



Chapter 30/Montgomery GI Bill

About the Montgomery GI Bill

- Benefit that service members paid into during time of service.
- Must have at least two years of active duty.
- Monthly stipend based off course schedule reported to the VA each term.
- Cannot be used with Federal Tuition Assistance (FTA).

Required Paperwork

First time using benefit

Fill out VONAPP 22-1990 by visiting <https://www.benefits.va.gov/gibill/apply.asp>
A COE will be mailed by the VA to address on VONAPP

- Certificate of Eligibility (COE): from VA
- Degree Audit: from Academic Advising
- Semester Enrollment Form: from Veteran Services
- Current Fee Bill: from Registration & Student Records

Additional Paperwork

Service Members/VETS

- DD-214 (Member 4 Copy): if applicable
- Military Transcripts: Information on how to obtain your transcript on the other side of this page

Transfer Students

- 22-1995 Form: Information needed to transfer schools and/or change majors

Important

Verification must be called in at the end of the month, every month, for payment

- WAVE (verification number) 1-877-823-2378

Drop/Add a class if you make a change in your schedule notify the Veteran Services office

- All registered classes must be on your degree audit

How to Obtain Your Military Transcript

All branches (except Air Force):

Visit: <https://jst.doded.mil/smart/signIN.do>

- Request an Official Joint Service Transcript
- Create a login or use a CAC to sign-in

For Air Force Veterans, visit: www.au.af.mil/au/ccaf/transcripts.asp

Monthly Stipend

TRAINING TIME		
Undergraduate	Fall or Spring Semester	Summer Semester
Full-Time	Full term = 12 credits 12 week term = 8 credits 8 week term = 6 credits	12 week term = 8 credits 8 week term = 6 credits
Three-Fourth Time	9-11 credits	12 week term = 5 credits 8 week term = 3 credits
Half-Time	6-8 credits	
Less Than Half-Time	1-5 credits	

Next Steps

Check your Owens email. You will receive an email from VA Once when your certification has been processed and sent to the VA.

Every Semester you will need to supply Veteran Services with the following:

- Semester Enrollment Form
- Current Fee Bill