-style-type: none"> ▪ Advisory members should get any comments or suggestions on outcomes assessment to Jim Gilmore. ▪ A new Outcomes Assessment report will be generated after the new data has been compiled and put into the system.
Outcomes Competency Validation	<ul style="list-style-type: none"> ▪ Outcomes were distributed and validated at a previous meeting. 	
Program and Curriculum Enhancements	<ul style="list-style-type: none"> ▪ ENV 115 OSHA Construction Safety was added to many programs as either an elective or required credit. ▪ The Environmental program continues to work with the City of Toledo, Waste Management, Jones and Hamilton and others to place students directly into their companies. ▪ Jim Gilmore attended the Association of Technology Management and Applied Engineering (ATMAE) conference to renew his status as Team Member/Team Chair within the organization. The additional credentials allow him to visit and evaluate other schools/programs across the country. This is a valuable tool in identifying “best practices” to use in the School of Technology programs. 	<ul style="list-style-type: none"> ▪ ENV 232 will replace QCT 232 ISO 14000 in the Quality Assurance program and become an elective credit in the Quality program. ▪ In September, 2011, IST was awarded a \$50,000 NSF grant and the CAM and CAD programs began working collaboratively to design and machine the products used in IST’s proprietary processes. The grant will extend through May of 2012 and when completed will produce dozens of prototype and production components for the company. Peter Johns and Alan Bethea are doing a great job with this project.

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Equipment, Facilities, and Staffing	<ul style="list-style-type: none"> ▪ As enrollments remain steady, staffing for the program remains appropriate. ▪ Recent funding cuts have eliminated some expenditures; however, the program budget remains strong. ▪ Tim Luc and Ernie Toth will complete OSHA refresher training over the summer. ▪ Randy Wharton, Chair of Design Technology, who has been Co-Interim Dean for the past 17 months, announced he is the new Dean. There are a number of changes that will be coming about after the first of the year with a reorganization of the School of Technology (SoT). Jim Gilmore will be moving to Transportation Technologies (TT) as Chair of the Diesel and Welding programs. The Environmental program will be reassigned to the new Design Technology Chair; the Quality program will be reassigned to the new Electrical/Electronics Technologies Chair; and the Applied Engineering/CAM program will be reassigned to Scott Killy, Chair of Skilled Trades. 	<ul style="list-style-type: none"> ▪ Tim Luc and Mary Kaczinski are investigating the viability of installing a Smart Board in room 158 for use by instructors and students for presentations. ▪ A number of positions are vacant due to retirements and/or resignations. The School of Technology (SoT) will be working to get all the positions filled as quickly as possible.
Accreditation Status	<ul style="list-style-type: none"> ▪ Accreditation through ATMAE was achieved with a follow-up report in 2011. Re-accreditation will occur in 2015 with a full site visit and self study required. 	
Other	<ul style="list-style-type: none"> ▪ Stan Paige, Career Services Representative, asked faculty to inform their students of the opportunities available through Career Services. College Central is a database for companies with open positions and students who are searching for jobs. ▪ The meeting adjourned at 10:50 a.m. 	<ul style="list-style-type: none"> ▪ Chair-Andrew Birr; Vice Chair-Jeff Hutchins; Secretary-Chuck Campbell