3358:11-5-36 Staff educational assistance program for non-bargaining staff policy.

(A) Purpose. The college is committed to the continued training and development of employees. One method of providing an opportunity for training and development is through a staff educational assistance program. Each year the college sets aside monies to be expended as reimbursement for all regular full-time non-bargaining unit employees with satisfactory work and attendance history seeking educational assistance.

(B) The office of human resources is authorized to adopt procedures consistent with this rule. The amendment of this rule and procedures for the staff educational assistance program for non-bargaining unit employees will be in effect for courses, beginning with the academic year 2018-2019. The procedures, the staff educational assistance program budget, and the rate of tuition reimbursement shall be reviewed annually by the offices of human resources and business affairs.

Effective date:  2/22/2018

Promulgated under:  111.15
Statutory authority:  3358.08
Rule amplifies:  3358.08