Owens Community College

Quality Assurance Technology Advisory Meeting
Date: November 12, 2010
Location: Honey Diner, Walbridge, Ohio
Industrial Attendees: Myron Bowers, Bob Mason
Student Attendees: None
Owens Attendees: Jim Gilmore, Stan Paige, Renay Scott

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	▪ The meeting was called to order at 9:05 a.m. by Chair Myron Bowers. ▪ Minutes will be posted on the Owens web site and not mailed.	▪ Minutes of the previous meeting were distributed, read and approved by all present
Enrollment and Retention Report	▪ Enrollment in the Toledo Campus program is down 3 students from last fall semester for a total of 13 students. ▪ Enrollment in the Quality Assurance Certificate is down 3 students for a total of 1. ▪ There is one student in the Six Sigma Black Belt Certificate. ▪ Although the number of declared students in the major is low, all the sections running this semester are full. There are student in a number of other programs that are required to take QCT classes.	▪ Advising staff are encouraging students to declare a major when they enroll for classes. ▪ Low enrollments could be due to the sluggish manufacturing economy. ▪ Changing the name to something without a manufacturing connotation, may make it more attractive to students. ▪ The program could be marketed to the health care and business students and advisors could be informed to suggest Quality courses as fill-in courses for these students where appropriate.
Faculty Report	▪ Myron Bowers reported that he has everything he needs for his class and the classrooms are nice. The overhead projectors are very helpful.	
Student Report	▪ Student was unable to attend the meeting.	
Outcomes Assessment Report	▪ Jim Gilmore attended the Great Lakes Manufacturing Conference in Montreal. ▪ Jim thinks that lean manufacturing and statistical analysis should be added into the program. ▪ International transferability of coursework should be reviewed. It would be beneficial for students to visit different countries maybe in an exchange program or one-week class possibly during spring break. ▪ If ASQ could partner with some corporation to infuse money into a marketing blitz telling people what specific skills are needed, the program enrollment would explode.	▪ Suggestion was made to market the program through ASQ corporate and offer all the courses on-line. When program is finished, the student could be certified through ASQ. Bob Mason will send Jim Gilmore the names of the ASQ Regional Director and ASQ Cares contacts. ▪ Advisory members should review the Outcomes Assessment Report and give Jim Gilmore their comments and/or suggestions.

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Outcomes Competency Validation	▪ The committee reviewed and approved the program competencies in conjunction with the outcomes assessment report at a previous meeting.	
Program and Curriculum Enhancements	▪ Jim Gilmore will be submitting a request to the curriculum committee to change the QCT 232 ISO 14000 course to an ENV (Environmental) course. It is an elective for QCT students, but required in the ENV program. ▪ Jim Gilmore asked members if new textbooks should be investigated. The AIAG books currently being used are expensive. Owens pays a $500 membership in order to give the students a $30 discount and it still costs $150. ▪ There was some discussion about specialized sections of SQC for health and business professionals. Reliability was also discussed. ▪ Jim Gilmore has Quality Control books from Indiana in his office, if anyone is interested looking at them.	▪ Members felt that QCT 110 would be a more appropriate prerequisite to the Six Sigma course. Many students already have a degree and would not need the prerequisite, so "or permission of Chair" should be added. ▪ Jim Gilmore will have Paul Bean look for a book that can be used for 2 or 3 classes that is considerably less expensive. Bruce Barth would be an excellent source for literature information. ▪ Jim Gilmore will investigate the feasibility of using the CQA (Certified Quality Auditor) books as texts.
Equipment, Facilities, and Staffing	▪ Twelve catapults have been purchased for the DOE class.	▪ Many people do not have computers, but do have cell phones. Owens should have an application for cell phones where students can access the catalog and other information.
Accreditation Status	▪ Most of the School of Technology programs are accredited by the Association of Technology, Management and Applied Engineering or ATMAE (formerly known as NAIT) through 2015 with a report due in 2011. ▪ The College is going to a new AMS (Accountability Management System) called TaskStream. The real advantage of this system will be for accreditation purposes as data can be retrieved much easier.	▪ Members should review both the PREP and Operational Plan and get any comments or suggestions to Jim Gilmore.
Other	▪ Bob Mason appreciates that Owens has been very supportive of ASQ. ▪ The meeting adjourned at 10:40 a.m.	▪ Chair – Myron Browers; Vice Chair – Mark Rodabaugh; Secretary – Mark Schoenlein