

OWENS COMMUNITY COLLEGE  
PROCEDURES

**Motor Vehicle Regulations and Parking**

**Board Policy No.:**  
**3358:11-4-23**

**PROCEDURES:**

- A. Regulations. The following regulations are specific to Owens Community College. In the absence of a specific regulation, all applicable provisions of the Ohio Revised Code shall be in full force and effect on property owned or controlled by the college.
- (1) All vehicles shall be parked within a single parking space. The responsibility of finding a legal parking space rests with the vehicle operator. The lack of space is not considered a valid excuse for violation of either the rule or other posted regulations or signage.
  - (2) All motor vehicles shall operate within the posted speed limits on college streets and those streets surrounding the campus; motor vehicles shall not exceed ten miles-per-hour in the parking lots. An individual shall safely operate a motor vehicle with due regard for traffic, surface, width of the street and for any other condition then existing. No individual shall operate a motor vehicle at a greater speed than that which will permit the individual to bring it to a stop within cleared assured distance.
  - (3) It shall be the duty of the motor vehicle operator to yield the right-of-way to a pedestrian walking on any street, sidewalk or parking lot.
  - (4) All entrances, driveways or yellow-curbed areas are fire lanes and must be accessible at all times to emergency vehicles.
  - (5) An accident or any damage caused by or involving a motor vehicle shall be immediately reported to the department of public safety.
  - (6) The college provides handicap-accessible parking spaces (marked with signage and blue lines) in parking lots near major buildings. A valid state handicap placard is required and must be properly displayed while the vehicle is parked in such designated space.
  - (7) Operators of motorcycles are reminded that kickstands often push through and damage blacktop. This can cause the motorcycle to fall over. It is recommended that something be placed under the kickstand to prevent this from happening.
  - (8) Parking bicycles inside campus buildings is not permitted.

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PROCEDURES

- B. Violations. A vehicle or person in violation of the rule for motor vehicle regulations and parking shall be subject to a fine. For certain situations or violations, a vehicle may be towed at the owner's expense.

Violations include but are not limited to:

- (1) A motor vehicle improperly parked, which includes but is not limited to: on the grass or ground, in a restricted area, or otherwise where it is determined to be a safety or traffic hazard, or is abandoned.
- (2) Overnight parking is only permissible when reported in advance to the department of public safety.
- (3) A motor vehicle illegally parked, which includes but is not limited to: a handicap-accessible parking space, restricted area, fire lane, driveway, entrance, sidewalk, loading zone, closed or controlled area for emergency or maintenance service.
- (4) It shall be unlawful to disobey the directions of any traffic sign, signal or control device lawfully placed on any street, drive or parking lot, unless otherwise directed by a police officer.
- (5) Fines. Parking citations may be paid at the Department of Public Safety Office or online through a student's account. The list of fines may be found on the web, at the following link.
  - i. Link: <https://www.owens.edu/dps/violations/>
- (6) To appeal a parking citation or ticket, a "ticket waiver request form" may be completed online and submitted to the Department of Public Safety within 30 days of the receipt of the citation or ticket. A waiver request does not automatically cancel a parking ticket or fine; an email response will be delivered within 5-7 business days.
  - i. Link: <https://www.owens.edu/dps/waiver/>

Effective Date August 17, 2019

The procedures conform to the policy, effective August 17, 2019, as approved by the Board of Trustees.