

OWENS COMMUNITY COLLEGE  
PROCEDURES

**Dual Degrees and/or Majors  
PROCEDURES:**

**Board Policy No.: 3358:11-2-52**

1. Definitions:

- a. Core Courses – Term utilized for course subject areas for, but not limited to: Arts, Humanities, English, Science, Math, Speech and Social Behavior.
- b. Technical Courses – Term used for courses that relate to a specific skilled program or trade.

(2) Dual Degrees

- a. Students are eligible to receive only one degree within a technology or program.
- b. A student completing multiple degrees must meet the requirements for each degree.
- c. A technical course earned as an elective in one degree cannot be applied to another degree's requirements or electives.
- d. Dual degrees are not awarded for Associate of Arts and Associate of Science programs.
- e. Concentrations for Associate of Arts and Associate of Science programs are noted on the transcript and diploma.
- f. Options and Career Pathways are noted only on the transcript.
- g. Students should seek guidance from an advisor.

(3) Dual Majors.

- a. A student who is awarded more than one major within the same technology or program will have both majors noted on the student's transcript.
- b. A graduate who returns at a later date and completes a second major within the same technology will receive a letter of commendation.
- c. Dual Concentrations are not awarded for Associate of Arts and Associate of Science programs.
- d. Concentrations for Associate of Arts and Associate of Science programs are noted on the transcript and diploma.
- e. Options and Career Pathways are noted only on the transcript.

(4) Please refer to policy, procedures and guidelines for 3358:2-11-51 Graduation requirements and 3358:2-53 Adding a Second Major.

Effective – June 25, 2015

*Updated - reviewed by the Academic Standards Committee and approved by the Vice President of Academic Affairs.*