Owens Community College

Quality Assurance Technology Advisory Meeting
Date: October 10, 2008
Location: Owens Community College, Industrial & Engineering Technologies, Room 130
Industrial Attendees: Myron Bowers, Bob Mason, Herb McGrath, Mark Schoenlein, Kelly Herr
Student Attendees: Nicole Protsik
Owens Attendees: Mark Durivage, Jim Gilmore, Tim Luc

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	- The meeting was called to order at 9:35 a.m. by Chair Myron Bowers. - Minutes will be posted on the Owens web site and not mailed.	Minutes of the previous meeting were distributed, read and approved by all present
Enrollment and Retention Report	- Enrollment in the Toledo Campus program is up four students from last fall semester for a total of 17. - Enrollment in the Quality Assurance Certificate is down five students for a total of 6. - There is no change in the Black Belt and Green Belt certificate enrollments. Students don't normally declare they are taking a certificate. All the students that have taken the green belt are taking the black belt and will be taking the certification exam in December. - Paul Bean is developing the on-line classes. Currently 105, 110, 202, and 205 have developed for on-line. QCT 115 Quality Planning is probably the next logical choice to be developed. At this point, all the on-line classes have been time-bound, not self-paced.	- Even though there are only 17 declared students, the program services a number of other technologies. QCT 105 Technology in Society is taken by all technology students, therefore, has the greatest number of sections running each semester. - An on-line, self-paced section can be run for ASQ members only who may prefer not to have time constraints. - Jim Gilmore thinks that Six Sigma classes offered on-line in a shorter period of time would really be successful.
Faculty Report	- Paul Bean reported that for the second year in a row, a Quality Assurance student received the Manufacturing and Industrial Operations Department Outstanding Student award. There are 121 honors students graduating in December and two of them are in the Quality program. Labs and classes are going smoothly. - Myron Bowers reported that the room is working out very well. He is teaching 110 for the first time in a long time. He is pleased with the way the web class was set-up as he is using portions of it in the classroom. The text has changed to the 8th edition, so the slides need to be updated.	Paul Bean is updating the slides a week before the class runs and will get the updates to Myron.
Student Report	Student Nicole Protcik reported that she has really enjoyed her time at Owens. It has been a very good experience. The only problem has been trying to get into classes that	The student felt more on-line classes would be helpful in case sections don't run.

	either don't run due to low enrollment or ones that are full.	
Outcomes Assessment Report	▪ The student learning and assessment report from September 2008, was distributed to advisory members. ▪ The operational plan for continuous improvement of the program was also distributed.	▪ Advisory members should review both the Outcomes Assessment Report and Operational Plan and get comments to Jim Gilmore.
Outcomes Competency Validation	▪ The committee also reviewed and approved the program competencies in conjunction with the outcomes assessment report.	
Program and Curriculum Enhancements	▪ The Environmental program is considering taking ISO 14000 out of their curriculum to make room for an introductory alternative energy course.	▪ Since the ISO 14000 course is an optional elective in the Quality program, it can either be developed as an on-line course or introduced in the ISO 9000 course.
Equipment, Facilities, and Staffing	▪ The laptops are still performing well and capable of handling the current software used for classes.	▪ The SPC software package WinWedge was suggested for purchase. ▪ A laser scanner for reverse engineering was also suggested.
Accreditation Status	▪ A NAIT accreditation visit is scheduled for April of 2009. Student material is now being collected for the visit.	▪ Student material should be turned in to Jim Gilmore who will organize the material. ▪ The program continues to maintain NAIT and HLC accreditation.
Other	▪ Mark Schoenlein reported that the ASQ certification classes are on the down swing. They are doing more mentoring than class work. It was suggested that these classes be developed for on-line presentation with a day specified for students to come in to talk to instructor. ▪ The meeting adjourned at 10:55 a.m. Interested advisory members toured the lab.	▪ Chair – Myron Browers; Vice Chair – Mark Rodabaugh; Secretary – Mark Schoenlein