



PORTFOLIO OVERVIEW

OVERVIEW OF PORTFOLIO

Students have the opportunity to earn credit through learning done outside the classroom. One option to earn credit for Prior Learning Assessment (PLA) is by completing a portfolio. To explore course credit opportunities, please visit fastpathohio.com.


Credit will be reflected on the transcript as a "CR" for each course. This credit can fulfill degree requirements but may not be transferable to other colleges.

**Please note, applying for credit does not guarantee credit will be awarded.*

Your PLA knowledge needs to meet certain criteria:

1. Prior learning must be publicly verifiable. You must be able to demonstrate that you possess the appropriate skills and/or knowledge.
2. Your prior learning experience should be equivalent to quality college level learning in order to be awarded credit.
3. Prior learning should have a subject matter knowledge base. College credit recognition will not be awarded for mere application of a manual skill or a normally prescribed routine or procedure. You must understand and offer evidence regarding why you are able to do what you are able to do.
4. Learning should indicate knowledge of basic principles of the subject area.

PRIOR LEARNING ASSESSMENT

 owens.edu/PLA

 PLA@owens.edu

PORTFOLIO COMPONENTS

Statement

Provide a reason as to why you are seeking credit for the course you have selected in this petition. This statement is brief, up to five sentences in length.

Personal Essay

The personal essay is an opportunity to explain how the learning done outside of the classroom has met the learning outcomes listed for the course. The essay should be 1-5 pages in length. The essay should do the following:

- Identify your life experiences and describe how that learning from those experiences relates to the course being petitioned. Try to be brief and specific. State how those life experiences meet the learning outcomes and competencies of the course.
- Your narrative/essay is based on personal, life learning experiences, it is not based on research, history, or another person's experience.

Resume

A resume needs to be included as part of the portfolio. Career Services can provide assistance with resume building and review.

Career Services Contact Information:

www.owens.edu/career

Phone #: (567) 661-2387

Email: careerservies@owens.edu

Supporting Documentation

Include documentation/evidence that you have met the learning outcomes for the course. Some examples of supporting documentation are but not limited to:

- Evaluations
- Online Certificates
- Art Work
- Written Material
- Awards
- Recognized Industry Certificates
- Letter from Employer
- Job Description

Fees

Any portfolios submitted will incur a \$50 assessment fee. There is a fee of \$50 per credit hour for credit earned per course. All PLA fees are waived for student veterans. To view information about student fees, please visit the Student Accounts website: owens.edu/student-accounts