3358:11-4-16 Wireless telecommunication devices for business purposes policy.

(A) Purpose. The purposes of this policy is for Owens community college to be compliant with federal regulations; for the eligibility of employees to receive supplemental compensation stipends (taxable to the employee) to cover business-related expenses of employee-owned wireless telecommunication devices; and for the discontinuance of college-owned wireless telecommunication devices exclusively used by individual employees.

(B) Definitions. Wireless telecommunication devices are defined as cellular phones, data card services, personal digital assistants, or any other portable wireless telecommunication devices that have voice and/or data capabilities.

(C) Exceptions. This policy does not apply to college-owned pagers or mobile radios issued to individual buildings and grounds, safety and security personnel. Additional exceptions will be handled on a case-by-case basis for approval by the executive vice president/chief financial officer or designee.

(D) Implementation. The executive vice president/chief financial officer will implement procedures, eligibility criteria and forms that are consistent with this policy.

Effective date: 09/20/2008

Patricia M. Jezak Certification

09/10/2008 Date

Promulgated under: 111.15
Statutory authority: 3358.08
Rule amplifies: 3358.08
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