



**Board of Trustees
Student Life Committee**

Nomination for Student Recognition

The Owens Community College Board of Trustees is pleased to recognize the achievements of students in their pursuits of academics, community engagement, student leadership or involvement in student life at the College. Recognitions may be made at a regular Board of Trustees meeting during the months of May or June.

The Student Life Committee of the Board of Trustees seeks nominations for individual students, student groups or classes who meet the criteria for the applicable recognitions:

Please recommend a category by placing a check mark next to the applicable recognition for this nomination:

- ☐ **Recognition of Exemplary Academic Achievement**
- ☐ **Recognition of Extraordinary Community Engagement or Volunteerism**
- ☐ **Recognition of Exceptional Student Leadership or Student Life Involvement**

Please complete the following: (Print legibly)

It is suggested that the nominator notify the student before making the nomination.

1. Name of the Student, Student Group or Class: _____

2. Representing the Campus of: (Check): Toledo Findlay Other

3. Is the student currently enrolled in classes? (Check): Yes No

4. List the student's major or academic focus: _____

5. Student's Contact Information:

(Print First Name, Last Name)

(Student's Hometown)

(Mailing Address, House #, Street, City, Zip)

(Email Address)

(Text/Cell Phone #)

6. Nominator's Name and Contact Information:

(Print First Name, Last Name)

(Department/Office/Campus)

(Email Address)

(Cell Phone #)

7. On a separate sheet, describe the activity in detail for the recognition. Please include when this took place. Describe how this activity provided a superior educational experience; or, a benefit to the community; or, enhanced student leadership or student life. If this activity is cross-disciplinary, please also describe. Finally, tell us why you believe this recognition is deserved. (Any supporting materials such as photographs or newspaper clippings would greatly be appreciated; please attach.)

8. Please sign:

(Signature of Nominator)

(Date)

**PDF or print; return form to Patricia Jezak, Board Secretary, patricia_jezak@owens.edu
Office of President - Administration Hall 2nd Floor**

Criteria

Recognition of Exemplary Academic Achievement

- A demonstration of exemplary academic achievement or superior learning experience through excellence, innovation or collaboration, which may include an application of their learning toward a higher good.

Recognition of Extraordinary Community Engagement or Volunteerism

- A demonstration of community engagement, service or volunteering that is academically-oriented, co-curricular in nature, or self-motivated. It may also include a demonstration of broad visibility to an important social issue or relevant community topic, which conveys awareness to the campus or to the broader community.

Recognition of Exceptional Student Leadership or Student Life Involvement

- A demonstration of students in leadership roles within Student Government, student clubs/organizations, athletics or a demonstration of a high level of involvement in campus activities/events, displaying sustained Owens school spirit, or other participation that enhances the Owens experience for students.

Nomination Process

Any employee or student from any campus location at the College may nominate an individual student or a group of students who demonstrate achievements in the categories for recognition. A form will need to be completed and submitted.

An email acknowledgment will be sent to the nominator to indicate that the nomination form has been received and will be reviewed. In addition, a representative of the Student Life Committee may contact the nominator if there are any questions, clarifications or details needed.

Selection Process

The nominations will be presented to the Board of Trustees Student Life Committee. The Board of Trustees Student Life Committee will select the nominees chosen to be formally recognized by the Board of Trustees.

Notification Process and Recognition

The Board Secretary will notify the nominator that the recipient has been selected. The nominator must help confirm arrangements for the student(s) to attend the scheduled Board of Trustees Meeting. At the meeting, the student(s) will stand and formally receive a Certificate of Recognition from the Board Chair and College President. The nominees' family, friends, co-workers, are welcome to attend. A photograph of the recipient will be taken for a press release.

It is at the discretion of the Student Life Committee as to the number of recognitions that may be given at any regular Board of Trustees meeting. If there are no qualifying nominees; then no recognitions will be given. In addition, the Student Life Committee may address student recognitions based on the campus proximity for the scheduled regular meeting.

Public Record and Media Relations

The nominator and the student recipient(s) may be contacted by the College's Office of Strategic Marketing and Communications for further media interest. The student's name and the recognition will be included in the Board of Trustees regular meeting minutes, which are open to the public and posted on the College's public website. **Nominator, please make the student aware of the public aspect of this recognition.**

The Board Secretary may be reached during office hours, patricia.jezak@owens.edu or (567) 661-2650.