## **PLA Process Map**

## Interested in earning college credit for your past learning and/or work experiences?

## Start here with this map!

Do you have subject knowledge that can be demonstrated by taking a test?

Credit by Exam

- AP test: request official scores be sent to Owens from College Board website
- CLEP test: purchase through College Board, contact Testing Services to schedule
- **Proficiency test:** contact Testing Services to schedule

Do you have military education or experience?



- Submit JST or CCAF transcript
- Records Office evaluates for MTAG credits and awards transfer courses

Not equivalent to any courses? Check out Portfolio or Skills Assessment!

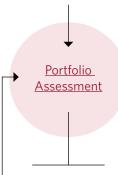
Do you have any industry recognized credentials, trainings or certificates/licenses?



- Submit copies of documentation to PLA@owens.edu
- Department Chair approves and signs <u>form</u>
- Student signs form
- Records Office processes form and awards credit on transcript
- Processing fee charged to student's account

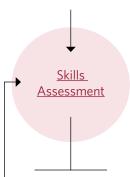
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Do you have experience and knowledge that can be documented and connected to course learning outcomes?



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Do you have practical, hands-on skills that can be demonstrated in front of an assessor?



- · Check with Advisor, **PLA Specialist** for eligible Skills Assessments
- · Advisor, PLA Specialist arranges Skills Assessment with student and faculty assessor
- Complete **Skills Assessment Form** to process credit through the Records Office



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## **Portfolio Assessment Map**

