

Action Team Project

Progress Report

Final Report

Project Title: Military Credit **Date** 3/22/07

The presentation to the Steering Committee will be 5-15 minutes in length and include the following:

- ✓ Updated Gantt Chart
- ✓ Copy of Steering Committee Feedback Form i.e. all approved recommendations
- ✓ Status of approved recommendations

- ✓ A brief description of how the Action Team Recommendations have been implemented and how they are becoming a part of the standard college processes and operations. Including results so far: (so instance report on the following)
 - Time saved –
 - Money saved –
 - ✓▪ Student Satisfaction improvement –
 - Employee Satisfaction improvement –
 - ✓▪ New processes created –
 - ✓▪ Improved existing process, how, how much, etc..
 - Teaching/Learning improvement –
 - ✓▪ Valuing of people improvement –
 - ✓▪ Cooperation improvement –
 - Communication improvement –
 - Other positive improvements –

Department Responsible for Continuing This Work:

Person Responsible for Monitoring Ongoing Improvements

Joanne DeLant, Martha Morrissey

Copy : Tom Perin, Sarah Metzger, Stan Jensen and entire Steering Committee (approx. 30 copies)

Project Timeline

Activity	Who is responsible?	Sept 2006	Oct 2006	Nov 2006	Dec 2006	Jan 2007	Feb 2007	Mar 2007
Develop Master Spreadsheet	Records Office							
Research Other Colleges' Procedures	Team							
Survey Dept Chairs	Team							
Review current transcripts & compare descriptions to the ACE guides	Team							
Work with ITS to add Master Spreadsheet to internet	Records Office							
Develop materials to update catalog	Veterans Representative							
Develop materials to update Veterans Guide	Veterans Representative							
Send info to PR/Marketing for updates to catalog/guide	Veterans Representative							
Develop material to send to ITS to update website	Veterans Representative							
Send info to ITS to update website	Veterans Representative							
Distribute most up-to-date spreadsheet to advisors	Records Office							
Inform & train advisors/staff in Enrollment Services with Spreadsheet	Records Office							

Steering Committee Report-3/22/07

Develop Master Spreadsheet:

- The spread sheet has been developed
- Updated weekly with additional approved coursework

Research Other College's Procedures

Survey Department Chairs

Review current transcripts and compare to the Ace Guide

- Since 2/5/07:
 - 19 new transcripts have been received
 - 12 Transcripts rec'd some sort of credit
 - 6 Transcripts are still being reviewed
 - 4 Transcripts received previously are in being re-reviewed
 - 3 Transcripts received 3/20-3/21

Meet with ITS to display transcript online

- Spreadsheet is still in development, will wait until it is a better picture

Develop materials to update catalog

Develop materials to update Veterans Guide

Send info to PR to update both

Developing a Veteran Link on the Owens website

- Joanne has met with Dr. Corrigan in PR to develop an entire package
- Also, both met with Clement Cybulski (Exec. Director of Lucas County-Veteran Service Commission to discuss ways to improve Owens presence
- Additional ideas discussed: Co-sponsoring the Veteran Parade

Distribute most updated spreadsheet to advisors

Inform and train advisors and staff to in how to interpret spreadsheet

- Just beginning to receive the data it is too early to give advisors this spreadsheet

- Staff training will need to be implemented once a substantial spreadsheet is built.

Other tasks:

- Procedures need to be written for transcript evaluation
- Shared drive where Joanne can access the transcript information
- Tracking system to know who has what transcript

Other information:

- We formed an advisory group and had our first meeting
- The Navy and Air National Guard were represented
- Joanne and I were invited by the Navy to participate in the 2007 Educator Orientation in San Diego, June 20th

Military Transfer Credit

Owens course	notes	Ace Guide Number	Title	Who Approved	Date
CJS120	must have all 3	<i>MOS 31B-002</i>	Military Police	George Coxey	9/7/2005
		<i>MOS 31B-002</i>	Military Police		
		<i>MOS 95B-004</i>	Military Police		
ENV101		<i>BEE1301& BEE1302</i>	From CCAF	Jim Gilmore	1/19/2007
ENV110	if less than 10 years old	<i>BEE1303</i>	from CCAF	Jim Gilmore	1/22/2007
ENV235	if less than 5 years old	<i>BEE1304</i>	from CCAF	Jim Gilmore	1/24/2007
ENV230	if less than 5 years old	<i>BEE1305</i>	from CCAF	Jim Gilmore	1/26/2007
ENV 290		<i>DPO135</i>	Disaster Medicine	Jim Gilmore	1/28/2007
SUP104		<i>LMM1101</i>	Leadership/management I	cc of air force	2/5/2007
BUS120		<i>LMM2121</i>	Leadership/management II	cc of air force	2/5/2007
SPE101		<i>LMM1102 & LM2122</i>	Managerial communications I & II	Shelby	2/19/2007
DSL182		<i>VEM1530</i>	Overview of behicle maintenance	Tracy Campbell	2/19/2007
IST100		<i>EDP1106</i>	Prin of computer Operations	MM	2/19/2007
NO CREDIT		<i>MRD1300</i>		Cindy Hall	3/2/2007
		<i>NUR1304</i>			
		<i>NUR1306</i>			
		<i>NUR1317</i>			
		<i>NUR1318</i>			
		<i>NUR1319</i>			
		<i>NUR1328</i>			
		<i>NUR1329</i>			
		<i>NUR1330</i>			
		<i>NUR1331</i>			
		<i>NUR1332</i>			

Military Transfer Credit

		<i>NUR1350</i>			
		<i>NUR1351</i>			
BUS205		<i>PER1119</i>	Personnel Data Systems	Chuck Boehlke	3/7/2007

Military Transfer Credit

Owens course	notes	Ace Guide Number	Title	Who Approved	Date
CJS108		AR-1513-009	Individual Terrorism Awareness	George Coxey	9/7/2005
CJS109	based on Naval firefighting experience			Michele Johnson	11/16/2006
CJS120	must have all 3	MOS 31B10-002	Military Police	George Coxey	9/7/2005
		MOS 31B20-002	Military Police		
		MOS 95B-004	Military Police		
CJS150		AR-1728-0107	Basic Military Police/Basic Correction Specialist	George Coxey	7/2/2004
PSY220		AR-0708-001	Psychiatric Specialist	Bruce Way	11/2/2004
SUP101		AR-1405-0233	Unit Supply Specialist NCO	mm	8/27/2004
SUP222		AR-2201-0294	Primary Leadership Development	George Coxey	7/2/2004
		AR-2201-0253	Primary Leadership Development	MM	2/18/2007
No Credit		AR-0709-0065	No credit for nursing coursework per J Lang	Cindy Hall	1/10/2007
		MOS 91w-004			
		AR-0709-0032			
		AR-0703-0015			
		MOS 91C-005			
No credit	doesn't fit our course desc	MOS-42A-001	Human Resource Specialist	mm	2/6/2007
SKT150		MOS-21K-001	Plumber	Dave Siravo	2/19/2007
SKT159		MOS-51K-003	Plumber	Dave Siravo	2/19/2007
ENV230	77w30	MOS-77W-001	Water Treatment Specialist	Jim Gilmore	3/20/2007
ENV235	77W40	MOS-77W-001	Water Treatment Specialist	Jim Gilmore	3/20/2007

Military Transfer Credit

Owens course	notes	Ace Guide Number	Title	Who Approved	Date
AST101		<i>CG-2205-0026</i>	Quartermaster	Jim Perry	11/15/2006
CLW105	must have both	<i>CGR-QM-002</i>	Quartermater Level QM2	Jim Perry	11/15/2006
MTH108		<i>CGR-QM-002</i>	Quartermater Level QM3		

Military Transfer Credit

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CJS120	must have all 3	<i>MOS 31B-002</i>	Military Police	George Coxey	9/7/2005
		<i>MOS 31B-002</i>	Military Police		
		<i>MOS 95B-004</i>	Military Police		
MTH155		<i>MC-1107-001</i>	Mathematics for Marines by Correspondence	Jim Perry	9/17/2006
OAD290	must have both	<i>MC-1406-0041</i>	Legal Administration Clerk	MM	9/17/2006
		<i>MC-1403-0022</i>	Unit Mail Clerk		
No Credit		<i>AR-0709-0065</i>	No credit for nursing coursework per J Lang	Cindy Hall	1/10/2007
		<i>MOS 91w-004</i>			
		<i>AR-0709-0032</i>			
		<i>AR-0703-0015</i>			
		<i>MOS 91C-005</i>			
SUP 104		<i>MC-1406-0023</i>	Fund of Marine Corps Leadership	mm	3/21/2007

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CJS109	based on Naval firefighting experience			Michele Johnson	11/16/2006
CJS120	must have all 3	<i>MOS 31B-002</i>	Military Police	George Coxey	9/7/2005
		<i>MOS 31B-002</i>	Military Police		
		<i>MOS 95B-004</i>	Military Police		
PHY111	if completes school	<i>NV-4732-0026</i>	Naval Nuclear Power School	Jim Perry	3/20/2006
PHY112					
PHY115					
CHM111					
MTH110					
SUP101		<i>NV-2202-0173</i>	Unit Supply Specialist NCO	mm	8/27/2004
SUP104		<i>NER-ABH-003</i>	Petty Officer Leadership	mm	11/16/2006
CAD 125	Must have all 3	<i>NER-FN-002</i>	Machinist Mate	Randy Wharton	11/30/2006
		<i>NER-MM-002</i>			
		<i>NER-MM-002-PNA</i>			
No Credit		<i>AR-0709-0065</i>	No credit for nursing coursework per J Lang	Cindy Hall	1/10/2007
		<i>MOS 91w-004</i>			
		<i>AR-0709-0032</i>			
		<i>AR-0703-0015</i>			
		<i>MOS 91C-005</i>			
EET 101&EET110 or AIM120 & AIM 121		<i>NV-1715-1819</i>	Avionics A1	Jim Gilmore	1/19/1997
EET 102 & EET 211		<i>NV-1715-1816</i>		Jim Gilmore	1/19/2007
EET 201		<i>NV-1715-1993 & NV1715-1994</i>	Must have both	Jim Gilmore	1/19/2007

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CIV 101		<i>NV-1710-0118</i>	Inter-Service Builder Apprentice Training	Randy Wharton	2/19/2007
CIV110		<i>NER-CN-003</i>	Constructionman	Randy Wharton	2/19/2007
CIV111	ALL 3	<i>NV-1601-0031</i>	Engineering Aid, Class A	Randy Wharton	3/20/2007
CAD115					
SVT230					

Transcripts sent to chairs for evaluation

Date	Last Name	First Name	Student ID	Chair	ACE #	NOTES	Possible credit	Returned to us
3/21/2007				Michele Johnson	MC-1606-0010	ALL 4	CJS 265?	
					MC-1511-0001			
					MC-1606-0015			
					MC-2204-0133			
					MC-1728-0014	BOTH	CJS 103?	
					MC-1728-0007			
				Chuck Boehleke	MC-1401-0009	BOTH	FIN 201?	
					MC-1401-0012			
					MC-1408-0033	BOTH	BUS120?	
					MC-1406-0032			
				Tracy Campbell	MC-1704-0010	NO LABS	?	
					MC-1703-0031			
					MC-1712-0007			
					MC-1703-0033			
					MC-1710-0055			