Owens Community College

Wide Area Networking Major Advisory Meeting
Date: February 25, 2008
Location: Owens Community College, IET 130
Industrial Attendees: John Butson, Robert Hanna, Dan Niedzwiecki, John Rust, David Schuck, Phil Ziemke
Student Attendee: Yevgeniy Levin
Owens Attendees: Jack Carpenter, Lynn Kendall, Nerur Satish, Bill Schmoekel, Dave Shaheen, Jay Taylor, Advisor-Stan Paige

Topic	Discussion/Rationale	Recommendation/Decision/Action
Call to Order and Review of Previous Minutes	• The meeting was called to order at 8:45 a.m. by Chairman Bob Hanna. • A moment of silence was observed in memory of Scott Roberson, whose years of service and guidance to the EET Department programs was fondly remembered.	• Minutes of the Spring 2007 meeting were reviewed and approved.
Enrollment and Retention Report	• Overall Spring 2008 EET Department enrollments are up from 282 students to 337 students which is an increase of 19.5% from last spring. • WAN Technology program enrollment is up 11 students for a 31.4% increase.	• Over 150 students from several area high schools will be touring the School of Technology on February 28 and 29. • Stan Paige reported that placing an academic advisor for SOT students in the IET building is being discussed.
Faculty Report	• Jay Taylor reported that digital forensics courses are being added in the second year of the WAN curriculum, making CCNP I-IV an option. • The Networking Basics course that is offered as a blended web course has been working out well. • Dave Shaheen reported that at CCNA I-IV is taught on the Findlay Campus. New equipment will be purchased for the upcoming curriculum changes taking place.	• Due to space constraints, the CCNA and CCNP labs are being combined into one to make room for another computer diagnostics lab. This will reduce the amount of availability of the lab to the Business Department, current students, and to offer seminars.
Student Report	• Student Yevgeniy Levin enjoyed being able to come in on his own time at his convenience to use the lab. This will be diminished by the combining of the labs. He believes adding the forensics option is a good move. He thinks making it a part of the program instead of an option would be better, but realizes there are only 73 total credit hours for the program.	

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Outcomes Assessment Status Report	• Outcomes met or exceeded expectations in most areas. • Areas not meeting expectations were not program instruction related.	• A T-drive was created for the School of Technology that standardizes format and makes all program information easily accessible.
Outcomes Competency Validation	• Cisco Systems validation for the program content and competencies are dynamic and keep current with evolving technologies.	• CCNA Discovery program in place for Fall 2008.
Professional Development, Partnerships and Articulation	• Jay Taylor has taught several Networking for Biomedical Professionals I and II classes in a 3-day format. A total of 75 from various hospitals throughout Ohio have attended. This was a joint effort between Jay Taylor and Paul Svatik. The Ohio Clinical Engineering Association (OCEA) magazine "24x7" has given this venture nation-wide exposure as proved by a call Jay received from a Texas hospital inquiring about it. • Jay Taylor is a representative on both the TAG and CTAG committees. TAG is the initiative for transfer between colleges and CTAG is between high schools and colleges. Jay reports the next step is to set up evaluation centers where courses would be sent for approval.	
Program and Curriculum Enhancements	• The Curriculum Committee approved making the CCNP path optional by adding a footnote – EET 285, 286, 287, 288 = 8 credits. Computer Forensics I and II, Client Training and Network Securities were added to the curriculum. • Cisco is switching to a discovery curriculum which utilizes "spiral" learning. Students get the basics of all aspects in the first course, then a little more of all aspects in each consecutive course. Most high schools will be adopting the discovery curriculum starting fall 2008. • Cisco has also changed the CCNA and CCNP exams. Everyone will have to take the new ones starting January 1, 2009.	• WAN Technology curriculum will be updated to incorporate digital forensics courses and make the CCNP courses an optional path. • A joint CCNA Certificate between EET and IST Departments will be pursued. • CCNA Discovery books will be adopted for fall 2008. • A copy of the 2008-2010 college catalog was available for members to review.

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Equipment, Facilities, and Staffing	• $50,900 of capital equipment was requested by the EET Department and approved. Last of the items on the list were finalized and have been purchased.	• Laptops purchased will allow the flexibility of offering classes at off-campus locations.
Accreditation Status	• The WAN Technology program is NAIT certified for 2005-2009.	• One faculty member from each Department is attending regular SOT Chair meetings.
Other	• Dave Schuck was elected to take Scott Roberson's place as Vice Chair. • Members were thanked for their commitment and service. • The meeting adjourned at 9:55 p.m.	• Chair–Bob Hanna, Vice Chair–Dave Schuck, Secretary-Michael Bayes