

OWENS COMMUNITY COLLEGE  
SPECIAL MEETING (WORKING RETREAT) OF THE BOARD OF TRUSTEES  
OCTOBER 9, 2012 ~ MINUTES

A working retreat of the Board of Trustees was held at the Belmont Country Club, 29601 Bates Road, Perrysburg, Ohio.

**Call to Order** - Chair Diana Talmage called the meeting to order at 10:50 a.m. and directed that the record show that the meeting was held in accordance with the Ohio Revised Code, Chapter 3358 and the policies of the Board of Trustees.

**Roll Call** - Roll call was taken, and the following members were present: Allan Libbe, Edwin Nagle, Rich Rowe, Diana Talmage and Thomas Uhler (5). Trustees Ronald McMaster and R J Molter arrived later and attended the afternoon session.

**Report of the President to the Board of Trustees** – Chair Talmage stated that the purpose of the working retreat is for trustee professional development that will also focus on the Board and the President’s relationship to ensure effective governance. She invited President Mike Bower to begin the retreat with his report. President Bower framed his remarks on the importance of developing the Board-CEO relationship, preliminary plans for setting goals, communication, advocacy and the Board’s expectations.

**Report of the Executive Director of College Development and of the Foundation** – Following a recess for lunch, Chair Talmage invited Ann Savage, Executive Director of College Development and of the Foundation, to report on the Owens Foundation and the comprehensive major gifts campaign. Ms. Savage commented that the Foundation is currently in the preparation and silent phase of the “Investing in Success” campaign with an initial goal of \$3 million in gifts. She recognized Trustee Allan Libbe, who will be serving as the campaign’s honorary chair. She encouraged the Trustees to attend the Foundation’s annual meeting on October 25. Ms. Savage commented that a case for support brochure is being developed, which will detail the College’s priorities for scholarships and areas supporting academic programs and student success. Other goals that the campaign hopes to achieve include creating a legacy society for those who include the College in a will or trust, developing a plan to increase Alumni giving and increasing new friends and donors to the College.

**Statements and Comments by Members of the Board of Trustees** – Chair Talmage commented that she had a conversation with H.O. Brownback, Vice President for Planning, Research and Development, Southwestern Illinois College, who was one of the reviewers on behalf of the Higher Learning Commission for the institutional check up visit in August. She was proud to hear that the College is a model for the academic quality improvement program.

Chair Talmage commented that she met with Ms. Savage recently with respect to planning to make a pledge for the major gifts campaign, and she encouraged the Trustees to show their commitment to the College with a 100 percent participation in giving on behalf of the Board.

Chair Talmage asked Trustee McMaster to attend the Ohio Association of Community Colleges Fall Conference as the alternate for the College. Trustee McMaster is registered for the Association of Community College Trustees’ Annual Leadership Congress, October 10-13.

Chair Talmage invited Patricia Jezak to comment on a proposal to amend the resolution language of the Board's approval of candidates for graduation and discontinuing the practice of providing an appendix listing candidate names. Ms. Jezak confirmed that the commencement ceremony program will accurately list the names of the candidates who meet the requirements for graduation. As there was no further discussion, Ms. Jezak commented that the new format will be presented at the Board of Trustees regular meeting in December.

**Orientation and Report of General Counsel on Legal Issues for Board Governance** – Natalie Jackson, General Counsel and Assistant Attorney General, Education Section, provided an substantive overview of higher education law, the role of general counsel, the legal duties and obligations of the Board of Trustees and the legal aspect of the board operation.

### **EXECUTIVE SESSION**

Chair Talmage announced an executive session for discussion of pending or imminent litigation and for matters of attorney client privilege. Mr. Molter made a motion to adjourn to executive session as specified. Mr. Libbe seconded the motion. The Chair called for a roll call vote. Roll Call: Allan Libbe, yea; Ronald McMaster, yea; R J Molter, yea; Edwin Nagle, yea; Rich Rowe, yea; Diana Talmage, yea; and Thomas Uhler, yea (7).

Upon return from executive session, roll call was taken, and the following members were present: Allan Libbe, Ronald McMaster, R J Molter, Edwin Nagle, Rich Rowe, Diana Talmage and Thomas Uhler (7).

**Statements and Comments by Members of the Board of Trustees** – Chair Talmage commented that following adjournment, the Student Life Committee will meet.

**Adjournment** - As there was no further business to come before the Board of Trustees, Chair Talmage declared the meeting adjourned.