

Steve Robinson
Provost/Vice President, Academic Affairs and
Chief Academic Officer

Board of Trustees
May 3, 2017
EXHIBIT NO. 15A

MARCH 2017

SCHOOL OF BUSINESS, INFORMATION, AND PUBLIC SERVICE – *Ann Theis, Dean*

The School of Business, Information and Public Service raised donations for the Owens Food Pantry with raffle prizes donated by faculty and staff, a chili cook-off and a bake sale, which generated \$500 and substantial donations of food and personal care items.

Andrew Timothy, Assistant Professor, Business, organized a group of sixteen students from Northview and Southview High Schools in a campus tour held March 22 as part of the STRIVE (Students Taking Renewed Interest in the Value of Education) Program. This annual event allows high school students to meet with college students and staff from various programs and departments.

Tim Miesse, Chair, attended a March 31 workshop entitled “Grow Your Own Workforce,” hosted by the Ohio College Tech Prep Northwest Region. Business/industry leaders and educators learned about work-based learning opportunities including job shadowing, internships, co-ops, pre-apprenticeships and apprenticeships.

Associate Professors Gretchen Fayerweather and Kelly Wolfe attended the American Culinary Federation training for certification evaluators in Iowa, March 23–25. This training will allow the faculty to hold certification testing for Northwest Ohio Chefs.

Chair Joann Gruner attended the Nutrition and Dietetic Educators and Preceptors Central Region Conference in Louisville, March 30-31. Topics included inter-professional education, competency testing and the new education model for dietetics at the Associate through Graduate level.

The Owens Culinary Arts and Hospitality Association (OCAHA) and Student Activities sponsored a team for the 25th Annual Great Chili Cook-Off to benefit Mobile Meals of Toledo held on March 25 at the Stranahan. The team entered the restaurant competition and won third place, Judges Award.

SCHOOL OF LIBERAL ARTS – *Michele Johnson, Dean*

L. Scott Deaner, Associate Professor, Geography, accompanied Geography students to the University of Toledo’s Geography Career Day on March 24, which consisted of four panel discussions and a reception for students to network with university faculty and alumni currently working in the field.

Owens Community College Radio celebrated its one-year anniversary of 24/7 broadcasting. Michael Sander, Chair, Fine and Performing Arts oversees the station, operated solely by Owens Community College students.

Two Music Business Technology students attended the 77th Annual Intercollegiate Broadcasting System (IBS) awards March 4 in New York City and were finalists in the Best Artist/Band Interview category. While at the conference, the students attended industry lectures and workshops on current radio broadcasting practices. The Center for Fine and Performing Arts Foundation sponsored the trip.

The Walter E. Terhune Gallery in partnership with River House Arts hosted artists Meagan Shein and Siobhan Arnold to exhibit their use of historic photographic processes of Cyanotype and the paper

negative, as well as drawing, encaustic and hand sewing to investigate the properties of trees, memory, and contemporary life. The exhibit was opened February 24–March 24.

The Fine and Performing Arts Departments hosted the bi-annual Artistic Networking Fair on March 16. The event showcased thirty industry/educational partners while providing two keynote speakers and 18 workshops focusing on technical art skills. One hundred and fifty current students attended the event. Fine and Performing Arts Academics, Center for Fine and Performing Arts Foundation and the School of Business provided funding for the event.

Ruth Foote, Professor, Photography, joined six other photography professionals to judge the annual photography competition sponsored by the Toledo Photo Arts Club and the Metroparks of Toledo National Center for Nature Photography on March 25th at Secor Park.

A Photography student, had several of her images published under her professional name Devilish Designs, in a national magazine, Nora Modeling Magazine Issue #9.

SCHOOL OF NURSING AND HEALTH PROFESSIONS – *Cathy Ford, Dean*

School of Nursing and Health Professions Chairs Irene Jones, Barbara Seguine, Elizabeth Tronolone, and Dean Cathy Ford attended the March 1 Raise the Bar presentation in Findlay to discuss opportunities for Owens Community College to fulfill the workforce needs in Hancock County.

Dean Cathy Ford and Julie Baker, Executive Director Findlay Campus, met with Dr. Michael Friemoth, veterinarian, to explore a veterinary technology program.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM) – *Glenn Rettig, Dean*

Paul Svatik, Adjunct Instructor, and Lynn Kendall, Lab Technician, Electrical Engineering, visited Cardinal Stritch Catholic High School on March 23 to discuss various electrical and electronics career opportunities.

On March 14-18, Christopher Foley, Assistant Professor, Department of Science, took seven students to Salt Lake City, Utah, to participate in the National Collegiate Landscape competition. The College's best finishers included students placing 4th in compact excavator; 10th in patio construct; and, 15th in irrigation assembly. Students also attended a job fair, workshops and a tour of the Mormon complex, which has a large green roof on the convention center.

Michelle Younker, Chair, Department of Mathematics, served as Master of Ceremonies, panelist, and mock classroom facilitator at the Ohio Department of Higher Education Active Learning in the Quantitative Reasoning Classroom Workshop. The March 2-3 workshop was held at Columbus State Community College and engaged more than 100 mathematics faculty from 2- and 4-year institutions in Ohio in active learning strategies in the mathematics classroom.

Ms. Younker served as a breakout session facilitator in her role as Math Advisory Group member at the March 10-11 Transforming Post-secondary Education in Mathematics meeting. The event, held at the University of Maryland, focused on upper division pathways, broadening graduate education, and new teaching strategies.

Jamal Salahat, Professor, Department of Mathematics, presented a workshop on StatCrunch, a statistical software package available free to students enrolled in statistics classes at Owens. The

March 31 workshop helped faculty understand how StatCrunch can be applied in the classroom and for statistical needs.

Sarah Long, Adjunct Instructor, Department of Mathematics, represented Owens at the Ohio Faculty Senate Meeting in Columbus on March 31. Faculty Senate provides the voice and perspective of the two-year faculty to the Chancellor and the Ohio Board of Regents on the relevant issues facing higher education and provides a channel of communication to all two-year faculty.

Bernard Goedde, Assistant Professor and Heath Weilnau, Instructor, Department of Transportation Technologies, guided the 33 John Deere Tech students to tour John Deere World Headquarters and the John Deere Pavilion in Moline, Illinois. In addition, they toured the new John Deere Engine and tractor Museum where combines, engines, loaders and tractors are built.

ACADEMIC AFFAIRS – Denise Smith, Associate Vice President

e-LEARNING – Mark Karamol, Director

Mr. Karamol attended the March 16 Ohio Quality Matters (QM) Consortium Coordinator webinar. Topics included updates from the Ohio QM Executive Committee, QM National Updates and the Annual Member Meeting.

Elizabeth Richards, Adjunct Faculty, completed certification training to become an eTutor for Ohio eTutoring Collaborative. Ms. Richards represents Owens Community College in this statewide initiative, which provides online tutoring to Owens students as well as students across the state of Ohio.

UPWARD BOUND – Heath Huber, Director

The program is currently serving 53 students (88%) for the 2016-2017 year, 88% of whom are both low income and first-generation.

Staff held two senior meetings during March, which were group-counselling sessions to keep seniors on track to completing the steps required for enrollment in higher education upon graduation.

James Jackson, Director, Downtown Learning Center, presented the March Workshop: Step by Step: Climbing the Ladder to a Successful Life focused on self-advocacy and overcoming adversity in the pursuit of higher education.

Justin Heath Huber participated in the Explore TPS night at Woodward High School and represented the Upward Bound program.

WORKFORCE AND COMMUNITY SERVICES – Robert Kraus, Interim Executive Director

In March, WCS provided 19 contract training programs serving 232 participants. Companies served: Harbor Career Connections, Great Lakes Construction Alliance, General Motors, Tireman, Akron Sheet Metal, Whirlpool, Mondelez, TEAM Systems, Portsmouth Plumbers & Pipefitters, Toledo Sheet Metal, and National Testing Network.

WCS also delivered 32 open enrollment, non-credit classes in March, serving 235 students. Highlights for the months included real estate, Microsoft excel & access, flooded decorative cookies, 500 ways to serve chicken, and pharmacy technician.

WCS is collaborating with the Northwest Ohio Re-entry Coalition and Goodwill Industries of Northwest Ohio to provide services related to a grant for individuals incarcerated at the Corrections

Center of Northwest Ohio in Stryker. The grant will focus on enhancing employability of the inmates after release.

Carl Dettmer, Director, Program Development, attended the March 14 meeting of the Western Lake Erie Chapter of the Project Management Institute (WLECPMI). Expansion of the partnership between WCS and the WLECPMI was discussed, including a new web site focused on discussion of issues for project management professionals in the area. WCS offers Project Management Professional Certification training in partnership with the WLECPMI.

The first Investigations into Class in America course ended March 15 with a graduation celebration at Ohio Means Jobs Lucas County in downtown Toledo. Several of the graduates are now pursuing health care training at Owens Community College. The students in the Investigations course were sponsored by the Health Professions Opportunities Grant (HPOG).

Mr. Dettmer and Deans Ford and Johnson met with Craig Gebers, Project Director for the HPOG grant to discuss expansion of Owens' participation in the grant. Plans are being made to offer a State-Tested Nursing Assistant course at the Downtown Learning Center along with a developmental reading and writing course beginning in June. This innovative approach is designed to enhance the success of students by providing academic support simultaneously with the STNA class.

Mr. Dettmer is also working with Susan Deutschman, Assistant Chair, Health Information Technology, and Teresa McGaharan, Professor, Health Information Technology. The goal is to create an Electronic Health Records workshop designed to enhance the success of Health Profession Opportunity Grant participants as the students pursue formal healthcare career training.

Several members of the WCS team participated in career fairs held for employees of The Andersons, which will be closing two Toledo area stores.

Several members of the WCS team attended the 15th annual State of the Region event held in Perrysburg. The event focused on the talent recruitment and retention challenges faced by area businesses. The keynote speaker was Lauren Rikleen, author of a book about Millennials.

Mr. Dettmer and Robert Kraus, Interim Executive Director, also attended the Wood County Economic Annual Dinner held in Perrysburg.

Joe Peschel, Coordinator, met with Debra Morris, Adult Education, and Jon Rife, Supervisor, Construction Trades/Manufacturing, from Penta Career Center. The discussion was on planning to utilize specific manufacturing equipment at Penta that is currently unavailable at Owens.

Peter Palko, Business Development Representative, attended the executive board meeting for the Black Swamp Council and the Findlay Campus Lunch and Learn. Mr. Palko also gave a presentation to the Wyandott Safety Council on how to communicate with millennials.

Mark Briggs, CEP Representative, and Bryce Blair met with Charter Steel to discuss Confined Space Tech training for their company, as well as annual refreshers.

CPR and First Aid contract training class was conducted for 27 employees at Kiemle-Hankins Company in Perrysburg. The Center for Emergency Preparedness' CPR Training Center sponsored a training for 17 individuals who became CPR/BLS certified instructors and are now will be eligible to teach for Owens.

The Law Enforcement Consortium classes provided training for 45 Law Enforcement personnel for Active Shooter, Self-Aid/Partner-Aid and Advanced CSI courses.

The Fire Consortium classes provided training for 39 firefighters in Basic Tactics/Strategies and Fire Inspection courses.

Mr. Briggs met with Toledo Aerial Media for a possible “Drone” presentation/demo for public service agencies.

Mr. Briggs ran a lecture at the BGSU Fire School, March 11–12, “What’s New in the Fire Service” with attendance of 80 people for both days.

The Zoho Customer Relationship Management software used by WCS currently contains 1,325 company accounts and 2,952 individual contact records.

On March 23, Scott Killy, Coordinator, Skilled Trades, and Mr. Kraus presented Owens Skilled Trades at Cardinal Stritch High School Career Day.

On March 31, Mr. Kraus was a guest speaker for Ohio College Tech Preps, “Grow Your Own Workforce” event that included industry/educator panel and discussion.

PROFESSIONAL DEVELOPMENT

SCHOOL OF LIBERAL ARTS

Kimberly Minke, Professor, Psychology, attended the “Ohio Safety Congress and Expo” and the “Ohio Worker’s Compensation Medical and Health Symposium” in Columbus, March 8–10. Topics included the multi-generational workplace, the physical and psychological effects of disabilities/injuries and the return to work, dealing with various personalities in the workplace, and potential hazards in a school setting.

SCHOOL OF NURSING AND HEALTH PROFESSIONS

On March 10, Diane McDougale, MSN, RN, Nursing Faculty, attended an in service “Alzheimer’s Update” at Firelands Hospital in Sandusky.

On March 17 Lynda Glanz, MSN, RN, Nursing Faculty, and Anne Helm, MSN, RN, Nursing Faculty attended “The 25 Annual Jobst Experience Vascular Nursing Conference” hosted by ProMedica Health System, held in Sandusky.

Kimberly Holman MSN, RN and Janet Pinkelman MSN, RNC both Nursing Faculty attended the Accreditation Commission for Education in Nursing (ACEN) Spring 2017 Self Study Forum in New Orleans, March 15–17. The topics covered at the conference, included the entire process for completing the self-study report and an explanation of each accreditation standard. There were many suggestions on how to assist with a successful site visit and the accreditation process. The information will be shared at the next Nursing Department meeting and in individual meetings with each Standard committee chair.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)

Laura Schuster, Associate Professor, Information Systems, co-authored the book “31 Days Before Your CompTIA A+ Certification Exam”, (ISBN 978-0-7897-5816-3).

Dr. James Perry, Professor, Department of Mathematics, participated in a Higher Learning Commission Institutional Actions Council hearing in Chicago, March 5-7.

Julie Chesser, Professor, Department of Mathematics, attended the International Conference on Technology in Collegiate Mathematics Conference in Chicago March 9–11. Ms. Chesser was the recipient of a Pearson fellowship, which provided funding for travel, accommodations, and registration.

Mary Beth McCreery, Program Manager, attended the consortium quarterly meeting on March 15, focusing on Prior Learning Assessment with the discussion led by Brett Visger, Associate Vice Chancellor, Institutional Collaboration and Completion, Ohio Department of Higher Education.

Dr. James Perry, Professor, Department of Mathematics, chaired a Higher Learning Commission team site visit on March 12–15. Dr. Perry and his team conducted an AQIP Comprehensive Quality Review and Federal Compliance report review.

Eric Haynes, Coordinator, STEM Teaching Effectiveness, attended a SCI Friday event at Bowling Green State University, which included a presentation entitled ‘How Do We Know If Our Students Are Learning What Is Most Important For Their Success as Scientists?’ that covered undergraduate learning, concept retention and what teachings relevant to potential scientists.

Jeff Ganues
Vice President, Business Affairs
Chief Financial Officer/Treasurer

Board of Trustees
May 3, 2017
EXHIBIT NO. 15B

MARCH 2017

INFORMATION TECHNOLOGIES – Laurie Orzechowski, Chief Information Officer

OARnet Meeting – Edward Fifer, Network Engineer, Sr., Steven Flowers, Systems Engineer, Sr., and Scott Massari, Director, Systems and Security, attended OARtech and OARsec forums as part of the OARnet security community group on March 1 in Columbus. These forums included updates on OARnet assessing the fiber leases, the new disaster recovery site in Cleveland, an update on shared services, an update on ISP service, training for cyber security workforce, eduROAM federation, and an overview of upcoming vulnerability scanner hosting options.

Rocket Express Launch Event – Ms. Orzechowski and Tim Sams, Application System Analyst, attended the Rocket Express launch event on March 16 at the University of Toledo. This event was to celebrate the collaboration guaranteeing eligible Owens students' admissions into a University of Toledo baccalaureate program.

OTCTC (Ohio Two-Year Colleges Technology Council): Ms. Orzechowski attended (remotely) the OTCTC meeting on March 17 in Columbus. The all-day meeting reviewed various topics including managed service help desk update, migration to cloud eMail, VMWare technology roadmap, contract options and more.

Ellucian Live (ELive) Annual Conference: Sweta Thakker, Interim Director, Enterprise Application Systems, attended the ELive annual conference from March 19-22 in Orlando, Florida. Ellucian and other schools presented content of product updates and roadmap, technical Banner 9 forum, technical deep dive into application navigator, and other schools' experience with Banner 9. The information and contacts from the conference will help Owens plan for the Banner 9 implementation.

OPERATIONS- Michael McDonald, Executive Director

Sale of Property

The building was emptied of skilled trades and other stored materials in preparation of sale. The 2249 Tracy Road, Northwood, property was sold to NAMSA, Northwood on March 24, 2017.

Oregon Road Reconstruction Planning

The College is working with the city of Northwood, Wood County and consultants supported by the Toledo Metropolitan Area Council of Governments (TMACOG) to reduce the width of Oregon Road. If approved, the vehicular lanes between the Interstate 80 Overpass to the south and Wales Road to the north would reduce to three lanes adding a bicycle and pedestrian lanes and creating a roundabout at the intersection of 3rd Street and Oregon Road. The roundabout intersection would improve safety for vehicles and pedestrians.

Easement Granted to KEPS Technologies, Inc./ACD.net

The College has reached an agreement with KEPS Technologies /ACD.net to provide an easement on the Toledo Campus for a small pole, which will act as antenna repeater for Verizon. The installation will improve service for the College and surrounding area. In addition, the College will annually receive \$3,000 for ten years during the lease of the easement.

CAMPUS PLANNING AND SERVICES – Danielle Tracy, Director

Events/Facility Rentals – The College processed 131 events in the month of March, which included a total of eight external events that brought in \$8,683 of revenue to the College.

Bookstores – A meeting with the representatives of Follett may result in a potential adjustment to the agreement for the operation of the bookstores. Options for renewal are being reviewed. The operation is anticipating a loss.

Dining Services – Mr. McDonald and Ms. Tracy met with the regional team for AVI Fresh for the operation of the dining and catering services. AVI is anticipating a loss at the grill (cafeteria). Options are being reviewed to increase more customers while reducing overhead costs at the grill.

FACILITIES SERVICES – David Halsey, Director

Math Science Labs – The damaged tile in all nine was replaced.

Transportation Technologies – Painting in key areas of Transportation Technologies has been completed.

Status of SB 310 Capital Projects

1. Pedestrian Bridges Improvements

Total Allocation: \$400,000

CB Status: August 22 and September 26 Controlling Board Approvals

Timeline: July 7, 2016: Bridge inspection and load rating; May 2017 North Bridge renovation to begin; June 2017 South Bridge removal to be completed.

A/E: Mannik Smith Group

- \$17,600, approved for the bridge inspection to Mannik Smith Group
- \$15,000, approved for the architectural/engineering contract to Mannik Smith Group
- North Bridge renovation estimated to cost \$100,000, which will include the addition of LED lighting as an alternate on the project.
- The North Bridge renovation construction contract was awarded to JADCO Construction Services, \$91,577.08. The project is planned to begin in May and completed by June 9.
- The South Bridge removal will be completed, no later than June 1. The cost estimate to relocate fiber, removal and architect/engineering fees is \$92,112.50. A recommendation is pending to award a construction contract to Mosser Construction, \$39,500; and to T&C Telephone and Computers Contractors, Inc., \$34,600.

2. Veterans Hall (formerly known as Kingsley Hall) Phase II

Total Allocation: \$500,000

CB Status: September 26 Controlling Board Approval for A/E

Timeline: Phase 2 to start March 2017

A/E: Stough and Stough

- \$40,000, approved for the architectural/engineering contract to Stough and Stough Architects
- The second floor layout and interior finishes are completed.
- Bids were received on January 31 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.
- **Bids were received on March 21 and the following contractors were low bid: General Contractor: Van Tassel Construction, Mechanical Contractor: Mondo Mechanical, Electrical Contractor: Colgan-Davis. A controlling board request for these funds is scheduled for the April 24 meeting. Construction is scheduled to begin in May.**

3. South Campus Electric Switch Gear

Total Allocation: \$500,000

CB Status: August 22 Controlling Board Approval for A/E; February 9 Controlling Board for electrical contract

Timeline: Fall 2016

A/E: MDA Architects

- \$20,300, approved for the architectural/engineering contract to MDA Engineering, Inc.
- Construction and bidding documents were finalized and advertised in December for a January 3 bid opening.
- Bids were received on January 3 and the electrical contract was awarded to Westfield Electric, \$293,776.
- MDA Engineering conducted the preconstruction meeting and plans were approved. The project timeline has an estimated completion date of May 28.
- **Construction is currently underway. There will be three planned power outages during this project on May 6, May 20 and 21 with the final outage June 3 and 4. Operations personnel are working with the campus community in advance to coordinate and communicate the planned outages.**

4. Founders Hall Roof Replacement

Total Allocation: \$500,000

CB Status: August 22 and September 26 Controlling Board Approvals

Timeline: Fall 2016; extended to Spring 2017

A/E: Poggemeyer Design Group

- \$24,450, approved for the architectural/engineering contract to Poggemeyer Design Group
- \$472,184, approved for the roof contract to The Fred Christen & Sons Company
- **Contingent upon the weather, roof construction resumed in the first week of March. Drilling for the scuppers will take place over spring break. Completion is anticipated in April.**

5. Heritage Hall Boilers

Total Allocation: \$500,000

CB Status: August 22 Controlling Board Approval

Timeline: Spring 2017

A/E: JDRM

Cost: \$7,015.00 for A/E fees. Construction cost estimated at \$194,000

2 boilers 1.7 MBTUs

- \$7,015, approved for the architectural/engineering contract to JDRM Engineering
- A domestic hot water heater has been added to the project for \$2,200 in A/E fees.
- Construction and bidding documents were finalized and advertised in February for a March 21 bid opening.
- **Bids were received on March 21 and Dimech Services, Inc., was the low bid. A controlling board request for these funds is scheduled for the April 24 meeting. Construction is anticipated to begin in early May.**

6. Administration Hall Water Infiltration

Total Allocation: \$1,000,000

CB Status: August 22 Controlling Board Approval for A/E; April 24 pending Controlling Board for construction contracts

Timeline: Fall 2016

A/E: SSOE

Cost: \$81,750.00 A/E fees

Envelope Forensics Group

- \$81,750, approved for the architectural/engineering contract to SSOE Group
- SSOE presented two options for the external repair to the President and Vice Presidents. The determination was made to re clad the building with the metal panel material. SSOE finalized the color selections and design.
- Additionally, SSOE will provide cost estimates to replace the Alumni Hall roof, contingent upon state funding availability.
- Construction and bidding documents were finalized and advertised in February/March.
- **Bids were received on March 28 and were more than 10 percent over the construction cost estimate; therefore, the project must be re-bid.**

7. Transportation Technologies Expansion

Total Allocation: \$1,400,000

CB Status: September 12 Controlling Board Approval for A/E

Timeline: Fall 2016 and Spring 2017

A/E: The jdi Group

- \$90,000, approved for the architectural/engineering contract to the jdi group.
- The jdi group proposed options for additions in the front and rear of the TT building; contingent upon the project budget.
- Schematic designs were approved by the Transportation Technology department and the committee.
- Construction and bidding documents were finalized and advertised in February for a March 7 bid opening.
- **Bids were received and The Spieker Company was the low bid. The architect, JDI Group, made value-engineering suggestions on items which should remove from the contract. Owens has agreed to deductions with The Spieker Company.**

8. College Hall Renovation

Total Allocation: \$2,250,000

CB Status: TBD

Timeline: Spring 2017

A/E for Phase I: The Collaborative Inc.

- Master planning meetings are in progress to begin defining the space to meet the needs of the departments.
- The master plan was presented to the departments for final edits. Once the committee signs off, it will be presented for the President and Vice Presidents approval.
- **The Collaborative and the College Hall Committee has suggested the areas of Advising, OServe, Ozone and Disability Services for Phase I of the renovation. The Testing Services area will be bid as an alternate; if funding is available. The College Hall Committee is working through the logistics of temporary office locations during construction.**

9. Findlay Campus North Half of Parking Lot

Total Allocation: \$150,000

CB Status: TBD

Timeline: **May to June 2017**

- The project was advertised and a bid opening was held on February 28 bid opening. The apparent low bidder was Helms & Son Excavating, Inc., Findlay, \$132,317.40.
- **The project will begin in April and be completed in May.**

10. Cherry Street Mission Ministries / Machine Tooling Program

Total Allocation: \$500,000

CB Status: TBD

Timeline: TBD

A/E: The Collaborative has been contracted and is being funded by the Cherry Street Mission.

- **An RFP was issued and two submissions were received. The lowest response was from T & S Tool_and Supply Company. A controlling board request for these funds is scheduled for the April 24 meeting.**

11. Firing Range Renovation

Total Allocation: \$75,000

CB Status: TBD

Timeline: Completion by **June 2017**

- Construction and bidding documents were finalized and advertised in February for a March 1 bid opening.
- **The project was advertised and a bid opening was held on March 1. Henry W. Bergman, Inc., was the low bid. Construction to begin the week of April 24.**

12. Center for Fine and Performing Arts Lighting Renovation

- **The College received three quotes on January 31 for the lighting retrofit renovation in the CFPA Theater. FET was the lowest. FET will start the renovation in May to be complete in May. This project will replace all house fixtures in the theater to LED fixtures.**

Completed Projects

Heritage Hall Chiller Replacement Project – Fall 2016

Math Science Boiler Project – Fall 2016

Amy Giordano
Vice President, Enrollment Management and Student Services

Board of Trustees
May 3, 2017
EXHIBIT NO. 15C

MARCH 2017

ADMISSIONS, INTERNATIONAL SERVICES & COLLEGE CREDIT PLUS - *Meghan Schmidbauer, Assistant Dean*

Ms. Schmidbauer participated in the National Association of College Admissions Counseling Advocacy Days in Washington DC, coordinating the Ohio represents visits to the state legislators. She also hosted the Superintendent Breakfast. Ms. Schmidbauer attended the Grow Your Own Workforce meeting, hosted by Northwest Ohio Tech Prep Regional Center.

High School Recruitment

Admissions Representatives traveled throughout northwest Ohio, speaking with potential students regarding the enrollment process. Representatives visited Cory Rawson High School, Glandorf High School, Glass City Academy, Kalida High School, Liberty Benton High School, Margaretta High School, Millstream Career Center, Ottawa High School, Pandora High School, Penta Career Center, Sylvania Northview High School, Sylvania Southview High School, Townsend Community School, Whitmer High School, and Woodward High School.

Admissions Representatives attended college fairs or financial aid events at Northwest State Community College, Liberty Center and Trade Fair, Notre Dame Academy College and Career Fair, Cardinal Stritch College and Career Day, Toledo Area West College Fair, Penta CBI Career Fair, and the Seneca County Higher Education program.

College Credit Plus

Admissions Representatives attended College Credit Plus nights through the community. Owens was present at the following schools: Fostoria High School, Notre Dame Academy, and Penta Career Center. Nearly every College Credit Plus event was held prior to March 1.

On-Campus Events

College Preview Night was held on the Toledo-area Campus. Over 100 colleges and agencies were in attendance. Approximately 3,000 people were in attendance.

The Greater Hancock County College Night was held on the Findlay-area Campus. Over 80 colleges and agencies were in attendance. Approximately 350 people were in attendance.

Explore Owens sessions were held for 175 prospective students and their families and individual assistance were provided to several who sought admissions requirements for specific health programs on the Toledo Campus.

Registration events were held on both the Toledo and Findlay Campuses for 124 individuals. This also includes participants in online New Student Orientation.

Email communication was sent to 1,228 students regarding registration steps. Recruit materials were mailed to 2,724 individuals regarding Registration Rocks and Owens programs.

**ADVISING, CAREER INITIATIVES, & STUDENT MENTAL HEALTH SERVICES -
*Dr. Verne Walker, Assistant Dean***

The Advising Leadership team held a semester planning day on March 3. The topic of discussion surrounded concepts from Jim Collins' book *Good to Great*. The team discussed items not being considered for the future, in order to focus on higher impact activities toward student success. For example, the team will work with Advisors to assess the use of Chat software and will reduce the number of email campaigns sent to students.

The AQIP committee focused on Experiential Learning and Career Initiatives held two meetings in the month of March. The committee discussed a SWOT analysis of current experiential learning and career initiatives at Owens and reviewed resources available via the National Association for Colleges and Employers (NACE) website.

Dr. Walker attended the March 10 Ohio Department of Higher Education's statewide Career Services meeting. Dr. Walker participated in NACE's Assessments for Coaching Intensive session.

On March 16, Dr. Walker joined Julie Baker, Executive Director, Findlay Campus at *The Leader in Me* presentation book presentation delivered by co-author Sean Covey at the Findlay Country Club. The presenter explored the implementation of "The Seven Habits of Highly Effective People" into K-12 schools in Findlay. The Findlay Chamber of Commerce, as well as other Findlay organizations, sponsored the event.

The Strategic Enrollment Management Committee held its monthly meeting and welcomed new member, Sabrina Goodman, Professor, English, who will serve as a faculty representative. The meeting reviewed progress on the 2016-2017 SEM plan, and explored ideas for the 2017-2018 SEM plan.

On March 31, Advisors and two Academic Chairs met to discuss Visiting Students (Guest and Transient populations). The group covered the following topics: the Visiting Student enrollment targets, progress to date toward meeting targets, impact of the pre-requisite/co-requisite policy on visiting students, and the Visiting Students Website.

Student Mental Health Services – *Adrian Baney, Director*

In March, Ms. Baney worked closely with Amy Giordano, Vice President, to discuss a possible move to Veterans Hall and to change the name of the department from Student Mental Health Services to Counseling Services. The name change will allow the department to be in better alignment with other college campuses, and it is hoped that the name change will better describe provided services on our campus. This name change was originally explored because of student and faculty/staff feedback. The name change and possible move have tentatively been discussed to occur in late April 2017.

On March 14, Jackie Haskins, Counselor, gave a presentation to Occupational Therapist Assistant students entitled, "Test Anxiety and Coping as an OTA." On March 16, Ms. Haskins was able to attend the Fine and Performing Arts Networking Fair and gave a presentation on Time Management to participants. On March 23, Ms. Haskins gave a presentation for a Psychology 101 course entitled, "7 Habits for Better Mental Health." On March 23, April Freed, Intern for SMHS, led a student stress management group, hosted by SMHS. On March 28, Ms. Haskins met with a class, as requested by faculty, to present information on our services and instruct students on how to contact the SMHS office.

In March, Student Mental Health Services was able to provide ongoing counseling services to 43 students, and eight new students met with a counselor in Student Mental Health Services to complete an intake and sign up for counseling services. In addition, SMHS regularly interacts with Faculty/Staff to provide consultation for concerning student situations.

ATHLETICS – *John-David Ettore, Director*

The women's basketball became the first team in the history of athletics at the College to complete an undefeated regular season with an overall record of 30-0 and 16-0 in the OCCAC (Ohio Community College Athletic Conference). The team won 25 straight games at home, 50 straight games in regular season conference play, 44 straight in the regular season and 32 straight games overall.

The women's basketball team saw its season end with a 92-85 loss to Cincinnati State Technical and Community College in the Region XII District I championship game at Ohio Christian University. With the loss, Owens finished its season at 31-1 overall.

Jeryn Reese, women's basketball sophomore forward became the program's first two-time Ohio Community College Athletic Conference (OCCAC) player of the year. Ariel Bethea, sophomore guard was named the OCCAC defensive player of the year. Jeryn Reese was also named the Region XII District I player of the year for the second consecutive season. Along with Ariel Bethea, she gave Owens two First Team All-OCCAC selections for the third consecutive season. Jeryn Reese and Ariel Bethea, who were the top two scorers for the women's basketball team in 2016-2017, have also been awarded All-American honors from the Women's Basketball Coaches Association (WBCA).

Women's basketball head coach Michael Llanas earned his third consecutive OCCAC coach of the year award. Essence Cowan earned a spot on the OCCAC's All-Freshmen team. Brenda Pennington also earned a spot on the all-conference team.

The men's basketball team finished 23-9 overall this past season, including a 12-4 record in OCCAC (Ohio Community College Athletic Conference) play (3rd place). They defeated Clark State Community College in the Region XII District 11 quarterfinals before falling to Cuyahoga Community College in the semifinals. It was the program's fifth season with 20 plus wins over the past six years and the 29th such season in program history.

Men's basketball players Derrik Jamerson Jr. was named First Team All-OCCAC, while Markevious Wilson and Roy Hatchett Jr. were named Honorable Mention All-OCCAC. Rico Stafford earned a spot on the OCCAC's All-Defensive Team.

Owens Community College hosted the 2017 Spring Region XII Athletic Directors Meeting on March 28- 29 in the Audio Visual Classroom Center.

FINANCIAL AID – *Andrea Morrow, Director*

As of April 1 a total of 11,528 applications for financial aid have been received for the 2016-2017 academic year. As a result, a total of \$36,580,158 in grants, loans, and scholarships has been disbursed for the 2016-2017 academic year. For spring 2017, 39.19 percent of eligible students enrolled received financial aid.

The Office of Financial Aid has been packaging for the 2017-2018 academic year since October 1, 2016. A total of 5,183 applications for financial aid have been received for the 2017-2018 academic year. Students have been receiving award packages since November 2016.

Lynn Hoehn, Coordinator, Job Location and Development, participated in the Internship Fair and More on February 10 at Lourdes University and the Corporate Conversations event on March 31 at Davis College. Ms. Hoehn will participate in the Hospitality and Culinary Arts Job Fair in collaboration with the Department of Food, Nutrition and Hospitality on April 5 in Heritage Hall. On April 11, the Ohio TechNet Expo for Machining and Welding will take place on campus in Industrial and Engineering Technologies.

RECORDS - *David Shaffer, Registrar*

On March 3, Mr. Shaffer met with staff at Bowling Green State University to review the data exchange for the Falcon Express Dual Admission Program. Ideas were discussed to improve the efficiency of the exchange and increase the number of participants in the program.

On March 16, Mr. Shaffer met the Associate Registrar at The University of Toledo to discuss common challenges and solutions as it pertains to state and federal regulations.

On March 29, Jill Gentry, Manager of Graduation Services, met with advisors to provide training on Degree Works. Degree Works is the new degree audit system that will allow students to see what courses they have completed and allow them to plan for the future. At this time, Degree Works is available for staff use only, with the goal to roll it out to students in June. This will allow adequate time for staff to familiarize themselves with the new degree audit system.

STUDENT CONDUCT/STUDENT LIFE – *Danielle Filipchuk, Director/Title IX Coordinator*

Toledo Campus

Mary Jo Eiden, Adjunct Faculty, Suellen Barnum, Instructor, Medical Imaging, and Denise Guy, Adjunct Faculty, traveled as advisors with 19 students of the Tomorrows Imagers student organization to the Annual Magnetic Resonance Imaging Seminar in Lewis Center, Ohio from March 10-11.

Advisor to the student organization, Landscape and Turfgrass Management, Chris Foley, Associate Professor, Science, traveled with 8 students to the National Collegiate Landscape Competition in Salt Lake City, Utah from March 14-17.

On March 16, the Student Activities Office hosted a Pop-In Activity and brought in three therapy dogs from Talk Dog Toledo for stress relief. Students and employees got to give lots of head pats to the dogs, both big and small.

On March 22, Student Government sponsored the third annual Owens Spirit Day. Students and employees were able to stop by the College Hall Atrium to have their picture taken with the Owens mascot, Big E to show Owens pride.

On March 23, the Student Activities Office hosted the second Leadership Workshop of the semester. The six participants learned about commitments to leadership, personal values, and took time to understand their own leadership styles.

On March 28, the Student Activities Office collaborated with the Owens Nutrition Association for the Lunch and Learn: Eat This Not That. The students in the Owens Nutrition Association prepared a healthy lunch and presented about fruits, vegetables, grains, fats, and the how to pick healthy foods.

Advisors to the student organization Student Occupational Therapy Association, Connie Burcin, Adjunct Faculty, and Cheryl Paeth, Instructor, Occupational Therapy, traveled with 10 students to the

American Occupational Therapy Association National Convention in Philadelphia, PA from March 29-April 2.

Julie Posey, Adjunct Faculty, traveled with 2 students from the student organization, Sound Professionals to the Ohio Medical Ultrasound Society Conference in Columbus, Ohio on March 31.

Findlay Campus

The week of March 13, the Findlay Campus participated in Absolutely Incredible Kid Day, sponsored by Camp Fire. Students, faculty, and staff wrote letters of encouragement and inspiration to children they know as a way of celebrating the amazing kids in the community.

On March 14, as a member of a United Way Impact Team, James Katzner, Manager of Career Services and Student Activities, helped review and evaluate grant proposals for education related initiatives in Hancock County.

Also on March 14, Mr. Katzner organized a visit by a Sociology 220 to the Black Heritable Library and Multicultural Center in Findlay where students spent time learning about and discussing significant events in African-American history and browsing the exhibits.

Also on March 14, the Findlay Campus Student Nurses' Association hosted an educational awareness event on domestic violence and sexual assault. Local police detectives who investigate sexual assault, a Sexual Assault Nurse Examiner, and a representative from Open Arms Domestic Violence and Rape Crisis Services shared information about how they respond to and treat sexual assault. Mr. Katzner provided information on Title IX at Owens.

Student Activities on the Findlay Campus hosted an Impaired Driving Simulator on March 16. With the aid of virtual reality goggles, students, faculty, and staff were able to experience the effect of impaired driving through a simulation in a real vehicle.

On March 27, Student Activities hosted a Career Panel Lunch & Learn with Findlay Mayor Lydia Mihalik and State Senator Cliff Hite. With about 50 people in attendance, Mayor Mihalik and Senator Hite discussed their educational backgrounds and career paths, and then fielded questions from students, faculty and staff.

On March 30, James Katzner accompanied Eileen Goodman's BUS 102 class on a visit to Rowmark, LLC to tour the facility and learn more about local manufacturing and job opportunities for Owens students and alumni.

VETERANS SERVICES – *Sean McConnell, Manager*

Veterans Services moved from College Hall to Veterans Hall on March 27, and is fully operational. The department is requesting donations for a refrigerator, microwave, coffee pot, popcorn popper and art work. One game donation is anticipated from a local artisan who is crafting a military-themed "cornhole" game. Krista Kiessling, Director, Center for Experiential and Community Engaged Learning, and the Harvest Food Pantry are donating snacks for the cantina in the lounge. The Veterans Administration has approved an additional three Work Study program students to help staff evening hours.

PROFESSIONAL DEVELOPMENT

Advising and Student Mental Health Services

On March 10, several Advising staff members from both the Findlay and Toledo Campuses attended the Ohio Academic Advising Association (OHAAA) Unconference at Terra State Community College. The attendees participated in round-table discussions about various topics including building rapport with students, career advising, and getting involved in advising professional organizations.

On March 20 and 21, both Adrian Baney, Director, and Jackie Haskins, Counselor, attended a conference entitled, "Depression on College Campuses: Best Practices and Innovative Strategies," at the University of Michigan. This conference addressed how other colleges are helping students cope with depression and new programs that are emerging to provide student support during times of crisis/stress.

Records Office

David Shaffer, Registrar, attended the Ellucian Live conference in Orlando, Florida, March 19-22. The conference included sessions on how to use different features in Banner (student information system) as it relates to retention, functionality, and regulations. Additionally, Banner sessions were given on implementing preferred name, communications management, registration and other new self-service applications that will benefit students and employees. The conference also provided an opportunity to network with other Banner institutions.

MARCH 2017

FOUNDATION – Jennifer Fehrich, Executive Director

Fundraising – Donations recently received include:

- \$1,046 from Owens employees
- \$44,704 from Foundation Directors and corporate matching gift pledges
- \$5,000 from Trustees of the Board of Trustees
- \$7,000 to The Owens Fund
- \$1,000 to the Cantor Gallery Fund

2017 Annual Giving Campaign – The Foundation continues to seek donations from board members, employees, alumni, advisory committee members and adjunct faculty, as well as to a group of external constituents. Highlights of the campaign include:

- As of March 31, 2017, nearly \$174,000 raised toward the overall goal of \$200,000, or 87 percent.
- 109 employees contributed more than \$38,000; 44 employees participated in 2016.
- Currently have 100 percent participation from member of all three of the College’s leadership boards (Board of Trustees, Foundation and Alumni Association Board).
- Very high participation compared to previous years with internal employee groups:
 - 100 percent – President, vice presidents and all direct reports to the president
 - 100 percent – Deans
 - 45.8 percent – Chairs and Assistant Chairs
 - 20.1 percent – Faculty and Staff

Cultivation and Stewardship – Throughout the month of March, Ms. Fehrich attended several department meetings, met with various department chairs, board members, and faculty to promote the 2017 Annual Giving Campaign. Ms. Fehrich also met with Michael Sander, Chair of Fine and Performing Arts, and Andy Stuart, General Manager of WTOL to discuss partnership opportunities. Ms. Fehrich met with Jennifer Brouwer of the Janet Phleger Foundation to discuss a new scholarship within the Owens Foundation.

Government Relations – Ms. Fehrich spent the day in Columbus on March 15 to attend the Ohio Association of Community Colleges (OACC) legislative event and share community college budget priorities with state legislators. On March 20, she joined Provost Robinson at the Toledo Area Regional Chamber of Commerce legislative breakfast with BGSU and UT and eight local legislators to advocate for key provisions within the proposed state budget. She also attended the Wood County Economic Development Commission (WCEDC) annual dinner on March 22.

Ms. Fehrich held several internal meetings with deans, chairs and faculty in an effort to continue building potential opportunities for fundraising such as naming rights, equipment donations, or program support and scholarship needs. Specifically, she met with Rob Kraus, Dennis Blackwell, and Tom Kubicki of Workforce and Community Services to discuss the College’s needs regarding truck driving; and she met with Chair Joann Gruner and the Food, Nutrition and Hospitality Faculty regarding needs within culinary arts.

ALUMNI RELATIONS – *Bridget Shea, Manager*

Paid Alumni Membership – As of April 1, 2017, the Alumni Association had a membership of 810 members, including paid and complimentary. The Alumni Board membership committee continues to work on re-evaluating the definition of membership in an effort to grow the program.

The affiliate program providing discounted tickets to Cedar Point and the Toledo Zoo is now active.

Upcoming Events

- **Alumni Annual meeting and Mud Hens Night** will be held on July 28.
- The **Annual Golf Classic** will take place on September 18 with a 1:00 pm shotgun start. We are adding an additional fundraiser so that non-golfers may also participate. It will be a raffle-style ball drop.
- **Zoo Lights Night** for the alumni will take place on December 5.

FINDLAY CAMPUS – *Julie Baker, Executive Director*

In March, the Findlay Campus hosted a presentation by Raise the Bar for Fifth third Bank administrators and College administrators and employees. On March 27, State Senator Cliff Hite and Findlay Mayor, Lydia Mihalik, visited campus to meet with students, faculty, staff and administrators.

Ms. Baker met with Kevin Lewis, instructor at the University of Findlay, to finalize becoming a practicum site for students in health facilities management. This class will provide guidance on reorganizing the Owens Fitness Center to make it more “user friendly”. She also met with John Urbanski of Hancock County United Way to discuss Owen’s initiatives in Hancock County, and toured Rowmark, LLC, with the STM 105 class.

In March, Ms. Baker attended Findlay Campus events including the monthly all campus meeting, Leadership Team meeting, Pancake Lunch for Students, domestic violence presentation, Hancock College Night, and Community Garden meeting.

Ms. Baker represented the College at the Noon Rotary, Rotary Youth Committee meeting, Rotary After Hours Event, Camp Fire of Northwest Ohio Board and Executive Board meetings, and Camp Fire Community Skate at Rolling Thunder. She also attended the Global Leadership Luncheon at Winebrenner Theological Seminary, Hancock Alliance announcement/celebration at Findlay Country Club for Findlay obtaining the designation of #1 Micropolitan for the third year in a row, and Hancock/Findlay Community read presentation at Findlay Country Club by Sean Covey.

MARKETING AND COMMUNICATIONS – Jason Griffin, Director

Television and radio commercials, featuring current Owens students as well as real Owens alums, continue to air, as we gear up for the Summer and Fall Semester 2017 registration. For the current campaign, there will be a total of 4,194 television commercials, 1,749 radio commercials, 36 newspaper ads, and 33 billboard displays, and 12 high school athletic venue sponsorships around northwest Ohio. Additionally, the College received 2.5 million impressions via the fall digital marketing campaign. Data from Institutional Research was utilized to form the strategy on all digital targeted advertising to key demographics. The commercials, as of April 11, have been viewed on YouTube 84,312 times.

For the current digital marketing campaign (for Summer Semester), Marketing is again utilizing the :15 second television commercial (has been viewed over 79,000 times) to target education intenders, people with an interest in education, education segments through Contextual Targeting, ages 18-30, all residing in northwest Ohio zip codes (Toledo DMA and Hancock County). Digital ads included College branded ads and all 22 academic programs from the Jobs on the Rise flier and will achieve nearly 2.5 million impressions with click to landing page (takes them to our Virtual Viewbook).

All clicks are sent to an optimized landing page which includes 1) the Jobs on the Rise flier in PDF form; 2) a link to the new Viewbook and also 3) a form where potential students can submit their name and email address for follow up with the Office of Admissions. As of April 11, 2017, there were 99 forms filled out through the landing page.

April is Community College Month and to celebrate, the Marketing department will be offering free coffee to students on three dates during the month of April. Additionally, the department is producing various short videos of students, faculty, and staff explaining what they love about Owens. These videos are then shared on social media.

The Marketing department has agreed to a partnership with the **Toledo Mud Hens** for the 2017 season to sponsor every fireworks display (24 games in all). Fans will have the opportunity to enter for free on game days at customer service on the main concourse for a chance to “Graduate Their View” for the fireworks show. Up to four lucky fans will be selected at random and will be escorted on to the field after the game (with “Pomp and Circumstance” music playing) where they will enjoy the fireworks while sitting on Owens Adirondack chairs, and they will also receive an Owens goodie bag. This promotion will achieve nearly 250,000 impressions (24 games x 10,000 fans per game).

Additionally, the July 28 game at Fifth Third Field will be the annual Owens Veterans Night at the Mud Hens (over 400 tickets will be distributed to Owens Veteran students). The same evening, the Owens Alumni Association will have a large group outing of over 500. The Marketing department was also able to secure the National Anthem singer for that evening and an Owens student will be performing. An Owens representative will throw out the ceremonial first pitch that evening and Meghan Schmidbauer from Admissions will appear on the live television broadcast that evening as well.

The Marketing department reports that the Owens Social Media audience (Facebook, Twitter, LinkedIn, and Instagram) has grown to over 57,000 followers and is growing by over 60 new followers per week. In the combined months of February and March, 88 unique Owens Facebook posts achieved 505,429 impressions (eyeballs) and Twitter produced 40,094 impressions during the same time frame with 100 unique tweets.