(1) Program re-entry. If a student withdraws from a program and later re-enters, the program requirements in the catalog current at the time of re-entry are in effect.

(2) Program change. If a student changes programs, the requirements in the catalog current at the time of the change are in effect.

(3) The program requirements for students in the selected admissions program are those in effect for the term of admittance in the program.

(4) The department chair or coordinator of the program is the designated authority to permit a change in catalog of record for the completion of degree or certificate requirements in a previous catalog. In lieu of department chair or coordinator, the dean of the school is the designated authority.

These procedures were reviewed by the Academic Standards Committee for implementation through the Office of the Provost.

Any changes to the procedures must be submitted to the Board Secretary for President’s Cabinet review.

These procedures conform to the POLICY approved by the Board of Trustees on February 8, 2011, and said policy has been filed with the State of Ohio Electronic Rule Filing with the policy effective date of February 19, 2011.