

# FIRST NAME LAST NAME

Phone Number · Professional Email Address

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## **PROFESSIONAL SUMMARY**

In bullet formatting, briefly summarize what you can offer an employer and what makes you stand out. If possible, use language from the job description as keywords.

## **EDUCATION**

DEGREE TITLE, SCHOOL  
CITY, STATE

*Month Year – Month Year*

- Discuss your accomplishments while in school in 2 to 3 bullets
- Discuss your accomplishments while in school in 2 to 3 bullets

## **SKILLS**

- List a strength relevant to the job description
- List a strength relevant to the job description
- List a strength relevant to the job description
- List a strength relevant to the job description

## **EXPERIENCE**

JOB TITLE, COMPANY  
CITY, STATE

*Month Year – Month Year (or Present)*

- Briefly describe your responsibilities and accomplishments in 3 -5 bullet points.
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- Briefly describe your responsibilities and accomplishments in 3- 5 bullet points.

JOB TITLE, COMPANY  
CITY, STATE

*Month Year - Month Year*

- Briefly describe your responsibilities and accomplishments in 3- 5 bullets points.
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## **CLINICAL / INTERNSHIP EXPERIENCE**

- List your field experiences and accomplishments in 3 to 5 bullets
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## **OPTIONAL CONTENT**

Use this optional section to highlight other relevant activities and achievements, such as:

- A. Certifications/ Honors/ Awards
- B. Volunteer Experience