

OWENS COMMUNITY COLLEGE
PROCEDURES

Auditing Courses

Board Policy No.: 3358:11-2-12

PROCEDURES:

1. Audit status must be indicated on the Registration Add/Drop form and submitted to the College's Oserve office. This may be completed online, by mail, by fax or in person by the posted deadline for the part of term in which the course is offered.
2. Auditing a course does not create a waiver for any fee assessed.
3. An audited course cannot be used to meet any degree or certificate requirement.
4. An audited course will be noted as grade of "AU" on a student's transcript.
5. A grade of "AU" does not replace a previous earned grade for the same course.
6. Audited courses dropped after the posted census date will result in a grade of WD placed on the student's transcript.
7. A student is able to drop audited courses using Ozone. Regular term drop and refund deadlines apply.
8. For auditing a course through the Mature Citizens program, please refer to the procedures of 3358:11-2-01 General Admissions, page 3.

Effective Date 5-16-2020