

**2021 Payroll Calendar  
Hourly**

**Deadline: Timesheets due to  
Payroll@owens.edu. Leave forms,  
Employment Recommendation Forms, and  
EPAF's are due to Human Resources**

Pay Period	POM*	Pay Id	Start Date	End Date	Pay Check Date	Employee Deadline	Time	AM/PM	Supervisor Deadline	Time	AM/PM	Holiday
1	1	H1	12/20/20	01/02/21	01/08/21				Mon, 01/04/21	10:00	AM	Thu 12/24/20 Holiday Break thru Fri 01/01/21
2	2	H1	01/03/21	01/16/21	01/22/21				<b>Fri, 01/15/21</b>	10:00	AM	Mon 01/18/21 Martin Luther King Day
3	1	H1	01/17/21	01/30/21	02/05/21				Mon, 02/01/21	10:00	AM	
4	2	H1	01/31/21	02/13/21	02/19/21				Mon, 02/15/21	10:00	AM	
5	1	H1	02/14/21	02/27/21	03/05/21	Sat 02/27/21	11:59	PM	Mon, 03/01/21	10:00	AM	
6	2	H1	02/28/21	03/13/21	03/19/21	Sat 03/13/21	11:59	PM	Mon, 03/15/21	10:00	AM	
7	1	H1	03/14/21	03/27/21	04/02/21	Sat 03/27/21	11:59	PM	Mon, 03/29/21	10:00	AM	
8	2	H1	03/28/21	04/10/21	04/16/21	Sat 04/10/21	11:59	PM	Mon, 04/12/21	10:00	AM	
9	1	H1	04/11/21	04/24/21	04/30/21	Sat 04/24/21	11:59	PM	Mon, 04/26/21	10:00	AM	
10	2	H1	04/25/21	05/08/21	05/14/21	Sat 05/08/21	11:59	PM	Mon, 05/10/21	10:00	AM	
11	3	H1	05/09/21	05/22/21	05/28/21	Sat 05/22/21	11:59	PM	Mon, 05/24/21	10:00	AM	Mon 05/31/21 Memorial Day
12	1	H1	05/23/21	06/05/21	06/11/21	Sat 06/05/21	11:59	PM	Mon, 06/07/21	10:00	AM	
13	2	H1	06/06/21	06/19/21	06/25/21	Sat 06/19/21	11:59	PM	Mon, 06/21/21	10:00	AM	
14	1	H1	06/20/21	07/03/21	07/09/21	<b>Wed 06/30/21</b>	11:59	PM	<b>Thu, 07/01/21</b>	10:00	AM	Sun 07/04/21 Independence Day
15	2	H1	07/04/21	07/17/21	07/23/21	Sat 07/17/21	11:59	PM	Mon, 07/19/21	10:00	AM	
16	1	H1	07/18/21	07/31/21	08/06/21	Sat 07/31/21	11:59	PM	Mon, 08/02/21	10:00	AM	
17	2	H1	08/01/21	08/14/21	08/20/21	Sat 08/14/21	11:59	PM	Mon, 08/16/21	10:00	AM	
18	1	H1	08/15/21	08/28/21	09/03/21	Sat 08/28/21	11:59	PM	Mon, 08/30/21	10:00	AM	Mon 09/06/21 Labor Day
19	2	H1	08/29/21	09/11/21	09/17/21	Sat 09/11/21	11:59	PM	Mon, 09/13/21	10:00	AM	
20	1	H1	09/12/21	09/25/21	10/01/21	Sat 09/25/21	11:59	PM	Mon, 09/27/21	10:00	AM	
21	2	H1	09/26/21	10/09/21	10/15/21	Sat 10/09/21	11:59	PM	Mon, 10/11/21	10:00	AM	
22	3	H1	10/10/21	10/23/21	10/29/21	Sat 10/23/21	11:59	PM	Mon, 10/25/21	10:00	AM	
23	1	H1	10/24/21	11/06/21	11/12/21	Sat 11/06/21	11:59	PM	Mon, 11/08/21	10:00	AM	Thu 11/11/21 Veterans Day
24	2	H1	11/07/21	11/20/21	11/26/21	<b>Wed 11/17/21</b>	11:59	PM	<b>Thu, 11/18/21</b>	10:00	AM	Wed 11/24/21 Thanksgiving thru Fri 11/26/21
25	1	H1	11/21/21	12/04/21	12/10/21	Sat 12/04/21	11:59	PM	Mon, 12/06/21	10:00	AM	
26	2	H1	12/05/21	12/18/21	12/24/21	<b>Thu 12/16/21</b>	11:59	PM	<b>Fri, 12/17/21</b>	10:00	AM	Fri 12/24/21 Holiday Break thru Sat 01/01/22

\*POM = number of pays per month