

CERTIFICATION TO ENHANCE YOUR SKILLS.



MEDICAL ASSISTING CERTIFICATE

Medical assistants perform numerous functions that vary from office to office and continually change within the work environment. Interaction with other people, handling several responsibilities at once and dealing with the public are some of the everyday tasks required of a medical assistant. These individuals perform a variety of technical health care functions including vital signs, injections, venipunctures, patient education and appointment scheduling. You will work as a member of the allied health care team under the supervision of a physician's scope of practice.

JOB OPPORTUNITIES FOR GRADUATES

The skills acquired through the Medical Assisting Certificate program, as well as successful completion of the national certification exam, qualify graduates for positions in:

- Physician practices
- Ambulatory Care Facilities
- Specialty physician practices
- Nursing Care Facilities
- Medical Insurance offices
- Legal Organizations
- Medical and Diagnostic Laboratories
- Behavioral Health Facilities
- Public and Private Educational Facilities

SALARY

Annual salaries based on experience range from \$22,650 - \$29,846.

LOCATION

- Toledo-area Campus

ACCREDITATION

The Medical Assisting Certificate program on the Toledo campus of Owens Community College is accredited by the Commission on Accreditation of Allied Health Education Program (CAAHEP) upon recommendation of the Medical Assisting Education Review Board (MAERB).

CURRICULUM

FALL SEMESTER

HIT 125	Language of Medicine	Credits: 3(Lec: 3)
BIO 211	Anatomy and Physiology I *	Credits: 4(Lec: 3 Lab: 3)
MAP 105	Med Assist Law & Ethics	Credits: 1(Lec: 1)
MAP 110	Basic Med Assisting Clin Proce	Credits: 3(Lec: 2 Lab: 3)
MAP 120	Med Asst Admin Procedures	Credits: 3(Lec: 3)
MAP 210	Adv Med Asst Clinical Proc	Credits: 4(Lec: 3 Lab: 3)

SPRING SEMESTER

MAP 130	Med Asst Specialty Exam/Proc	Credits: 3(Lec: 2 Lab: 3)
MAP 140	Emergency Preparedness(Med As)	Credits: 3(Lec: 3)
MAP 230	Coding and Reimbursement	Credits: 2(Lec: 2)
MAP 240	Med Asst Lab Procedures	Credits: 4(Lec: 3 Lab: 3)
OAD 262	Electronic Health Records	Credits: 2(Lec: 2)
OAD 265	Medical Office Simulation	Credits: 2(Lec: 2)

SUMMER SEMESTER

MAP 250	Med Asst Directed Practice	Credits: 4(Lec: 2 Oth: 20)
MAP 260	Med Asst Dynamics	Credits: 2(Lec: 2)

*Ohio Transfer Module Course

More information about the Ohio Transfer Module Course can be found at www.ohiohighered.org/transfer/transfermodule

OWENS.EDU

Office of Admissions

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Findlay-area Campus - (567) 429-3509

School of Nursing and Health Professions

(567) 661-2269



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