Board of Trustees Regular Meeting

June 11, 2014

Exhibit 16
Monthly Reports to the Board of Trustees:
A. Academics
B. Business Affairs
C. College Development
D. Enrollment Management and Student Services
E. Human Resources and Administration
F. Office of President

Exhibit 3
Trustees’ Dates to Remember
April 2014

Academic Services – Denise Smith, Interim Vice President, Academic Affairs

Fine and Performing Arts – Michael Sander, Interim Chair

On April 2, Jori Jex, Executive Director of the Valentine Theatre, was the guest speaker for the Music Business II class, during which she discussed the history and the mission of the non-profit theater in the Northwest Ohio community. She also gave an overview of the 2013-2014 season (including successes and failures) and shared professional contracts as well as an outline of the basic costs of bringing in a professional, touring act to the Valentine.

Owens presented its spring student production, *The Great American Trailer Park Musical* in April in the Center for Fine and Performing Arts. The cast was composed of current students (Amber Breault-Albain, Alyson Phillips, Morgan Brunsman, Christopher Smith, Drew Young and Darian Hacker), former students (Emily Pheils, Jeremy Wilkes and Devon Held), and featured performances by community members (Paula Larsen and Kasia Varsak). Many current and former students also made up the production crew including: Stage Managers Marisa Soto, Jeremy Stuart and Silvester Rodriguez IV; and Run Crew Anne Wesenber, Diane Schroeder and Esteban Vega. Cerise Claussen, Commercial Art student, designed the poster for the production.

Dave Priebe, guitarist of the band Mr. SHOW, worked with Audio Recording II students to provide rhythm and lead guitar tracks as well as guitar solo overdubs on April 21. Under the guidance of Robert Ticherich, Instructor, Music Recording, each student took on the role of producer and engineer in this real life studio session, working one-on-one with Mr. Priebe to establish proper studio etiquette as well as hands on tracking in the updated audio recording lab. The mix down of each recording session will be assessed as part of the student’s final grade.

On April 10, the Fine and Performing Arts department in connection with the Owens Foundation hosted a tenth anniversary celebration of the Center for Fine and Performing Arts and ten years of programming in the arts. Over 100 faculty, staff and community members were in attendance and the following industry supporters were recognized: Great Lakes Sound, Khone Photography, Mid-West Photography and The F.J. Westscott Company.

Service Learning and Civic Engagement – Krista Kiessling, Director

On April 15, Service Learning and Civic Engagement submitted the application for the President’s Higher Education Service Honor Roll for 2014. Owens was honored as the only community college in the state of Ohio on the 2013 Honor Roll.

Over 30 students, staff and civic ambassadors participated in the United Way of Greater Toledo Global Youth Service Day on April 12. Participants completed installation of a vertical garden system and prepared the garden for the spring planting system.

The Owens Harvest Food Pantry served 413 individuals in April.
SCHOOL OF BUSINESS, INFORMATION AND HEALTH SUPPORT TECHNOLOGIES
– Ann Theis, Dean

The Maumee Valley Chef Association held its annual scholarship and awards dinner on April 6 at the Toledo Club. Faculty and students of the Culinary Arts Program participated in planning and preparing the event. Students Louisa Kerrigan and Margaret Kerrigan received Chef Collective Scholarships and student Jeffry Davidson received the Sysco Scholarship. Kelly Wolfe, Instructor, Food, Nutrition and Hospitality, received the Educator of the Year award, and Amy Morford, Adjunct Faculty, Food, Nutrition and Hospitality, received the Professional Chef award.

The American Culinary Federation Education Federation (ACFEF) conducted an accreditation review of the Associate of Applied Science Degree in Culinary Arts, Culinary Arts Certificate and the Baking-Pastry Certificate programs and visited the College’s facilities April 15-17. The degree program and certificates have been recommended for full accreditation status with no non-compliance issues. The ACFEF Board of Commissioners will meet in July 2014 to finalize the accreditation status.

The culinary arts and baking-pastry students collaborated with students from the University of Findlay to plan, prepare and implement a reception for Francois Delattre, the French Ambassador to the United States. The event was held at the Mazza Museum on the University of Findlay campus. Chef Edward Gozdowski, Adjunct Faculty, Food, Nutrition and Hospitality, served as a coordinator and student mentor for the event.

The grand opening ribbon cutting ceremony for the Culinary Arts Center was held on April 29. Culinary arts students were responsible for planning and preparing the food for the event.

SCHOOL OF HEALTH, EDUCATION AND HUMAN SERVICES - Douglas Mead, Dean

Melinda Gray, Professor, Teacher Education and Human Services (Findlay), and students from her Families, Community and Schools class hosted a book fair on campus April 21. The group sold $835.54 in books, giving a profit of $479.10 to purchase approximately 90 books for the Keeping Kids Safe Foster Care Agency, which provides books to children in the foster care system.

The Anthropos Club on the Findlay Campus hosted a Lunch and Learn Workshop on April 1. Sarah Twitchell, Instructor, Teacher Education and Human Services (Findlay), in collaboration with faculty members from Bowling Green State University and Bluffton University discussed the similarities and differences between sociology, psychology and social work as professions.

Jennifer Chaput, Radiologic Technology student (class of December 2014), has earned the Jerman-Cahoon Student Scholarship for 2014. This scholarship, offered through the American Society of Radiologic Technologists, is based on academic achievement. Ms. Chaput will receive $2,500, which will be applied toward tuition.

SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND CRIMINAL JUSTICE – Michele Johnson, Dean

On April 7, the Mu Rho chapter of Gamma Theta Upsilon, the international geographic honor society, held an induction and reception. Timothy Davies, Adjunct Faculty, Fire Science and Emergency Preparedness, and Christina Perry, Owens Associate, were inducted as Gamma Theta Upsilon members. Ms. Perry and Tiffany Pepper, student, were recognized with the Excellence in Geography Award for the 2013-2014 academic year. After the induction and awards recognition,
Chapter/Faculty Sponsor, L. Scott Deaner, Co-Interim Chair, Social/Behavioral Sciences, hosted a round of geography Jeopardy.

On April 21, Owens geography students were invited to attend a reception hosted by the University of Toledo Department of Geography and Planning. Students Julie Joly and Tiffany Pepper attended as well as Mr. Deaner.

**SCHOOL OF NURSING – Dawn Wetmore, Dean**

**Practical Nursing Certificate**
The Ohio Board of Nursing announced first quarter 2014 NCLEX-PN results:
- Owens Community College pass rate: 100 percent
- Ohio pass rate: 81.38 percent
- National pass rate: 83.81 percent

**Registered Nursing Program**
The Ohio Board of Nursing announced first quarter 2014 NCLEX-RN results:
- Owens Community College pass rate: 93.72 percent
- Ohio pass rate: 80.04 percent
- National pass rate: 84.69 percent

Rhonda Clayton, fourth semester nursing student, was the recipient of the Peggy Bensman Nursing Honor Award at the Spring Academic Recognition Reception.

**Toledo Student Nurses Association (SNA)**
RN students Rhonda Clayton, Monica Steinmetz, Rose Bonilla and Kaitlynn Andreas along with their faculty advisor Deborah Sullivan, Laboratory Faculty, Skills and Human Patient Simulator, attended the 62nd annual convention of the National Student Nurses' Association entitled “Strong Voices and Big Dreams: Influencing the Future.” The conference was held April 8-11 in Nashville.

Ms. Sullivan, Eileen Alexander, Clinical Teaching Faculty, Nursing, Christine Kettinger, Laboratory Faculty, Skills and Human Patient Simulator, Ruth Ankele Chair, Nursing, and five students volunteered at the March for Babies on April 13 at the Huntington Center.

**Findlay Student Nurses Association (SNA) Events**
Melanie Scherdt, Instructor, Nursing (Findlay)/Advisor, Findlay SNA, and the Findlay SNA students hosted 60 high school students from Millstream Career Center on the Findlay Campus to showcase the career of nursing.

**SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS – Randy Wharton, Dean**
On April 3-4, Mr. Wharton attended the regular meeting of the Ohio Engineering Technology Educators Association at Cincinnati State, where discussion focused on the alignment of engineering technologies with state initiatives, standardization of outcomes assessment and how colleges are meeting the challenge of training the manufacturing workforce.
On April 8, the School accepted delivery of two Computer Numeric Controlled (CNC) machines for the Owens CNC lab to provide advanced manufacturing education and training. Haas Corporation loaned these machines to Owens at no cost with the understanding that they be allowed to showcase the machines. Haas has designated Owens as a Haas Technical Education Center, and has committed to supporting the College in meeting the advanced manufacturing technician shortage.

Precision Motor Carriers donated two tractor trailer units to the Diesel Program.

As a board member of the Northwest Ohio Center for Excellence in STEM Education, Anne Bullerjahn, Professor, Life and Natural Sciences, attended an April 22 meeting at Bowling Green State University for the announcement of funding of the Ohio STEM Learning Network.

Terry Katschke, Manager, Apprenticeship Programs, represented Owens at both Southwest Ohio and Northwest Ohio Carpenters Apprenticeship Training Centers open houses. Community high schools and local and state representatives were invited to attend. Mr. Katschke set up a table to talk to students and invited guests about how Owens partnerships work hand-in-hand with apprenticeship training.

PROFESSIONAL DEVELOPMENT
FINE AND PERFORMING ARTS
Bianca Marcia, Adjunct Faculty, produced and performed with "The Commotion" collaborative at The Performance Laboratory/Detroit Contemporary's Delusional Show on April 18.
Jeremy Meier, Assistant Professor, Fine and Performing Arts, performed, his original one-man show as Commodore Oliver Hazard Perry on April 14 for the Fostoria Woman’s Club for their annual spring fundraiser.

Kevin Schroeder, Professor, Fine and Performing Arts, had works exhibited in the 37th Annual National Works on Paper Exhibition, Maryland Federation of Art, Annapolis, Maryland, and the Artlink LOLA National Exhibition in Fort Wayne, Indiana.

SCHOOL OF BUSINESS, INFORMATION, AND HEALTH SUPPORT TECHNOLOGIES
Dominic Wilson, Assistant Professor, Information Systems, was elected Secretary of the Institute of Electrical and Electronics Engineers (IEEE) Toledo Section and Chapter Chair of the Jt.IE13/c16/CS23 Society Chapter. IEEE is the world’s largest professional association for the advancement of technology, serving more than 400,000 members in over 160 countries.

Teri Pratt, Associate Professor, Heather Bachman, Associate Professor, and Brenda Oman, Instructor, Office Administration faculty members, attended the National Business Education Association national convention in California (April 14-19) thanks to a Perkins Grant award from the Improving Student Retention Grant. Ms. Pratt gave a presentation entitled “Strategies for Successful Internship Programs” -- how the Office Administration Program conducts its Co-op Class. Ms. Bachman presented “Let’s Talk About the Hot Topics in our Community College Business Programs”, which included credentialing and certifications, enrollment and retention, assessment strategies, workforce development, and the community college student.
Bonnie Hemp, Chair, Health and Information Support Technologies, and Teresa McGaharan, Associate Professor, Health Information Technology, attended the Ohio Health Information Management Association’s fifth annual Educators Day in Columbus on April 25. The executive director of the Commission on Accreditation of Health Informatics and Information Management addressed issues surrounding the new competencies that are to be implemented by 2017, the assessment process, and the issues in regards to the delay in the implementation of ICD-10.

The School of Business, Information and Health Support Technologies offered free tax preparation to Owens students and other members of the community. This year, 271 tax returns were prepared, up from 158 last year. Special thanks go to Edward Kime, accounting student, for his coordination efforts in this initiative.

SCHOOL OF HEALTH, EDUCATION AND HUMAN SERVICES
Beth Tronolone, Chair, Dental Hygiene Program, was invited to participate in the Ohio Department of Health Oral Health Taskforce meeting on April 4 in Columbus.

SCHOOL OF HUMANITIES, SOCIAL SCIENCES AND CRIMINAL JUSTICE
Lorry Cology, Professor, Social/Behavioral Sciences, attended a Webinar entitled "Assessing Skills for Success: Data to Information, Information to Action" (a presentation of a data-tested strategy for increasing student retention) sponsored by the Educational Testing Service and hosted by The Chronicle of Higher Education on April 2.

SCHOOL OF NURSING
Amy Richcreek, Clinical Teaching Faculty/Coordinator of the Human Patient Simulation lab, and Darlene Wise, Clinical Teaching Faculty/Coordinator of the Human Patient Simulation lab (Findlay), visited the Johns Hopkins Medicine Simulation Center, the Johns Hopkins School of Nursing Simulation Center, and the Pennsylvania School of Health Sciences Simulation Lab. These agencies are involved in the National Council of State Boards of Nursing landmark research study on the use of simulation in nursing education.

Debra Baumgartner, Laboratory Faculty, Nursing (Findlay), attended the Ohio League for Nursing Summit on April 3 in Dublin, Ohio.

Julia Popp, Professor, Nursing, attended ProMedica’s 16th Annual Cardiovascular Conference in Perrysburg on April 25.

Dawn Wetmore, Dean, School of Nursing, Beverly Baney, Professor, Margaret Ludwikoski, Laboratory Faculty, Skills and Human Patient Simulator, Diane McDougle, Associate Professor, Nursing, Michelle Shephard, Clinical Coordinator, Nursing, Anne Helm, Professor, Nursing, and Kimberly Holman, Clinical Teaching Faculty, Nursing, attended the Ohio Council of Associate Degree Educator Administrators annual conference on April 10 in Grove City, Ohio. Two presentations included in the conference were on “Incivility in Nursing” and the “Ohio Board of Nursing Law and Rules”. Ms. Ludwikoski, Ms. McDougle, Ms. Shephard and Ms. Helm also presented "Live the Experience: Using Standardized Patients to Simulate Clinical Experience in Home Care and Beyond." Their presentation won first place in the poster competition.
Robin Foster (Findlay) and Patricia Zenner (Toledo), Academic Program Lab Technicians, Nursing Skills Lab, Debra Baumgartner, Laboratory Faculty, Nursing (Findlay), Christine Kettinger, Deborah Sullivan and Margaret Ludwikoski, Laboratory Faculty, Skills and Human Patient Simulator, and Cheryl Perlaky and Kelly Kohler, Adjunct Faculty, Nursing, attended the Ohio Consortium of Nursing Learning Labs Conference on April 25 in Archbold. The conference was entitled “Nursing Learning Labs, The Cornerstone of Nursing Education”.

SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS (STEM)  
On April 21, Terry Katschke, Manager, Apprenticeship Programs, attended the combined West Virginia State Apprenticeship Conference and 2014 Construction Coalition Conference. He was also a member of a four-person panel that focused on the topic of Community College and Registered Apprentice Training Programs. Additionally, Mr. Katschke served as a judge for the Ohio Pipe Trades State Apprentice Contest.
APRIL 2014

BUSINESS AFFAIRS – Laurie Sabin, Vice President/Treasurer

On April 3 and April 24, Ms. Sabin attended meetings of the Community College Funding Consultation via webinar and in Columbus, respectively. The group is working to update the fiscal year 2015 funding model to distribute State Share of Instruction funds for fiscal year 2016 and fiscal year 2017 and to potentially include less-than-30 credit hour certificates, an academic preparedness access category, dual enrollment, transfer to two year institutions, persistence and to understand the impact of the use of projected data on formula stability. The projected timeline for these efforts includes finalization of the formula, compilation of a final report/recommendations, and consensus by the Community College Presidents by September 2014 and final recommendations to the Governor by early October 2014.

On April 11, Ms. Sabin attended the Ohio Association of Community Colleges (OACC) Fiscal Officers meeting at Columbus State Community College. Meeting topics included: a review by Stephanie Davidson, Vice Chancellor for Academic Affairs, of College Credit Plus recommendations as proposed by Chancellor John Carey and as exists after modifications by the Ohio House of Representatives; an update by Dr. Karen Rafinski, Interim OACC President, on OACC efforts in the Ohio Senate for College Credit Plus, the reinstatement of the Ohio College Opportunity Grant program for community college students, and mid-budget review bills progress for fiscal year 2015 State Share of Instruction; K-12 and Ohio technical centers funding and HB486 workforce transformation, an update on the small college capital funding pool; upcoming modifications to data submissions to the Ohio Board of Regents and a review of joint use agreement requirements by David Cannon, Vice Chancellor of Finance and Data Management, and Dawn Gatterdam, Director of Capital Planning and Fiscal Services; a presentation on available pre-collection services for accounts receivable balances 1 to 45 days past due by Ohio Shared Services; and a presentation on funding challenges for two year colleges compiled by several of the Chief Financial Officers.

On April 17, Ms. Sabin, Pamela Beck, Controller, and Laura Moore, Interim Executive Director, Fund Development, attended a pre-audit teleconference with the Ohio Office of Auditor of State and four accounting firms selected by the State to respond to a request for proposal for auditing services for fiscal year 2014 through fiscal year 2018. Responses are due to the Auditor of State by 1:00 p.m. on April 22.

PROCUREMENT – Pam Beck, Controller

Ms. Beck and Joan Waddle, Accountant, attended the Ohio Banner Users Group annual meeting held at Kent State University on April 30. Specific sessions attended were finance fixed assets, rules/edits, PCard module and finances roundtable. All Ohio colleges and universities are invited to participate.
OPERATIONS – *Michael McDonald, Executive Director*

The list of summer projects to be completed by the end of August 2014 includes the following, in addition to the construction in progress projects also noted: vacating Tracy Road Center, parking lot repairs, exterior door repairs, carpet replacement, College Hall tuck pointing and south pedestrian bridge repair.

**FACILITY SERVICES – Jim Mahaney, Director**

*College Hall Restrooms Renovation* - The renovation of the men’s and women’s restrooms in the hallway near Oserve entails gutting two existing restrooms and reconstructing them to be fully ADA accessible with finishes similar to those in Heritage Hall and Founders Hall. This project is scheduled to start in mid-May and be completed by July 3.

*Access Improvement* – The bid opening for this project is May 6.

*Electric Operable Wall for Center for Emergency Preparedness* – Preliminary work has begun. The door has been ordered and is due to arrive in June.

*Facility Services Renovation* – Design work has been completed and engineering has begun with Stough & Stough Architects and MDA Engineering, Inc. Advertisement is planned for the first week of June.

**CAPITAL PLANNING AND SUSTAINABILITY – Thomas Horrall, Director**

Capital Planning has received Controlling Board approval and release of capital funds for the following state capital supported projects:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Hall Restrooms Renovation</td>
<td>$ 84,420</td>
</tr>
<tr>
<td>Heritage Hall Classroom Renovation – A/E Services</td>
<td>$ 214,952</td>
</tr>
</tbody>
</table>

Capital Planning has submitted requests for release of capital funds and is awaiting Controlling Board action for the following state capital supported project:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toledo Campus HVAC Renovations</td>
<td>$ 205,273</td>
</tr>
</tbody>
</table>

The final phase renovation layout for Heritage Hall is almost complete in design concept with efforts now being directed to room and area function.

**CAMPUS RETAIL SERVICES – David Wahr, Director**

*Bookstores* – Sales at the stores for the month of April were down 63 percent compared to April 2013. Almost all categories were down with the exception of convenience items such as soft drinks, which had an increase in sales of 56 percent. The majority of the decrease was in the textbook category.

Special events for April included a week long sale on clothing and novelty items to help celebrate National Community College month and the Bookstores’ now annual egg hunt. The egg hunt had nearly 100 student participants between the Toledo and Findlay Campuses.

*Copy Center* – There was a decrease in the number of copy jobs this month as compared to last year (906 jobs in 2014 versus 1,366 jobs in 2013), but again the number of pieces produced was up substantially with 244,731 pieces in 2014 as compared to 37,736 in 2013. The volume of mail this month also increased significantly (11,398 in April 2014 versus 6,073 in April 2013).
AUXILIARY SERVICES – Danielle Tracy, Director

Student Health and Activities Center (SHAC) – SHAC attendance for the month was 4,128, which is an average of 158 people per day. Attendance is down by three percent compared to April 2013. The summer schedule has been set and all new student employees have been hired.

Facility Rentals – Events processed 332 events this month. Of these, 14 were external events that brought in $1,775 of revenue. Some of the larger internal events held included the Transportation Tech job fair, national ACT testing and the Outstanding Service Awards ceremony. The large external events held were the State Support Team Region 1 meeting and the Toledo Metropolitan Area Council of Governments meeting.

Food Service – Summer hours will be in effect from May 19 through July 25. Findlay Campus grill hours will be Monday through Thursday 11:00 a.m. to 1:00 p.m. and Toledo Campus grill hours will be Monday through Thursday 10:00 a.m. to 2:00 p.m. with Starbucks opening at 8:00 a.m. The grills will be completely closed May 9 through May 18 (between semesters), May 26 and July 4 (holidays) and July 26 through August 17 (between semesters).
FUNDRAISING – Laura Moore, Interim Executive Director
Cultivation/Stewardship – Foundation donors were invited to attend two celebrations – the Center for Fine & Performing Arts tenth anniversary celebration on April 10 and the Culinary Arts Center open house on April 29. The Foundation also helped underwrite the cost of the Center for Fine & Performing Arts anniversary celebration.

Owens culinary arts students, in collaboration with University of Findlay’s hospitality management students, prepared and served a luncheon for French Ambassador Francois Delattre during his visit to Northwest Ohio on April 23. Organized and hosted by Congressman Bob Latta, the opportunity for the Owens students was funded by the Foundation.

ALUMNI RELATIONS – Laura Moore, Director
Outstanding Service Awards Celebration – Seven area residents were chosen to receive the eleventh annual Outstanding Service Awards for their tremendous contributions to Northwest Ohio’s surrounding communities.

The recipient of the Outstanding Police Award was Sutton Flick, Officer, Carey Police Department. Officer Flick was nominated by Chief Daniel Walter for professional bravery during his response to an “active shooter” situation.

From the Toledo Fire and Rescue Department, the following received the Outstanding Firefighter Award: James Dickman, Firefighter/EMT (awarded posthumously), Stephen Machcinski, Firefighter/EMT (awarded posthumously), Mark Klempner, Firefighter/EMT, and George Simko, Lieutenant. Captain Michael Benadum nominated them for their outstanding efforts and bravery during a two-story building fire.

Michael Fuelling, Firefighter/EMT, Toledo Fire and Rescue Department, was the recipient of the Outstanding Emergency Medical Technician Award. Lieutenant Jamie Young nominated Mr. Fuelling for his life-saving efforts during a cardiac arrest on a busy interstate.

Paul Heineman, retired Fire Chief, Woodville Township Fire Department, was named the Outstanding Service to Community Award recipient. Chief William Andrews nominated Mr. Heineman for his long-term leadership and dedication.

Detective Keith Dressel Memorial Scholarship Award – Scott Histed of Maumee was chosen to receive a $2,000 Detective Keith Dressel Memorial Scholarship for the 2014-2015 academic year. Mr. Histed is a full-time Owens student in the criminal justice program, maintaining a 3.0 grade point average. Following graduation from Owens, Mr. Histed plans to enroll in the Owens Police Academy and then work as a patrol officer before getting a bachelor’s degree in criminal justice. During his senior year in high school, he documented more than 70 hours in the ride-along program with the Maumee Police Department.

Upcoming Events
- Annual Meeting at Fifth Third Field – August 1, 2014
APRIL 2014

ENROLLMENT MANAGEMENT AND STUDENT SERVICES – Dr. Betsy Johnson, Vice President

On April 11, Dr. Johnson attended the Ohio Community College Chief Student Affairs officers meeting in Columbus. This meeting included an update from the Ohio Association of Community Colleges on various legislative activities, a PSEO/Dual Enrollment presentation by Timothy Dorsey, Cuyahoga County Community College, and a discussion regarding globalization facilitated by Heath Martin, Terra Community College.

Dr. Betsy Johnson coordinated the signing of a Memorandum of Understanding (MOU) on April 15 for President Bower and BGSU President Mary Ellen Mazey. The MOU is a collaborative framework for additional opportunities for transfer agreements for program and degree pathways for students who desire to transfer between the two institutions.

ADMISSIONS – Meghan Schmidbauer, Director

Adult and Community Outreach

Gary Walkowiak, Admissions Representative, attended the monthly “Going Home to Stay” program for recently released offenders securing seven interest cards. He also continued the Adult Outreach sessions with the Lucas County Public Library system at the Reynolds Corners and Locke branch locations, which yielded nine prospective students.

Mr. Walkowiak visited 14 site locations for GED classroom sessions, addressing a total of 101 prospective students. General information regarding the Owens enrollment process was presented and contact information and materials were left at each location.

Mr. Walkowiak has established a weekly presence (Wednesdays) at the Learning Center Downtown Toledo to assist the adult population seeking information about the enrollment process. He addressed 179 emails, fielded 79 phone inquiries and met with 49 individuals in the office seeking admissions information/assistance.

High School Recruitment


Admission representatives continue to maintain regular office hours at Whitmer High School and Career Technology Center (Toledo), Penta Career Center (Perrysburg) and Millstream Career Center (Findlay).

Recruitment Fairs and College Nights

Admissions Representatives supported registration by speaking with potential students and families at the following events: Perrysburg College Night (April 10), Penta Career Night
(April 16), Liberty Center College Fair (April 24), TECH College Fair (April 25), Disability Services Resource Fair (April 29) and Maumee High School Instant Admit Day (April 30).

Communication and Events
Jennifer Irelan, Manager, Enrollment Communications and Events, organized events on the Toledo Campus for various groups, allowing students and teachers to have tours and information sessions regarding specific fields of study.

April 22 – Clay High School health lab tour (approximately 20 students)
April 25 – Penta Career Center work study tour (approximately 40 students)
April 28 – Whitmer High School culinary tour (approximately 27 students)

Registration Events
Registration Rocks was held on the Toledo Campus for graduating seniors and 120 students attended during April. While on campus students completed their COMPASS test, attended New Student Orientation and registered for classes.

New Student Orientation was held on the Toledo Campus, and at the Learning Center Downtown Toledo. In April, 173 students participated in person and 41 students participated online.

Findlay Campus
Five Explore Owens sessions were held and nine prospective students attended. While on campus, the attendees took part in an information session and received a campus tour.

Two New Student Orientation sessions were held and 85 students attended.

Registration Rocks was held on April 17 and 23. While on campus, the 32 students who attended completed their COMPASS test, attended New Student Orientation and registered for classes.

ADVISING – Verne Walker, Director
On April 1, the Findlay Campus held a College Transfer Fair with 14 colleges in attendance. Many students took advantage of the opportunity to gather information regarding transferring to a four-year college. A raffle was also held to give away merchandise provided by the colleges.

FINANCIAL AID – Donna Holubik, Director
For the 2013-2014 academic year, a total of 18,900 applications for financial aid have been received and a total of $65,655,904 in grants, loans, scholarships and Federal work study has been disbursed. To date, 2014-2015 is comparable to the prior year with a total of 7,151 applications for financial aid have been received and a total of $54,188,122 in grants, loans, scholarships and Federal work study have been offered.

INTERNATIONAL STUDENT SERVICES – Annette Swanson, Manager
On April 24 a Cross-Cultural Communication workshop was presented by Dr. Krishna Han, Assistant Director for Diversity Education Program at Bowling Green State University with ten Owens employees in attendance. Dr. Han’s workshop focuses on cross-cultural communication, emphasizes fundamental cultural differences that impact behavior, interaction and perception, and is designed to help individuals understand better how to effectively communicate with people who have grown up in different cultures, particularly international students.
STUDENT CENTER – Amy Giordano, Director
In April, Oserve launched a new Classroom Visits initiative. Oserve asked faculty members to allow Advocates to visit their classrooms to provide students with a few quick reminders about registration, financial aid, tuition due dates and other Oserve related information. The visits lasted approximately five to ten minutes each. The Classroom Visits team consisted of Ms. Giordano and Advocates Patricia Riehle, Mary Ritz and Jessica Ruffner. The initiative was coordinated by Ms. Giordano and Ms. Hadding. The team visited 31 classrooms between April 14 and April 25.

From April 10 through April 22, Shannon Hadding, Oserve Senior Advocate (Findlay), coordinated an outreach initiative to students who had outstanding balances due for spring semester 2014 of $200 or less. Students were contacted to make them aware of the balances due and review their options for clearing the balances. These students are held from registering for future semesters until they have cleared their current term balances. The outreach team consisted of Oserve Advocates Randi Elliott, Janice Hall, Laurie Linville, Sharron Pappas, Patricia Riehle, Mary Ritz, Jennifer Rodriguez and Jessica Ruffner. Advocates attempted to contact 695 students.

STUDENT LIFE – Dr. Christopher Giordano, Dean
ATHLETICS – Rudy Yovich, Director
Bikramjit Gill, men’s basketball sophomore, has been named National Junior College Athletic Association Third Team All-American. On April 16 he officially signed a National Letter of Intent to play for Ball State University next year. Mr. Gill is now the fourth men’s basketball player to sign with a Division I school in the last two years.

The men’s soccer team donated their time and helped at the Ronald McDonald House, completing spring yard work, preparing food, working with pop tabs and assisting the staff and tenants. The Ronald McDonald House in Toledo is a 14-room house maintained through donations and volunteers.

Softball team members also worked at the Ronald McDonald House three times during April cooking, cleaning and baking cookies for their fundraiser. The team also visited the YMCA daycare talking with the children about healthy nutrition and the importance of exercise in their daily routine.

The softball team won the Ohio Community College Athletic Conference and will move on to the Great Lakes District Tournament in Battle Creek on May 7-9.

STUDENT CONDUCT – Danielle Admire, Manager
Student Activities
Owens Gay Straight Alliance hosted a number of events in April, which included: a Why Marriage Matters community forum on April 3; Tent City to raise awareness about homelessness on April 4; an LGBT photo shoot to raise awareness about LGBT issues on April 5; and a community prom dress sale on April 12.

The Owens Traditional Gaming and eSports Club hosted an event for International Tabletop Game Day on April 5.
Student Government sponsored Spring Fling on April 22. Spring Fling is a culminating, end-of-year event for students and registered student organizations. The event was attended by approximately 1800 students, faculty, staff and community members.

Student Activities sponsored the first-ever Registered Student Organization Appreciation Event on April 23 to celebrate the organization’s accomplishments during the 2013-2014 academic year.

STUDENT MENTAL HEALTH SERVICES (SMHS) – Lisa Sancrant, Director
On April 9, SMHS presented a stress management classroom presentation for a First Year Experience class.

On April 24, SMHS facilitated a psycho-educational stress management program in a group setting, the second group offering of this type at Owens.

PROFESSIONAL DEVELOPMENT
Advising
On April 29, Christie Tipton, Advisor, and Angie McGinnis, Manager of Advising (Findlay), served as volunteers during the Hancock County Read for L.I.F.E. annual Spelling Bee at the First Presbyterian Church in Findlay.

On April 11, the Findlay Campus Advising staff attended ALICE training held by Public Safety.

Student Center
Shannon Hadding, Oserve Senior Advocate (Findlay), attended the Hancock County Saves annual meeting on April 8 as part of the organization’s Working Group. Hancock County Saves is a non-profit organization committed to helping individuals and families learn to save, reduce their debt and become financially stable.

Records
On April 24 Eric Langenderfer, Registrar, and Meghan Schmidbauer, Director of Admissions, attended the Ohio Articulation and Transfer Network’s one-day conference to learn more about the State of Ohio’s High School e-Transcript initiative. This initiative sets out to provide an electronic exchange of transcripts between high schools and higher education institutions throughout Ohio. The conference also included a review of Ohio House Bill 488, which (among other initiatives) calls for developing a set of standards for granting college credit for military training, experience and coursework and allowing priority registration for veterans and active service members.

On April 29, Mr. Langenderfer and Amy Giordano, Director, Student Center, represented the College at a one-day Prior Learning Assessment (PLA) symposium. The PLA with a Purpose state initiative looks for Ohio institutions to work collaboratively in developing best practices for the assessment and awarding of prior learning credit towards degree and certificate programs. Prior learning includes portfolio assessment, experiential learning, military credit and credit by exam.

Behavioral Consultation Team
The Behavioral Consultation Team (BCT), chaired by Chris Giordano, Dean, Student Life, serves the College’s threat assessment/behavioral intervention team, a multidisciplinary approach to assessment, intervention and response to individuals or situations that may pose a threat to the safety or functioning of the campus community. On April 9, members attended a free training
entitled College Campus Violence Prevention at the University of Toledo, Scott Park campus, offered through Rhodes State College and a Department of Justice grant. BCT members include: Danielle Admire, Manager, Student Conduct; John Betori, Chief of Police; Larry Cser, Assistant Director, Workplace Health and Safety; Chris Giordano, Dean, Student Life; John Miga, Associate Professor, Teacher Education and Human Services; Kristen Price, Co-Interim Chair/Assistant Professor, Social and Behavioral Sciences; Lisa Sancrant, Director, Student Mental Health Services; and Kurt Soltman, Representative, Office of Disability Services.

Student Activities
The Owens Student Nurses Association (four students and one advisor) attended the National Student Nurses Association annual convention in Nashville (April 8-12). The convention included Nursing Board (NCLEX) review, blood drive and bone marrow registry, American Red Cross courses and disaster preparedness, and student success workshops.

The Owens chapter of Phi Theta Kappa (four students and one advisor) attended the Phi Theta Kappa International Convention in Orlando (April 23-27). The convention included the Phi Theta Kappa Academy, which is designed to equip members, officers and advisors with marketable leadership skills and knowledge. This year, the Academy focused on the powerful role of diversity and inclusivity.
HUMAN RESOURCES
Human Resources partnered for Career Services to meet the needs of students and alumni. Invitations via email were sent to each candidate for graduation, offering them the opportunity to meet with Human Resources staff for assistance with resume writing and interview preparation. The Career Services website was updated to include these services. Per an instructor’s request, a Human Resources representative conducted specialized career workshops designed to meet a specific needs class.

INFORMATION TECHNOLOGY SERVICES (ITS) – Connie Schaffer, Associate Vice President, Technology/Chief Information Officer
Several ITS staff attended the 2014 Ohio Banner User Group (OBUG) conference held on April 30, at Kent State University. OBUG is a consortium of 26 private and public colleges using Banner. The conference offers a wide variety of workshops, presentations and networking opportunities.

WORKFORCE AND COMMUNITY SERVICES (WCS) – Brian Paskvan, Executive Director
WCS held 34 contract training events in April for a total of 617 individuals with the following companies: Akron Plumbers and Pipefitters, Akron Sheet Metal Workers, Buckeye CableSystem, Cincinnati Plumbers and Pipefitters, Cleveland Plumbers and Pipefitters, Cleveland Sheetmetal Workers, Great Lakes Construction Alliance, Harbor Career Connections, L&W Engineering, Lima Plumbers and Pipefitters, Metal Forming & Coining, Mitec, ProMedica Health System, Roki America, Rosenboom Machine & Tool, RPM Carbide, Triumph Thermal, Village of Ottawa Hills, Youngstown Sheet Metal Workers.

WCS Toledo delivered 39 open enrollment non-credit classes, serving a total of 303 students. Highlights for the month included: Administrative Professionals Day event (44), Motorcycle Safety (70), CPR (73), 50+ Job Ready (15), Real Estate (20), Teambuilding (14) and Excel (20).

WCS added 40 companies and 127 contacts to its Zoho customer relations database bringing the total to 800 companies and 1,278 contacts. Also, 8 members were added to the LinkedIn Corporate Training Group Page (for a total of 564). The WCS Facebook page averaged 667 views per week.

Dave Siravo, Director of Sales, attended the Ohio State Apprenticeship Council (OSAC) meeting in Columbus. These are bimonthly meetings dealing with apprenticeship state wide. Mr. Siravo, sits on OSAC as a public member and attended the United North meeting to keep Owens connected with the community in North Toledo.

WCS staff conducted 47 apprentice registrations for summer and fall semesters for Norplas, Maumee Valley Fabricators, Mondelez, Materion, AE Electric, Gerdau Steels, ProService Machine, Libbey Glass, Riverside Machine and Jerl Machine.

WCS met with the Fulton County commissioners to discuss becoming part of the newly forming economic development department. The commissioners are working to replicate the same type of operation that is used in Wood County. Tom Blaha, Economic Development Consultant, is assisting Fulton County in the process. Owens has been asked to be part of the process to help area businesses with any customized training needs.
WCS met with representatives from Terra Community College to discuss the implementation of Banner for non-credit and flex registration. Terra is researching the possible conversion to Banner non-credit in the future.

PROFESSIONAL DEVELOPMENT

Human Resources
Barbara Rardin, Manager, Human Resources Information Systems, attended the Ohio Banner User Group at Kent State University and presented to Human Resource representatives on April 30.

Workforce and Community Services
Connie Buhr, Director, Workforce and Community Services Operations, attended ed2go webinar on website administration.

Carl Dettmer, Director, Program Development, attended the Arrowhead Park Association quarterly members meeting.

OPEN POSITIONS REPORT

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<tr>
<th>NEW POSITIONS</th>
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<tr>
<td>Groundskeeper (Second Shift)</td>
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<tr>
<td></td>
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<td>David Beaverson</td>
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<td>Instructor, Caterpillar/Diesel Programs</td>
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<tr>
<th>REPLACEMENT POSITIONS</th>
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<tr>
<td>Academic Department Chair, Business</td>
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<td>Adaptive Technology Specialist</td>
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<td>Advisor, Post-Secondary Enrollment Options</td>
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<td>(PSEO)/Dual Enrollment Programs</td>
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<td>Adam Bohland</td>
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<td>Advocate</td>
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<td>Assistant Coach, Women’s Softball</td>
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<td>Chair, Design Technologies and Welding (Internal</td>
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<td>Terrence Katschke</td>
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<td>Clerk, Bookstore</td>
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<td>Course Materials Expert</td>
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<td>Executive Director of Institutional Advancement</td>
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<td>Journeyman/Maintenance Specialist - Painter</td>
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<td>Daniel Patrick McIlhargie</td>
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<td>Manager, Testing Center Services</td>
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<td>Specialist, Telecommunications/ID System</td>
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<tr>
<td>Systems Administrator</td>
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<td>Advertising</td>
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<tr>
<td>Vice President, Academic Affairs</td>
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<td>Advertising</td>
</tr>
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</table>
GOVERNMENT & COMMUNITY RELATIONS AND MARKETING – Jennifer Fehnrich, Executive Director

GOVERNMENT RELATIONS - FEDERAL

Workforce Investment Opportunity Act (WIOA) – Formerly known as the Workforce Investment Act (WIA), this legislation was due to be reauthorized in 2003. Eleven years later, Senate and House bipartisan members have finally reached agreement on the measures contained in this important legislation. The bill will go to both chambers for consideration of a possible vote in June. As reported by the U.S. Congress in a summary report, the legislation modernizes and improves existing federal workforce development programs, helps workers attain skills for 21st century jobs and fosters the modern workforce that evolving American businesses rely on to compete. There are several changes to the current WIOA law, which include:

- Align workforce programs with economic development and education initiatives.
- Strengthen the connection between adult education programs, postsecondary education and the workforce.
- Streamline the workforce development system through program and services elimination and reforming local workforce development boards. The result will be fewer local workforce boards, but will also enable community colleges to have a seat on those boards. An additional improvement will allow the workforce boards to enter into a contract with community colleges to provide training. Community colleges can only participate through a voucher program under current law.

GOVERNMENT RELATIONS – STATE

Mid Biennium Budget Review (MBR) – The MBR bills continue to move through the legislative process and are now either out of the Senate or heading into conference committee to work through the differences between the House and Senate.

House Bill 483 – (Main MBR) – As previously reported, this bill includes an additional $3.1 million in stability funding for the community college sector. The stability funding was included in both the House and Senate versions, therefore, no changes are anticipated, as it goes into conference committee.

There was one other key amendment added in the Senate that will impact institutions. It would require an appointee to the board of trustees of a state community college district to be a qualified elector of Ohio rather than a resident in the applicable state community college district, as required under current law. If the amendment remains, it is possible that individuals from other areas of the state may be appointed to the Boards of Trustees of state community colleges.

House Bill 484 – (Higher Education MBR) – The House concurred with the Senate on changes made to this bill so it will not go into conference committee. This includes the following key provisions for higher education:
Contains the performance-based funding formula for community colleges in fiscal year 2015.
- Authorizes the community college tuition guarantee program.
- Allows treasurers to be bonded OR insured versus bonded AND insured.
- Establishes the course and program sharing network.
- Requires the Chancellor to evaluate performance-based funding practices and policies at all institutions of higher education by December 31, 2016.
- Creates the Ohio Education Student Financial Aid Workgroup to look at state need-based aid programs (including the Ohio College Opportunity Grant) with recommendations due to the Governor and General Assembly by December 31.

*House Bill 487 – (Education MBR)* – Renames the Post-Secondary Enrollment Options (PSEO) program as the College Credit Plus program. This is the top priority for the community college sector. Changes to this dual enrollment program were a result of recommendations made by the two-year sector, four-year sector and K-12 education. However, the primary point of opposition is regarding the “$40 Floor” issue. The House removed language and added a provision that would allow K-12 school systems to negotiate below an agreed to “floor amount” with institutions of higher education. In other words, there would be no set amount or minimum that K-12 schools would need to pay institutions that provide the dual enrollment/college credit. The Senate added an amendment to revert back to the introduced version of the language that included a “floor amount”.

The bill will now go into conference committee to try and reach agreement, but it will continue to be highly debated. The Ohio Association of Community Colleges and the Inter-University Council have been able to join fronts on this issue and advocate for the “floor amount” to remain in the language.

**INSTITUTIONAL EFFECTIVENESS – Thomas Perin, Associate Vice President**

Mr. Perin attended and the Higher Learning Commission’s Annual Conference in Chicago, Illinois, April 10-14 and gave a presentation on the topic “Choosing the AQIP Pathway-One College’s Experience with AQIP”. Mr. Perin along with Shane DeGarmo, Madeline Smith, and Paula Compton from the Ohio Board of Regents, developed the Ohio AQIP Coalition’s semi-annual meeting that was held at the HLC Annual Conference.

Mr. Perin attended a Disney Customer Service for Higher Education webinar that focused on students as customers and how the College can better serve its students. He will present this concept as an initiative to the College, including adjunct instructors.

Mr. Perin along with Student Learning Assessment Committee co-chairs Douglas Mead and Jennifer Hazel completed the reconciliation of the student learning outcome reviewers reports, which included 276 reports. This completes annual Student Learning Assessment Committee assessment cycle for 2013. Training and forums will be held by the co-chairs to help improve the process based on stakeholder feedback.
DATES TO REMEMBER
(changes/additions since May agenda indicated in bold italic)

Members of the Board of Trustees are asked to note the following dates of interest:

2014
June 23       Summer Semester Last 5 Week Classes Begin
July 4        Holiday ~ College Closed
July 25       Last Day of Summer Semester Classes
August 5      Board of Trustees Meeting
August 18     First Day of Fall Semester Classes
August 30-
September 1  Holiday ~ College Closed
September 9  Board of Trustees Meeting
September 22 Alumni Association Golf Classic
October 20-21 Fall Break ~ No Classes (college open for faculty/staff professional development)
October 28   Board of Trustees Meeting (Findlay)
November 11  Holiday ~ College Closed
November 26-30 Holiday ~ College Closed
December 5   Last Day of Fall Semester Classes
December 9   Board of Trustees Meeting
December 12  Commencement
December 24-31 Holiday ~ College Closed

2015
January 1    Holiday ~ College Closed
January 12   First Day of Spring Semester Classes
January 19   Holiday ~ College Closed
February 3   Board of Trustees Meeting
March 9-15   Spring Break ~ No Classes
### DATES TO REMEMBER ~ continued

#### 2015 (continued)

<table>
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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>April 7</td>
<td>Board of Trustees Meeting</td>
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<tr>
<td><strong>May 1</strong></td>
<td>Last Day of Spring Semester</td>
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<tr>
<td>May 5</td>
<td>Board of Trustees Meeting ~ 3:00 p.m.</td>
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<tr>
<td><strong>May 8</strong></td>
<td>Commencement</td>
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<tr>
<td><strong>May 18</strong></td>
<td>First Day of Summer 10 Week/First 5 Week Classes</td>
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<tr>
<td><strong>May 25</strong></td>
<td>Holiday ~ College Closed</td>
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<tr>
<td><strong>June 1</strong></td>
<td>First Day of Summer 8 week classes</td>
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<tr>
<td>June 9</td>
<td>Board of Trustees Meeting (Findlay)</td>
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<tr>
<td><strong>June 22</strong></td>
<td>Last 5 week Summer classes begin</td>
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<td><strong>July 6</strong></td>
<td>Holiday ~ College Closed</td>
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<tr>
<td><strong>July 24</strong></td>
<td>Last Day of Summer Classes</td>
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