Welcome and Introductions

Dr. Stan Jensen opened the meeting and made introductions of two additional Steering Committee members. Tom Horrall, Management Analyst/Planner, is a returning member from the inaugural Steering Committee. Laurene Markis, Division Secretary, Library, is a new member.

Dr. Adams commented that she appreciated so many faculty and staff members being able to step up and go the extra mile to be involved on the College’s strategic initiatives.

Budget Team Final Report

Linda Brown made the final report for the Fall 2005 Budget Team. She briefly reviewed the team’s recommendations that were approved by the Steering Committee. The Budget Committee that was formed from an approved recommendation is serving as a temporary committee, which is advisory and reports directly to the President. The Budget Committee is reviewing the current process and will be making recommendations. Members of the Steering Committee approved dissolving the process management team and expressed their thanks for the work that was done. (Note: For more information on the Budget Committee’s charge, please refer to the Owens website, News from the President’s web page, Initiatives.)

Culture Team Progress Report

Verne Walker made a progress report on the Fall 2005 Culture Team. Verne discussed his role as a “cultural agent.” Through sharing the College’s core values, he consciously finds “connections” between our mission and with our students and our communities. He challenged every Steering Committee member to memorize the College’s mission and vision statements. In his words, he stated that the mission is what we do, and the vision is what we aspire to be.

Mission Statement

“We believe in serving our students and our communities. Your success is our mission.”

Vision Statement

“Owens faculty and staff are committed to strengthening the community by providing a superior educational experience through excellence, innovation and collaboration.”
Verne continued with his report and said that the team is presently drafting the make up of their recommended Cultural Committee. This new committee will move forward on the team’s recommendations, conduct a follow up survey, and will maintain the work that has been accomplished. In addition, an Owens Leadership Academy team will assist the Culture Team in their exploration of specific activities to infuse the core values throughout the College’s culture.

Ruby White commented on the desire to have an audit done on the College’s culture. Verne discussed the difference between “culture” and “climate.” Deb Rathke commented that there are different measurements for assessing culture and climate. She added that as part of the Strategic Horizons initiative, culture is one of the major categories that we can learn more about when they develop a module for it. Dr. Adams said that the Culture Team has raised the College’s consciousness level and awareness of culture, mission and vision. Dr. Jensen encouraged the Steering Committee members to share your good culture stories with the College community.

Other Implementation/Progress Reports

New Employee Orientation Team – Dr. Jensen reported that he and Cindy Eschenburg met with the team for recovery purposes due to past problems with miscommunication. They discussed the current status of the recommendations.

Sarah Metzger provided handouts updating the progress of the Fall 2005 and Spring 2006 teams.

Fall 2006 Teams

The project statements were reviewed and approved for the Fall 2006 teams. The “Cross Training” team renamed their team to be “Job Contingency Planning” team.

Search Committee Training: "To improve search committee training through consistent and comprehensive procedures as measured by legal compliance and awareness of roles and responsibilities."

Job Contingency Planning: "To develop an effective job contingency preparedness process, measured by documented job priority responsibilities, as identified by individual and departmental consultation."

Succession Planning: "To ensure continuity of quality service to students by developing and implementing a succession planning process as measured by 1) an increased preparedness and proficiency of successors/leaders; 2) a greater body of knowledge retained; and 3) a reduction in gaps in services."

Armed Forces Credits: "To improve opportunities for veterans to be awarded credit for skills learned in the armed forces, as measured by higher number of credit hours awarded, recruiting additional veteran students and saving students' money while enrolling."

Career Placement/Internships: "To improve the co-op and technical field experience processes, as measured by staffing, data tools, clear, coordinated requirements, and increased student and industry involvement."
Report Out Dates

November 30, 2006:
Dr. Jensen requested that the Steering Committee members reserve November 30, 2006, from 9 a.m. to 3 p.m., on their calendars for the report out of the Fall 2006 teams. The location will be AVCC 125. Teresa Jensen will be facilitating the day.

Proposed Team Report Out Agenda:

9 a.m. – Team #1
10 a.m. – Team #2
11 a.m. – Team #3
Noon – Lunch
1 p.m. – Team #4
2 p.m. – Team #5
3 p.m. - End

December 1, 2006:
Dr. Jensen requested that the Steering Committee members also reserve December 1, 2006, from 8 a.m. to 1 p.m., on their calendars for the Committee to approve the teams’ recommendations.

In addition, if there is time available, we may be able to begin generating ideas for the Spring 2007 teams. Dr. Unger mentioned that the AQIP strategies could be used to drive the ideas for the next set of teams.

Connie Buhr mentioned that there was a team idea that was delayed for Spring 2007. The process was “for creating job descriptions.” Another future process mentioned was “evaluating block scheduling.”

Spring 2007 Schedule

The schedule for next semester will be determined at the next Steering Committee meeting.

Other

There were no other items to be discussed.

Next Meeting

The next meeting will be November 2, 2006, 2 p.m. on the Findlay Campus in room #111ABC.