

OWENS COMMUNITY COLLEGE
SPECIAL MEETING (WORKING RETREAT) OF THE BOARD OF TRUSTEES
OCTOBER 11, 2011 ~ MINUTES

A working retreat of the Board of Trustees was held at the Belmont Country Club, 29601 Bates Road, Perrysburg, Ohio.

Call to Order - Chair Diana Talmage called the meeting to order at 8:30 a.m. and directed that the record show that the meeting was held in accordance with the Ohio Revised Code, Chapter 3358 and the policies of the Board of Trustees.

Roll Call - Roll call was taken, and the following members were present: David Habegger, Allan Libbe, Ronald McMaster, R J Molter, Rich Rowe, William Takacs and Diana Talmage (7).

Interim President, Provost and Treasurer Reports - Chair Talmage stated that the purpose of the working retreat was to review short term goals, priorities and long term strategies including an update of the budget with the Interim President/CEO and the Executive Vice President/Provost.

Interim President Satkowski reported on the progress of the Owens Foundation feasibility study, collaborative opportunities for workforce and contract training and the status of state funding for capital and construction.

Dr. Renay Scott, Executive Vice President/Provost, and Interim President Satkowski presented the recommendations of the Pepper Consulting Group on the Organizational Assessment for Owens Community College. Dr. Scott continued her report including an overview of the Higher Learning Commission, accreditation processes, the progress of the self study for the National League of Nursing for Accrediting Commission, the completion and implementation of the retention plan, and the development of the enrollment management plan; and, she closed with an update of the joint application to Gateway to College.

Treasurer Satkowski reported on the status of the fiscal year 2012 budget as of October, and he reviewed potential budget planning scenarios.

EXECUTIVE SESSION

Chair Talmage announced an executive session for discussion of pending court action with in-house legal counsel, collective bargaining matters and personnel contracts of individuals. Mr. Libbe made a motion to adjourn to executive session as specified. Mr. Habegger seconded the motion. The Chair called for a roll call vote. Roll Call: David Habegger, yea; Allan Libbe, yea; Ronald McMaster, yea; R J Molter, yea; Rich Rowe, yea; William Takacs, yea; and Diana Talmage, yea (7). Due to a conflict of interest during executive session, Mr. Takacs withdrew during the discussion on collective bargaining matters.

Upon return from executive session, roll call was taken, and the following members were present: David Habegger, Allan Libbe, Ronald McMaster, R J Molter, Rich Rowe, William Takacs and Diana Talmage (7).

Resignations, Terminations and Leaves of Absence for Non-Bargaining Unit Personnel:

RESOLUTION 2011-10-11-01

BE IT HEREBY RESOLVED that the Board of Trustees of Owens Community College accepts the resignation of Dr. Larry McDougle, President/Chief Executive Officer, effective October 1, 2011, for reason of retirement.

Mr. Libbe made a motion to approve the resolution, which was seconded by Mr. Rowe. Following a voice vote, the motion was adopted.

Recognition of President Larry McDougle:

RESOLUTION 2011-10-11-02

WHEREAS, President Larry McDougle served as the fifth President and Chief Executive Officer of Owens Community College; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that upon the occasion of President Larry McDougle's retirement, the Board of Trustees honors his vast experience in higher education, his service, and servant leadership during a transitional time at Owens Community College.

Mr. Takacs made a motion to approve the resolution, which was seconded by Mr. Habegger. Following a voice vote, the motion was adopted.

Employment of Non-Bargaining Unit Personnel:

RESOLUTION 2011-10-11-03

BE IT HEREBY RESOLVED that the Board of Trustees approves a revised contract on an agreed upon salary and on the basis indicated below:

<u>NAME</u>	<u>ASSIGNMENT</u>
John Satkowski	Interim President/CEO

Dr. McMaster made a motion to approve the resolution, which was seconded by Mr. Molter. Following a voice vote, the motion was adopted.

OTHER RECOMMENDATIONS

Non-Bargaining Unit Staff Compensation and Benefits:

RESOLUTION 2011-10-11-04

WHEREAS, the Interim President recommends adjustments to the health (medical) insurance benefits and opt-out option effective January 1, 2012, provided to full-time exempt and non-exempt staff who are not part of any bargaining unit (Attachment 1); and

WHEREAS, the Interim President recommends the distribution of a two and a quarter percent (2.25%) compensation pool not to exceed \$360,000 for salary adjustments effective January 1, 2012, to full-time exempt and non-exempt staff who are not part of any bargaining unit; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees approves the Interim President's recommendations and authorizes the Assistant Treasurer and the Interim Vice President of Human Resources to adjust benefits of health (medical) insurance, opt-out option and to distribute a compensation pool not to exceed \$360,000 for salary adjustments effective January 1, 2012, to full-time exempt and non-exempt staff who are not part of any bargaining unit.

Mr. Libbe made a motion to approve the resolution, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Statements and Comments by Members of the Board of Trustees – Chair Talmage commented on a recommendation for a keynote speaker at the Commencement Ceremony. Mr. Rowe commented on the Ohio Association of Community Colleges and the recent northwest regional meeting that the association hosted for presidents and trustees.

Adjournment - As there was no further business to come before the Board of Trustees, Chair Talmage declared the meeting adjourned.