Credit by Waiver

Board Policy No.: 3358:11-2-27

PROCEDURES AND GUIDELINES:

1. Educational experience waiver is relinquishing the requirement of a particular course on the basis of previous educational experience.

2. Work experience waiver is relinquishing the requirements of a particular course on the basis of work experience.

   (a) The maximum number of credit hours that may be waived by virtue of work experience is twelve (12) credit hours except in pre-approved programs such as LPN/AND, associate of technical studies (type b), and criminal justice science.

   (b) The waived coursework may count no more than 50 percent of the total credit toward a degree or certificate (11-2-51 Graduation Requirements).

3. A course offered by a department may be waived according to the policies that have been established by the individual department and approved by the chair and appropriate dean.

4. Students desiring credit by waiver should contact the chair of that particular program.

5. When courses are waived, no additional coursework will be required in lieu of those courses waived.

6. Coursework which has been waived shall be noted on the student’s permanent record by course number and the notation “waived”.

7. A fee is assessed for each course waived.

Effective: July 13, 2007

These procedures were reviewed by the Academic Standards Committee for implementation through the Office of the Provost.

Any changes to the procedures must be submitted to the Board Secretary for President’s Cabinet review.

These procedures conform to the POLICY approved by the Board of Trustees on June 12, 2007, and said policy has been filed with the State of Ohio Electronic Rule Filing with the policy effective date of July 13, 2007.

PJ 11-10-10