



## Chapter 31/Vocational Rehabilitation

### About Vocational Rehabilitation

- Veterans that have a VA rated disability of 20% or higher and are approved for the program from a VA Vocational Rehabilitation Counselor.
- Covers tuition, most fees and books/supplies for each class per term.
- A monthly stipend is based off course schedule reported to the VA each term.

### Required Paperwork

#### *First time using benefit*

Fill out VONAPP 22-1900 by visiting <https://www.benefits.va.gov/gibill/apply.asp>

A VA Counselor will contact you after your application is complete.

- Certificate of Eligibility (COE) Form 28-1905: from your Vocational Rehabilitation Counselor
- Permission to Release Grades Form: from Veteran Services
- Degree Audit: from Academic Advising
- Semester Enrollment Form: from Veteran Services
- Current Fee Bill: from Registration & Student Records

### Additional Paperwork

#### **Service Members/VETS**

- DD-214 (Member 4 Copy): if applicable
- Military Transcripts: Information on how to obtain your transcript on the other side of this page

#### **Transfer Students**

- 28-1905 Form: Updated form needed from your VA counselor

### Important

**Drop/Add a class** if you make a change in your schedule notify the Veteran Services office

- All registered classes must be on your degree audit.

### How to Obtain Your Military Transcript

All branches (except Air Force):

Visit: <https://jst.doded.mil/smart/signIN.do>

- Request an Official Joint Service Transcript
- Create a login or use a CAC to sign-in

For Air Force Veterans, visit: [www.au.af.mil/au/ccaf/transcripts.asp](http://www.au.af.mil/au/ccaf/transcripts.asp)

### Monthly Stipend

TRAINING TIME		
Undergraduate	Fall or Spring Semester	Summer Semester
Full-Time	Full term = 12 credits 12 week term = 8 credits 8 week term = 6 credits	12 week term = 8 credits 8 week term = 6 credits
Three-Fourth Time	9-11 credits	12 week term = 5 credits 8 week term = 3 credits
Half-Time	6-8 credits	
Less Than Half-Time	1-5 credits	

### Next Steps

**Check your Owens email.** You will receive an email from VA Once when your certification has been processed and sent to the VA.

**Every Semester** you will need to supply Veteran Services with the following:

- Semester Enrollment Form
- Current Fee Bill