

COMMON INTERVIEW QUESTIONS

Practice answering these questions using examples to elaborate.

QUESTIONS ABOUT YOU

Tell me about yourself.

What are your greatest strengths, and how can you use your strengths in this position?

What would you say are your weaknesses and what have you done to improve them?

What made you decide to apply for this position, and why are you interested in working for our organization?

Where do you see yourself in five to ten years?

I see on your resume that you have a gap in employment. Can you explain the gap?

What would you say makes you more valuable to our company compared to others applying for this position?

What are three things your former manager would say you need to improve?

This job may require you to relocate. Are you willing to relocate if needed?

This job may require you to travel. Are you willing to travel if needed?

What is your dream job?

How did you hear about this position?

Elaborate more on your resume and how it illustrates your preparation for this position.

What made you choose your major/degree path?

Why should we hire you over other candidates?

Why are you looking for a new job?

This job may require you to work holidays/weekends and over 40 hours a week. Would you be able to work these hours if needed?

What would you say is your biggest failure, and what did you learn from it?

What motivates you to give your best?

What is your availability?

Who is your mentor, and how has that person encouraged you?

If we asked your direct reports about you, what would they say?

Would you say you are more of a leader or a follower?

How would you describe your work style?

Is there anything else you would like me to know about you?

COMMON INTERVIEW QUESTIONS

BEHAVIORAL QUESTIONS

- Tell me about an accomplishment you are especially proud of.
- Tell me about a time you made a mistake. What did you learn from it?
- Tell me about a time when you had to deal with a difficult situation. How did you handle it, and would you do anything differently?
- How have you dealt with angry or irate customers?
- Describe a time when you went above and beyond the requirements for a project.
- Tell me about a time you disagreed with your boss.
- If you had to fire someone, how would you handle it?
- What are some of your leadership experiences? How would you describe your leadership style?
- What do you like the most and least about working in this industry?
- Give me an example of a time when you had to think outside the box, and what was the result?
- How do you handle stress?
- What is your customer service philosophy?
- How do you work under pressure?
- How do you handle conflict at work?
- How do you feel about reporting to a person younger than you?
- Describe a time when you went out of your way to help somebody.
- Describe a time when your work was criticized. How did you respond?

MISCELLANEOUS QUESTIONS

- What is the last book you read for fun?
- What was your very first job (not on your resume) and what did you learn from that experience?
- What are some of your hobbies?
- What is your favorite website and why?
- What advice would you give to your former supervisor?
- What makes you uncomfortable?
- Who are our competitors?
- Do you have any questions for me about the position or the company?