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Earn your CDL
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REGISTER ONLINE! www.owensworks.com
Welcome to WORK & PLAY. This catalog provides continuing education for a better life. Improve your computer skills, learn about something fun and new or advance your employment opportunities. Would you like to teach a course or do you wish a certain course was offered? Owens Community College wants to hear from you. Call us at (567) 661-7357. Thank you from the editors of WORK & PLAY.

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### REGISTRATION

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**REGISTER BY PHONE**
(567) 661-7357

**REGISTER ONLINE**
www.owensworks.com and click on Register Today! Register early to save your seat in class.

**REGISTER BY MAIL/ FAX**
Download your registration form at www.owens.edu/workforce_cs/registrationform.

Send form with check or money order to:
Owens Community College
Workforce and Community Services
P.O. Box 10,000
Toledo, OH 43699-1947
Fax to (567) 661-7662

**REGISTER IN PERSON**
Owens Community College
Toledo-area Campus
Law Enforcement Building
30335 Oregon Road, Perrysburg, OH 43551

**INVOICING/ PURCHASE ORDER**
Call (567) 661-7357

**OWENS ACCEPTS MASTERCARD, DISCOVER OR VISA**

**MORE INFORMATION**
- All classes are canceled 72 hours in advance if minimum enrollment is not met. You will be notified if your class is canceled.
- For class confirmation, call (567) 661-7357.

**LOCATION**
Owens Community College Toledo-area Campus
Law Enforcement Building
30335 Oregon Road, Perrysburg, OH 43551

Owens Community College Findlay-area Campus
3200 Bright Road, Findlay, OH 45840
Go to www.owensworks.com for Findlay-area Campus course schedule.

- Refund Policy – Contact us three business days prior to the class date to receive a full refund. Cancellations made after this, or prior to the class starting, will receive full credit to be used toward another class (within 1 year). No refunds or credits will be issued for cancellations after the class has started.
- Workforce and Community Services Hours
  - Mon – Thu 8 a.m. – 5 p.m.
  - Fri 8 a.m. – 4 p.m.
- For information on privacy policies, please visit www.owens.edu and enter FERPA in the search box.
REAL ESTATE PRINCIPLES AND PRACTICES*
This 40-hour course introduces listing, selling, advertising, real estate math, legal descriptions of land, contracts from listing to closing, appraising, ethical behavior and terminology. Book and materials included.

56044  Sat/Sun  9/23 – 10/8  8 a.m. - 5:30 p.m. (Sat)  Perrysburg  $309
1 – 6 p.m. (Sun)

REAL ESTATE FINANCE*
This 20-hour course provides a background in the varied real estate mortgage credit operations of financial institutions, concentrating on the way funds are channeled into the mortgage markets and the financing of the residential and special purpose property. Books and materials included.

56045  Sat  10/14 – 10/21  8 a.m. – 7 p.m.  Perrysburg  $199

REAL ESTATE LAW*
This 40-hour course provides an overview of the legal system, property ownership, contracts, mortgages, liens, easements, deeds, wills and interstate succession, landlord/tenant problems and the relationship of each to the real estate salesperson. Book and materials included.

56046  Sat/Sun  11/4 – 11/19  8 a.m. – 5:30 p.m. (Sat)  Perrysburg  $309
1 – 6 p.m. (Sun)

REAL ESTATE APPRAISAL*
This 20-hour course covers the real estate appraisal process from information gathering to the written report. Three key appraisal methods are highlighted: the sales comparison method, cost approach and income capitalization. Calculator required. Books and materials included.

56047  Sat  12/2 – 12/9  8 a.m. – 7 p.m.  Perrysburg  $199

REAL ESTATE PREP EXAM
This course will prepare you to pass the state exam the first time! You will go over hundreds of test questions and take practice exams to ensure you nail that exam and begin your new career. Book included.

56048  Sat  12/16  8 a.m. – 12 p.m.  Perrysburg  $69

*Register and pay for all 4 state-required classes at the same time and receive a 10% discount!
HORSEBACK RIDING LESSONS
Learn the basics of horsemanship through a “ground-up” approach to riding. Study tack grooming, tacking-up the horse, horse anatomy, safety and riding skills. A student workbook is available to purchase at the stable, if desired. Sanderson Stables, located in Cygnet, Ohio, uses an individualized approach to all lessons and has years of instructional experience. Please wear long pants, hard-soled shoes and no jewelry. All participants must sign the stable standard waiver form at the first meeting to be permitted to take lessons. $160 for four lessons.

FOR REGISTRATION:
Step 1: Call the stables at 419.655.2253 to set up days and hours to meet your schedule.
Step 2: Call Owens at 567.661.7357 to register and pay for the lessons.

SELF-DEFENSE
Everybody has the right to feel safe and to protect themselves from attackers. However, the average person does not know the basics of self-defense to protect themselves from an attack. Safety and survival in today’s world requires a definite course of action. Whether you are going away to college, love exercising outdoors or just want to arm yourself with the tools and confidence to protect yourself in everyday surroundings, this is the class will give it to you! This class is a comprehensive course, designed for everyone, that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defense training. Class is taught by active police officers with martial arts background. Class is appropriate for ages 12 and above. Topics covered in class are:

- Situation awareness
- How to defend from a frontal attack
- How to defend from a rear attack
- How to defend against unarmed attacks
- How to defend against armed attacks
- How to defend against multiple attackers

ADULT MEN’S/ WOMEN’S ADVANCED BEGINNER TENNIS
Clinic: 11 a.m. – 12:30 p.m.

This clinic is designed for the tennis player that has tennis playing experience and that is looking for competitive singles and doubles play. NTRP rating 2.5-3.5

Rackets and tennis balls will be provided. Clinics will be held in Alumni Hall on the Perrysburg campus. Saturdays: Various tennis dates available. Contact Kevin Williamson by email for more information.
Cost: $25 per person per session.

Owens Community College also offers group/private tennis lessons and court rental on the Perrysburg campus. Contact Kevin Williamson, USPTA, Elite Professional, kevin_williamson@owens.edu, (419) 410-9495.

Focus on becoming a healthier you.

Contact Jami Williamson, MS, Certified Strength & Conditioning Specialist, TSAC-F, jami_williamson@owens.edu, (567) 661-7011, to schedule private, semi-private and group personal training sessions on the Toledo-area campus.
FITNESS ASSESSMENTS
Utilize the Polar TriFit Biometric Assessment to assess Cardiovascular Endurance by ownindex (which uses resting heart rate, activity level and heart rate fluctuations measured over 3-6 minutes); muscular strength; muscular power; muscular endurance; body composition; flexibility and a health risk awareness questionnaire. You will receive a complete printed report on each assessment and your body age v. chronological age. Each assessment is $60 and by appointment only. Please call (567) 661-7357.

YOGA
Need something to help unwind at the end of the workday? Why not relax with yoga! Engage your mind and body with yoga and experience improved strength, flexibility, stress relief and clarity. This 6-week class is held in the Student Health and Activities Center (SHAC) on the Perrysburg campus.

56059 Wed 9/20 - 10/25 5:30 - 6:30 p.m. Perrysburg $45
56060 Wed 11/1 - 12/13 5:30 - 6:30 p.m. Perrysburg $45
No class 11/22

TRX
This class uses suspension training to build muscular endurance, muscle definition, core strength and increase range of motion. This type of training can be effective for new and advanced exercisers. It is fun and challenging! This fitness class is held in Alumni Hall. Because this facility is for instructional purposes only, classes are private. Locker rooms and showers are also available to all class participants.

56069 Tue/Thu 9/26 - 11/2 6:30 - 7:15 p.m. Perrysburg $60
56070 Tue/Thu 11/7 - 12/19 6:30 - 7:15 p.m. Perrysburg $60
No class 11/23

CARDIO CROSS-TRAINING
See what variety in your exercise routine can do to boost your metabolism and stave off boredom! Spinning, rowing, circuit training, kettlebells and interval training will be used to get your heart pumping. This fitness class is held in Alumni Hall. Because this facility is for instructional purposes only, classes are private. Locker rooms and showers are also available to all class participants.

56071 Tue/Thu 9/26 - 11/2 5:30 - 6:15 p.m. Perrysburg $60
56072 Tue/Thu 11/7 - 12/19 5:30 - 6:15 p.m. Perrysburg $60
No class 11/23

BOOT CAMP
If you need a challenge and want to push your body to the next level, give our boot camp a try. We use a variety of equipment, along with body weight activities, in a competitive setting to motivate you to be your best yet! This fitness class is held in Alumni Hall. Because this facility is for instructional purposes only, classes are private. Locker rooms and showers are also available to all class participants.

56073 Mon/Wed 9/25 - 11/1 5:30 - 6:15 p.m. Perrysburg $60
56074 Mon/Wed 11/6 - 12/18 5:30 - 6:15 p.m. Perrysburg $60
No class 11/22

REGISTER TODAY! (567) 661-7357
NEW! CANNING – JAMS & JELLIES
Learn about different methods of canning your favorite jams and jellies. Please bring 5 half pint (8 oz) jars with lids and bands to take home what you make.
56151 Wed 10/18 6 – 9 p.m. Perrysburg $64

NEW! CANNING – SALSAS & SAUCES
Introduction to canning salsas and sauces. Learn the basics of canning your own salsas and sauces to enjoy year round. Please bring 4 half pint (8 oz.) jars with lids and bands to take home what you make.
56155 Wed 10/25 6 – 9 p.m. Perrysburg $64

INTRO TO FLOODED COOKIES
Have fun learning the techniques professionals use to make their sugar cookies look so amazing in a relaxed atmosphere. Each student will learn how to make the various appropriate consistencies of royal icing; the do’s and don’ts of tinting and flavoring the icing, and multiple flooded techniques. Each student will have at least 8 fall and Halloween themed cookies to practice on and take home, please bring your own container and an apron.
56075 Tue 10/17 6:30 – 9 p.m. Perrysburg $59

INTERMEDIATE FLOODED COOKIE CLASS
If you are taking the flooded cookie class, you may as well sign up for the intermediate class too, most students do! In this class students build on the techniques learned in the intro class. Basic techniques are expanded into more complex and intricate designs in three technique stations. Each station has a particular set of tools and ingredients and students are free to spend as much time at any station as they like, within class time limits. Please bring an apron and a container.
56077 Tue 11/7 6:30 – 9 p.m. Perrysburg $59

NEW! ADVANCED FLOODED COOKIES *CHRISTMAS SPECTACULAR*
Join Chef Amy for the evening and create exquisite Christmas cookies. Building on all you’ve learned in the required previous classes, push your cookie creativity to new levels as we get more precise with icing consistency, use smaller tips and practice new piping techniques. Metallics and degrees will be heavily used. Bring your patience, your creativity, and your holiday spirit as we indulge in the beloved shapes and characters of the season! Please bring an apron and a container.
56076 Tue 11/28 6:30 – 9:30 p.m. Perrysburg $69

CUPCAKES
Cupcakes are all the rage right now and great for any occasion! Looking to create the perfect cupcake? Learn how to mix and match your flavors to create something special! Come dress up your cupcake creation while using professional decorating techniques from baking to piping. Create cupcakes that look like they’ve come straight from a gourmet cake shop! Adults, teens and children welcome. Children under the age of 10 must be accompanied by an adult. Please bring an apron and container to take home your creations. Instructor: Chef Shelly Pierce
56145 Sat 10/21 10 a.m. – 1 p.m. Perrysburg $59

NEW! CHEFMAKER: THE NON-COOKING PART OF COOKING
This cooking class is designed to help understand and then improve techniques of food production. Chef John Mihaly combines cooking knowledge with skill development to demonstrate vegetable and meat processing, kitchen organization, purchasing and storing of fresh foods, and recipe analysis. Once registered, email John (chefmakerbooks@aol.com) your favorite or most challenging recipe to be discussed in class, and bring along a favorite knife or two to practice with. Students will prepare a lunch following the lecture.
56146 Sat 11/4 10 a.m. – 1 p.m. Perrysburg $79

All culinary classes are held at the Culinary Arts Center located at our Perrysburg campus. Please bring an apron with you and wear closed-toe shoes with a rubber sole to class.
NEW! PAINT LIKE PICASSO – FRACTURED MOSAIC FOR YOUNG ARTISTS
This class is intended for the adventurous mind of a young artist. Students will be introduced to masterpieces in cubist style created by Picasso. You will experiment with different ways of transforming a realistic still life to a fractured mosaic creation with a variety of rich textures and vibrant colors. Come and explore this new and exciting way of painting with watercolors. $20 supply fee due to the instructor at the first day of class. Class is held at the Center for Fine & Performing Arts building. Instructor: Svetlana Ottney
56161 Tue 10/3 - 10/17 6 - 8 p.m. Perrysburg $55

NEW! THE ART OF STENCILING FOR YOUNG ARTISTS
This is a one-of-a-kind, exciting class! Young artists will be able to create and embellish three different wooden objects that can be given as a gift or kept for themselves. These project present endless possibilities to showcase the creative side of an artists. The students will learn a new technique of stenciling with sponges and brushes using acrylic media. Don’t miss a chance of creating a gift for someone special and learn a new skill! $25 supply fee due to the instructor at the first day of class. Class is held at the Center for Fine & Performing Arts building. Instructor: Svetlana Ottney
56163 Tue 11/28 - 12/12 6 - 8 p.m. Perrysburg $55

HOLIDAY ORNAMENTS FOR KIDS
Create two holiday ornaments for your tree, window or for gifts. You choose from the following designs: star, Santa face, snowman, reindeer, wreath, Christmas tree. All supplies are included in course fee. No experience is necessary and plenty of glass options to choose from. Finished pieces will be available for pick up 3 to 5 days after the class. Instructor: Ann Hymel, Owner of Fuzed
56277 Mon 12/11 6 - 8 p.m. Perrysburg $30

Don’t lose your seat in class. Register early!
NEW! MONOCHROMATIC PAINTING
Have you ever expressed your mood in color? This is a perfect class for you. Students will explore the monochromatic approach to a floral design of their choice. You will experiment mixing of colors with black and white to produce a variety of hues, tints and shades. You will also be introduced to Masters like Picasso and his blue and rose periods along with an American artist, Robert Rauschenberg, and his white, red and black paintings. This will be a very exciting class full of fun and new discoveries. Don’t let this one go by!

Students will need to bring to class: 2 drawing papers or pad 11x14; 4H pencil; 2 watercolor papers cold press 400 lb or a pad; acrylic paints in tubes: white, black, red, blue, green; brushes; pallet; paper towels and a water container. Class is held at the Center for Fine & Performing Arts building. Instructor: Svetlana Ottney
56215 Fri 10/13-11/3 10 a.m. - 12 p.m. Perrysburg $69

REGISTER TODAY! www.owensworks.com
NEW! ENAMEL WONDERS
Looking for a perfect gift for a special someone? Create your own one of a kind. Students will be able to design a nature oriented organic design to reflect their personality and use it to embellish three different glass vessels. They will be experimenting with an impasto approach and Q-tips to enhance their designs. The attendants will explore the technique of application of enamel acrylics on glass surface with masking methods. They will become familiar with Masters like Vincent Van Gogh and Georgia O’ Keeffe. Come and create a unique and impressive gift. You’ll be glad you did! $12 supply fee paid to instructor the first day of class. Class is held at the Center for Fine & Performing Arts building. Instructor: Svetlana Ottney
5626  Fri  10/20 - 11/3  1 – 3 p.m.  Perrysburg  $59

NEW! IMPASTO TECHNIQUE
If you like the beauty of rich textures in painting and like to experiment with application of paint as impasto, you will love this class. Students will use acrylic media and apply it with a variety of pallet knives on to a canvas. You will create two different paintings with floral designs of your choice. Don’t miss this opportunity to have fun and learn a new skill! Students will need to bring to class: a set of acrylic paints in tubes only; two 11x14 canvases; 11x14 drawing pad; 2H pencil; bristle brushes; pallet; metal pallet knife with 3 different tips; paper towels and a water container. Class is held at the Center for Fine & Performing Arts building. Instructor: Svetlana Ottney
5627  Fri  11/17 - 12/15  10 a.m. - 12 p.m.  Perrysburg  $69

CERAMICS – WHEEL THROWING FOR BEGINNERS AND INTERMEDIATE
Come learn to throw on the potter’s wheel! With demonstrations in each class and hands-on instruction, you will learn the necessary techniques for making pottery. Explore making, craftsmanship, and design. Students typically make 4 -5 pieces. All supplies are included in course fee. Class is held at the Center for Fine & Performing Arts building.
56078  Mon  9/25 - 10/30  6 - 9 p.m.  Perrysburg  $129
56079  Mon  11/13 - 12/18  6 - 9 p.m.  Perrysburg  $129

NEW! ADVANCED CERAMICS
Designed with the intermediate student in mind, this course is individually driven and intended for students who are looking to push new ideas! Wheel throwing and hand-building demos will be integrated into the course based on student needs. All work is cone 6 oxidation fired. All supplies are included in course fee. Class is held at the Center for Fine & Performing Arts building.
56080  Wed  9/27 - 11/1  6 - 9 p.m.  Perrysburg  $129

NEW! ACTING FOR EVERYONE
In this course, we will explore acting techniques, exercises, and scene work. We will talk about the different kinds of acting and dive into character creation. Everyone will leave this class with one audition monologue that they can use in auditions. Class is held at the Center for Fine & Performing Arts building.
56184  Wed  10/4 - 11/1  6:30 - 8:30 p.m.  Perrysburg  $109

NEW! UNARMED STAGE COMBAT
Are you an actor, director, or someone interested in theatrical combat? Want to safely do punches, kicks, or falls you see on stage? This class will cover moves and basic choreography techniques for putting together theatrical fights. This course is taught by a registered Actor Combatant with the Society of American Fight Directors (SAFD). This class will be held in the Law Enforcement building.
56185  Wed  11/8 - 12/13  6:30 - 8:30 p.m.  Perrysburg  $109

NEW! THE ART OF STORYTELLING
Want to increase your ability to engage a group of friends of all ages with stories? This class will give different techniques for entrancing people with your epic tales. A great way to work on public speaking, interacting with others, and exploring a new creative outlet. Class is held at the Center for Fine & Performing Arts building.
56186  Tue  10/17 - 11/14  7 - 8:30 p.m.  Perrysburg  $69

REGISTER TODAY!  (567) 661-7357
STUDIO ART WELDING
Ever wanted to make a simple sculpture or piece of garden art to accent your flower bed? Ever wanted to try working with steel? This intro to metal working studio class is for you! Learn the basics of MIG welding and how to use common tools to make your own special piece of art. Templates of holiday themed projects such as pumpkins and snowmen will be available. Students will need to bring gloves and safety glasses to class. Proper attire is required (jeans, long sleeve shirt and work boots). All supplies included in course fee. This class is held in the Welding Lab located in the Welding Annex building the Perrysburg campus located off Oregon Road. Instructor: Pamela Reithmeier and Beth Scheffert
56019 Sun 10/15 - 11/5 12 - 5 p.m. Perrysburg $209

STAINED GLASS SNOWFLAKE ORNAMENT
Welcome winter with creativity and color. Come and learn the basics of stained glass in one evening by making this beautiful ornament. You’ll cut, foil and solder this project in one evening; no experience necessary. Go to www.stevesglassclass.com for photos. All supplies included.
56054 Wed 12/6 6:30 - 9:30 p.m. Perrysburg $65

NEW! FELTED DESIGNER SCARF
In this class, you will be creating a 54” felted scarf on the FeltLOOM. The scarf will consist of a black or white base with alpaca/merino wool embellishments. Multiple color choices will be offered to create a random abstract design. No experience required as you will be instructed on techniques in order to come up with your own original creation. Sample scarves will be on display for inspiration. $20 supply fee due to the instructor the night of class.
56265 Mon 10/16 6 - 8:30 p.m. Perrysburg $30

NEW! FELTED PURSE
In this class, you will be creating an approximate 7”x 8” size needle felted purse with braided yarn strap on the FeltLOOM. Your purse will be made with alpaca/merino wool embellishments adding texture and color. No experience required as you will be instructed on techniques. Sample purse designs will be on display for inspiration. $12 supply fee due to the instructor the night of class.
56266 Mon 11/6 6 - 8 p.m. Perrysburg $25

NEW! “I FEEL LIKE SCRAP” FELTED ART
Do you need a couple hours out to lift your spirits and have fun? This class is about trying out the art of needle felting by taking bits and pieces of yarn, felt, batting and raw alpaca fiber, and felting it into something creative like a wearable accessory, small purse or art piece suitable for framing. No experience required as you will be instructed on techniques in order to come up with an original creation using the FeltLOOM. Sample items will be on display for inspiration. $10 supply fee due to the instructor the night of class.
56267 Mon 11/13 6 - 8 p.m. Perrysburg $16

NEW! KILN-FORMED GLASS CLASSES
No experience is necessary and plenty of glass options to choose from.

NEW! HALLLOWEEN CANDY BOWL
Spook up your Halloween decor creating a one of a kind candy bowl for your trick-or-treaters or for entertaining. Create a 10-inch, square or round bowl. Create your own Frankenstein, Skeleton or Mummy for fun things for your tummy. All supplies are included in course fee. $20 supply fee due to the instructor the night of class. Finished pieces will be available for pick up 3 to 5 days after the class. Instructor: Ann Hymel, Owner of Fuzed
56268 Mon 10/3 6 - 8 p.m. Perrysburg $65

NEW! SANTA PLATTER
Create a platter for holiday entertaining or for display. Your choice of narrow or wide rectangles, 5”x11” or 7”x11”. All supplies included in course fee. Finished pieces will be available for pickup 3 to 5 days after the class. Instructor: Ann Hymel, Owner of Fuzed
56269 Tue 11/28 6 - 8 p.m. Perrysburg $65

NEW! HOLIDAY ORNAMENT
Create four holiday ornaments for your tree, window or to decorate your gifts. You can choose from the following designs: star, Santa face, snowman, reindeer, wreath, Christmas tree. All supplies are included in course fee. Finished pieces will be available in 3 to 5 days after the class. Instructor: Ann Hymel, Owner of Fuzed
56270 Tue 12/5 6 - 8 p.m. Perrysburg $65

NEW! ARM AND FINGER KNITTING
Have you always wanted to learn how to knit but think it might be too hard? Come learn an easier way to knit without extra tools to get in the way! Please bring 3 skeens of bulky yarn. We will be working on two quick and easy projects that you can take home with you!
56147 Wed 11/29 6 - 9 p.m. Perrysburg $39

NEW! FELTED PURSE
In this class, you will be creating an approximate 7”x 8” size needle felted purse with braided yarn strap on the FeltLOOM. Your purse will be made with alpaca/merino wool embellishments adding texture and color. No experience required as you will be instructed on techniques. Sample purse designs will be on display for inspiration. $12 supply fee due to the instructor the night of class.
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56267 Mon 11/13 6 - 8 p.m. Perrysburg $16
BASIC BEADING
Learn how to string basic bracelets and necklaces and make wire wraps to create earrings. We will go over how to lay out necklaces and bracelets on a planning board, crimping, simple wire wrapping, and gallery wraps. This class also includes basic information about beading wires, beads and findings. Choose a bag of beads and create with what’s in it! We will focus on design elements such as color, pattern and contrast. Please inform us at the time of registration of any metal allergies. $15 supply fee paid to instructor, Carmen Smith, at class.

56142 Mon 10/23 6 – 8 p.m. Perrysburg $20

BALLROOM DANCE
Let someone “dance with a star” – you! Rapheal Griffin will walk you through classic ballroom dance steps including the waltz, tango, fox trot and rumba. The class is taught in our Center for Fine and Performing Arts.

56081 Fri 10/6 – 11/17 6 – 7 p.m. Perrysburg $69
No class on 11/10

SOUND ENGINEERING 101
Do you ever wonder why some groups sound good performing live and others don’t? Let’s focus on the SOUND! This course is intended for anyone interested in learning about live sound reinforcement. You will be introduced to the basic concepts of microphone selection and placement, the right equipment for a space, sound board operation and monitoring as well as the use of wireless systems. Let us teach you how to make your group sound like the pros. Class is held at the Center for Fine & Performing Arts building. Instructor: Todd Mitchell

56049 Thu 10/12 – 11/9 6 – 8 p.m. Perrysburg $99

NEW! LET’S GET ORGANIZED!
Learn the tips and techniques professionals use to conquer some of the most troublesome home organizing projects. Sign up for the series or select the topic that you most need help with.

NEW! HOUSEHOLD PAPER MANAGEMENT
Are you drowning in paper? Well you are not alone. Learn how to tackle the rafts of paper that come into the average home every day. Paper clutter costs time, money and stress. Learn what to save, where to keep it, what to toss and how to manage the ever rising tide.

56149 Wed 9/27 6:30 – 8:30 p.m. Perrysburg $25

NEW! PHOTO ORGANIZATION
Are you overwhelmed with your photos? Look around your house and ask yourself, “How many printed photos do I have in frames, photo albums, or loose in drawers?” Then think about all the photos you have on your digital cameras or phone. Learn how to get them organized, store them safely and select the best images that keep your best moments and memories alive.

56162 Wed 10/11 6:30 – 8:30 p.m. Perrysburg $25

NEW! CLOSETS, KITCHENS & GARAGES
Where do you even start? Tackling some of these heavily used and cluttered areas in our homes can be overwhelming. Learn what you need to know to approach these projects, using clever and practical space saving ideas that can be tackled in a day.

56165 Wed 11/15 6:30 – 8:30 p.m. Perrysburg $25

NEW! DOWNSIZING?
What to do with all your stuff? Are you thinking about downsizing to a smaller more manageable lifestyle? Learn some different approaches; tips and techniques; things to consider; how much time to allow; and most importantly, what to do with all your stuff!

56167 Wed 12/13 6:30 – 8:30 p.m. Perrysburg $25
BASICS OF PICTURE FRAMING & MAT CUTTING
Learn the basics of picture framing and mat cutting. Students will receive hands on training for creating their own unique framed art package. A supply fee of $35 will be paid to the instructor which includes mat choices to fit the individual project, mounting of the art piece, and choice of 11 x 14 metal or wood picture frame and glass. Also included is a brief instruction on glass cutting. All frame projects will be the students to take home and ready for hanging. Instructor: Sue Okoroski, Owner of Art & Frame Connection.
56211 Wed 10/8 – 11/1 6 – 8:30 p.m. Perrysburg $59

ESSENTIAL OILS FOR BEGINNERS
Essential oils are popular right now, but what exactly are they good for and how do you safely use them? This class will explore these questions along with learning about five oils that you can start incorporating into your life to improve the health and wellbeing of you and your family.
56082 Mon 10/6 6 – 8:30 p.m. Perrysburg $29

NEW! HERBALISM FOR BEGINNERS
This class will teach you how you can incorporate herbs into your life to enhance your well-being and take care of your family. We will discuss the benefits of natural plant based wellness and learn about a few common preparations. You will be introduced to basic herbal properties and learn about a few herbs that are great for beginners to start with.
56083 Mon 11/6 6 – 8:30 p.m. Perrysburg $29

NEW! HOLIDAY GIFTS USING HERBS AND ESSENTIAL OILS
Herbs and essential oils can be used to make so many wonderful and thoughtful gifts for family and friends. In this class you will learn about a variety of herbs and essential oils, and then use them to make four items that you can keep or give this holiday season. $15 supply fee due to instructor at class.
56084 Tue 12/5 6 – 8:30 p.m. Perrysburg $29

NEW! FALL GREETING CARDS
The temperatures are dropping, leaves are falling, and “back to school” lists are being checked off. Why not take an evening and create 6 fall-themed cards to share with family and friends? These projects will also feature dry and heat embossing, die cuts, water color, and some sparkle from embellishments. This class is suitable for the beginner or the seasoned stamper. $15 materials fee for card supplies, as well as other take-home items, due at first class to instructor, Ann Marie Jablonowski.
56148 Thu 10/5 6 – 8 p.m. Perrysburg $19

NEW! WINTER/CHRISTMAS GREETING CARDS
The leaves have fallen, Halloween has passed, so now is the time to think cozy evenings and winter greeting cards. Students in this class will make 6 whimsical winter/Christmas-themed hand-stamped cards. These projects will also feature dry and heat embossing, die cuts, and some “winter sparkle” from embellishments. This class is suitable for the beginner or the seasoned stamper. $15 materials fee for card supplies, as well as other take-home items, due at first class to instructor, Ann Marie Jablonowski.
56150 Thu 11/9 6 – 8 p.m. Perrysburg $19

HOMEBREWING 101, HOW TO HOMEBREW BEER
Do you like beer? Have you ever wanted to learn how to brew your own at home? An introductory course in homebrewing beer will cover what equipment will be needed, how to get started with your first batch, how to brew better beer and how to evaluate your beer. This course is perfect if you have never brewed or have a few batches under your belt. A list of supplies will be given to students the first night of class. Instructor: Scot Yarnell
56212 Tue 10/3 – 10/10 6 – 8 p.m. Perrysburg $49

BEER APPRECIATION
This course is aimed at beer enthusiasts who would like to learn more about how beer is made, what styles pair best with common foods, proper serving and presentation methods. Topics include a background on beer history, ingredients and brewing process, beer styles and presentation, and pairing beer with food and cheese. $15 supply fee paid to presenter, Scot Yarnell, at the beginning of class.
56213 Tue 11/7 6:30 – 8:30 p.m. TBA $10

LEARN THE ART OF WINE MAKING
Our wine making class will take you through the entire process of making your own delicious homemade wine. Learn all the ins and outs from choosing your equipment, to planning your style of wine, to selecting your grape variety, to the processing of grapes, the fermentation and aging of wine, and finally the bottling of your finished product. Join us and share in the passion of great wine making. Instructor: Grayley Lathrop
56139 Mon 9/11 & 9/18 6 – 9 p.m. Perrysburg $79

GHOST HUNTING 101
This course is designed to give you a deeper insight into the world of paranormal investigation. Essential characteristics of a paranormal investigation require a cautious approach backed up with scientific methodology. Learn best practices for ghost hunting, investigating, reviewing evidence and presenting evidence to your client. Learn from veteran paranormal investigator Harold St. John, founder of Toledo Ohio Ghost Hunters Society. We will study the different types of haunting’s, a typical case study of a “Haunting”, the essential investigating equipment, the investigation process and how to deal with the aftermath of an investigation. Students will learn by hands-on use of equipment, proper investigation documentation and safety protocols. The class will end with a field trip to hone the skills you have learned.
56214 Thu 9/28 – 10/19 6 – 8 p.m. Perrysburg $89

NEW! GHOST HUNTING 102
This course is an extended version of Ghost Hunting 101. While it is advised that Ghost Hunting 101 has been taken as a prerequisite, it is not necessary. This class will expand on topics of paranormal investigations covered in the first class. It will also cover a variety of topics of interest to more experienced investigators, as well as, exploring actual techniques for using equipment in ghost hunting, types of hauntings, case scenarios, identifying the more obscure spirits and how to deal with them along with advanced self-protection. Learn from veteran paranormal investigator, Harold St. John, founder of the Toledo Ohio Ghost Hunters Society. If you have taken Ghost Hunting 101 and have had an investigation, you might want to bring your documented evidence such as pictures, EVP’s or video to share with your classmates. There will be three classes of lecture and discussions with the last session being a field trip to hone the skills you have learned.
56218 Thu 11/9 – 12/14 6 – 8 p.m. Perrysburg $89
No class 11/23
Enrichment Classes

DIY HOME REPAIRS FOR WOMEN
Would you like to freshen up the look of your house or just plain tired of waiting around for someone else to tackle that “honey do” list? Don’t wait any longer! Join us for this fun, interactive and hands-on class in basic home improvement. Topics covered:
• How to change out light fixtures and ceiling fans
• How to fix a leaking toilet
• How to repair drywall
• How to replace corroded plumbing under the sink with PVC
• How to lay ceramic tile – whether flooring or backsplash
• How to properly hang curtain rods/shower curtains
• Replace baseboard trim or trim around doorways
• How to caulk (bathtubs, sinks, doors and windows) and why it’s important to do this every few years

56278 Sat 10/21 & 10/28 9 a.m. - 12 p.m. Perrysburg $89
56279 Wed 11/8 & 11/15 6 - 9 p.m. Perrysburg $89

NEW! ADVANCED DIY HOME REPAIRS FOR WOMEN
Coming Soon! Look for course offering in the January-April brochure.

Don’t lose your seat in class. Register early!

REGISTER TODAY! (567) 661-7357
PHOTOGRAPHY CLASSES

1-HOUR PHOTOGRAPHY WORKSHOP & CAMERA CLUB MEETING – FREE!
Owens Community College is all about community, so please come join us for a free 1-hour Photography Workshop and the launch of our Community Camera Club. You'll learn a bunch of great photography tips and how to quickly get the most out of your camera. In addition, you also will have the opportunity to connect with other photography enthusiasts and begin a journey of exploration as we delve into exciting photography projects. No ongoing commitment is required, however we ask that you call in prior to class to register. Instructor: Grayling Lathrop
56131 Tue 9/26 5:30 – 6:30 p.m. Perrysburg FREE!
56132 Mon 10/30 5:30 – 6:30 p.m. Perrysburg FREE!

NEW! INTRO TO PHOTOGRAPHY WITH DSLR CAMERAS
Just the basics are covered in this introductory class. If you are struggling to understand your digital camera and wish to simply take great photos, this is the class for you. In one evening, this hands-on class will teach you how to easily adjust basic camera settings in order to get sharp photos that are properly exposed and color balanced for a full range of lighting conditions. Instructor: Grayling Lathrop
56124 Tue 9/5 5:30 – 9:30 p.m. Perrysburg $49
56126 Wed 11/1 5:30 – 9:30 p.m. Perrysburg $49
56127 Mon 11/27 5:30 – 9:30 p.m. Perrysburg $49

INTERMEDIATE PHOTOGRAPHY WITH DSLR CAMERAS
Do you own a DSLR that you would like to take off of “auto-mode” or would you simply like to learn to take better and more creative photos? Does your manual create more questions than answers? Join our fun and informative hands-on class, where you will learn everything you need to begin mastering the different camera modes and techniques available to the aspiring photographer. Instructor: Grayling Lathrop
56110 Thu 9/7 & 9/14 5:30 – 9:30 p.m. Perrysburg $109
56111 Tue 10/17 & 10/24 5:30 – 9:30 p.m. Perrysburg $109
56112 Tue 11/7 & 11/14 5:30 – 9:30 p.m. Perrysburg $109

ADVANCED PHOTOGRAPHY WITH DSLR CAMERAS
Take your photography skills to the next level in this advanced informative hands-on class. We will work with advanced lighting techniques, low-light and night photography, long-exposure, “light-painting” and stop actions, plus “tricks” that will have your friends insisting you used Photoshop! Instructor: Grayling Lathrop
56098 Tue 12/5 & 12/12 5:30 – 9:30 p.m. Perrysburg $109

DIGITAL PHOTO EDITING
Take the skills you learned in our digital photography class and learn basic photo editing techniques to perfect your work. Using Photoshop in a computer lab, you’ll learn how to crop, resize and adjust the contrast in your photos. Learn how to add effects and remove unwanted items from your photos. Instructor: Grayling Lathrop
56099 Wed 9/20 & 9/27 5:30 – 9 p.m. Perrysburg $109
56100 Mon 11/6 & 11/13 5:30 – 9 p.m. Perrysburg $109

ADVANCED DIGITAL PHOTO EDITING
Go beyond the ordinary with this fun and fascinating hands-on Photoshop class. Learn techniques that will simply amaze you or anyone with an appreciation for artful creation. Most of the techniques can be implemented in minutes. Learn to master multiplicity, HDR, image displacement maps, polar coordinates and many other advanced Photoshop techniques. Instructor: Grayling Lathrop
56102 Mon 12/4 & 12/11 5:30 – 9 p.m. Perrysburg $109

See our Photoshop classes on page 26.
PHOTOGRAPHY MODULES

PHOTOGRAPHY BUSINESS WORKSHOP
If you would like to sell prints online or in a gallery; this class is a must for you. Learn the essential equipment, software and legal forms you will need. What your rights are for photographing subjects, objects, buildings and whether you need permission when selling these works. Also learn how to make sure your equipment is covered by your insurance, getting your work online and noticed with a digital portfolio and much more! Instructor: Grayling Lathrop
56102 Thu 9/21 5:30 – 9:30 p.m. Perrysburg $49
56103 Thu 11/30 5:30 – 9:30 p.m. Perrysburg $49

PORTRAIT PHOTOGRAPH
(SUBJECT / BABY / FAMILY / PET PORTRAITURE)
In this hands-on class we will examine various lighting and positioning techniques to ensure we are enhancing our subject's best features while diminishing any unflattering ones. You will learn how to position key light, fill light and background light, along with getting the right ratios for the effect you desire. You will also learn other more specialized lighting techniques using softboxes, grids, barn doors, cookies, gobos and reflectors. And, to save money, you'll even learn how to make most of these items DIY! Instructor: Grayling Lathrop
56114 Thu 9/28 5:30 – 9:30 p.m. Perrysburg $49

WEDDING / EVENT PHOTOGRAPHY
Wedding and event photography can often be the most challenging and the most rewarding (personally, professionally and financially) due to the dynamic nature of the venue. After all, you may only have one opportunity to get that shot, so it had better be great! This class will teach you how to be prepared to get those shots, and the basic equipment you will need to overcome the most daunting circumstances. You will even learn how to price your work competitively and how to find new clients by marketing yourself online and offline. Instructor: Grayling Lathrop
56115 Thu 10/5 5:30 – 9:30 p.m. Perrysburg $49

SPORTS PHOTOGRAPHY / ACTIONSHOOT / HIGH-SPEED PHOTOGRAPHY
If you would like to learn how to shoot sports like a pro, then this is the class for you! Whether you're shooting your kids' events or photographing a professional venue, the same principles apply. So join us to learn the correct camera settings it takes to stop action and get tack sharp focus, the proper techniques for composing your shots to tell the story within the game, and how to choose the right gear to capture your subject in the heart of the action. Instructor: Grayling Lathrop
56116 Thu 10/12 5:30 – 9:30 p.m. Perrysburg $49

EXCEPTIONAL REAL ESTATE PHOTOS:
THE NEW CURB APPEAL
In today’s modern real estate world, curb appeal can be argued as good photography. People are busier than ever and expect everything available with the click of a mouse or the tap of a finger on a mobile device. They simply don’t do drive-by’s anymore unless they’re actually interested in viewing the whole home inside and out, and they are not likely to become interested, unless good quality photos are available. With limited time and countless listings online to review, buyers will quickly move on if photos don’t reflect well on a property. First impressions are everything, and because they’re so important, home owners and their realtor should focus as much energy and time on a photo shoot as they would on creating curb appeal or getting prepped for an open house. A picture is worth a thousand words, and in real estate they can be worth thousands of dollars. Join instructor, Grayling Lathrop, for this workshop if you want your properties to sell more quickly and at a higher selling price.
56117 Thu 10/19 5:30 – 9:30 p.m. Perrysburg $49

FLASH PHOTOGRAPHY
Learn how a “hot-shoe” flash can be the single best accessory for your digital camera. You will learn how to use your flash as a fill and as a bounce light. We will examine the effects of fast and slow shutter speeds with a flash and how to balance this with your flash settings to match your ambient background light to get the effect you desire. You will learn how and when to use a “rear” or “2nd” curtain flash, high-speed sync flash, and manual flash settings to get the perfect shot; and those shots which would not be possible without flash photography. Instructor: Grayling Lathrop
56106 Thu 10/26 5:30 – 9:30 p.m. Perrysburg $49

NATURE PHOTOGRAPHY
(FALL COLOR, LANDSCAPE & WILDLIFE)
This class will teach you how to create stunning landscape and wildlife images in nature. The lesson is packed with information and follows a step-by-step approach to the art of nature photography. From planning and preparation, selecting the right gear, to the most important topics of composition, lighting, and exposure -all critical toward capturing the scene as precisely as you desire, as you learn the skills necessary to create an image as breathtaking as nature itself. Rain date: 10/14. Instructor: Grayling Lathrop
56107 Sat 10/7 3 – 7 p.m. TBA $49

REGISTER TODAY! (567) 661-7357
NIGHT PHOTOGRAPHY & LONG-EXPOSURE PHOTOGRAPHY
Some of the most stunning and dramatic photographs are those taken at night or in low-light situations using longer exposure values. If you have a desire to add this type of photography to your portfolio then this is the class for you. In this class, you will learn how to exposure properly for lights, the moon and other objects illuminated by reflected light, all while adding and/or balancing differing light sources to get your desired effect. You will also learn proper techniques to eliminate camera shake and how to create sharp well-exposed photos while minimizing the “noise” in the image. Rain date: 10/14. Instructor: Grayling Lathrop
56108 Sat 10/7 7:30 – 11:30 p.m. TBA $49

FINE ART PHOTOGRAPHY / PHOTOGRAPHY AS AN ART FORM
Fine art photography is photography created in harmony with the vision of the artist as photographer. This is, by far, our most creative class and in it you will explore your creative vision and learn the skills needed to portray, that which you imagine, through your photography. Our lessons will help you to understand the techniques necessary to express your perceptions and emotions as an artist and to discover unlimited creative visual opportunities using light, color, texture and more. Learn how to create stunning artful pieces, in camera, that your audience will insist were done in Photoshop! Instructor: Grayling Lathrop
56104 Thu 11/2 5:30 – 9:30 p.m. Perrysburg $49

PRODUCT & FASHION PHOTOGRAPHY
Learn the skills needed to make products and fashions jump off the page and grab the viewer. This creative class will teach you the basics of exposure, and how to position and control light to create the proper mood for a wide range of subject matter. You will learn how to photograph problematic materials such as shiny, reflective and metallic surfaces. Make merchandise more desirable by creating spectacular images using various techniques to highlight important features, pose the subject effectively, find the right camera angle, choose the right background, and add and position props. Instructor: Grayling Lathrop
56105 Thu 11/9 5:30 – 9:30 p.m. Perrysburg $49

NEW! HOLIDAY PHOTOGRAPHY
The holidays make for fantastic photo opportunities, but can also present additional challenges. This class will teach you how to make the most out of your opportunities and overcome the challenges. Trouble getting the exposure right for “Christmas Lights” or getting the snow in your scene to be white instead of gray or with a blue tint? Struggling when to use the flash, or even how to force or suppress that flash when necessary? Maybe you just need to learn the basics of a holiday portrait? Join us to learn all this and much more! Instructor: Grayling Lathrop
56128 Thu 11/16 5:30 – 9:30 p.m. Perrysburg $49

FACEBOOK FOR BUSINESS
Use social media to strengthen your small business. Facebook is a powerful tool for the small business operator – and it is even pretty easy to make it happen. Our Facebook for Business workshops will help your business begin to benefit from social media in a jiffy.

FACEBOOK FOR BUSINESS FUNDAMENTALS – SESSION 1
Understand how Facebook can help your small business. View great examples of Facebook Business pages and explore Facebook’s amazing resources for businesses. Develop a quick strategy for using Facebook for Business by completing a simple checklist. Then, create your own business Facebook page from scratch. We will walk you through step by step and help you through questions and decisions. Start loading your page with content and make it look and feel the way you want, using free tools built into your personal computer.
56134 Thu 9/28 6 – 8 p.m. Perrysburg $29
56135 Tue 12/5 6 – 8 p.m. Perrysburg $29

FACEBOOK FOR BUSINESS - CONVERT POSSIBILITIES INTO RESULTS – SESSION 2
Learn what attracts potential customers to your Facebook Business page and how you can leverage your regular website with Facebook. Use powerful free tools within Facebook to locate your audience based on your key customer characteristics – location, gender, age, interests, etc. Create engaging post based on what you know about your potential audience and consider boosting the messages with paid advertisements. Teach your Facebook audience to take action that benefits your business. Use appropriate posts on other Facebook pages to attract visitors to your page. Watch your page pick up steam using Facebook’s Insights audience data feature – then do more of what works!
56136 Thu 10/5 6 – 8 p.m. Perrysburg $29
56137 Tue 12/12 6 – 8 p.m. Perrysburg $29

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FACEBOOK FOR BUSINESS FUNDAMENTALS – SESSION 1
Understand how Facebook can help your small business. View great examples of Facebook Business pages and explore Facebook’s amazing resources for businesses. Develop a quick strategy for using Facebook for Business by completing a simple checklist. Then, create your own business Facebook page from scratch. We will walk you through step by step and help you through questions and decisions. Start loading your page with content and make it look and feel the way you want, using free tools built into your personal computer.
56134 Thu 9/28 6 – 8 p.m. Perrysburg $29
56135 Tue 12/5 6 – 8 p.m. Perrysburg $29

FACEBOOK FOR BUSINESS - CONVERT POSSIBILITIES INTO RESULTS – SESSION 2
Learn what attracts potential customers to your Facebook Business page and how you can leverage your regular website with Facebook. Use powerful free tools within Facebook to locate your audience based on your key customer characteristics – location, gender, age, interests, etc. Create engaging post based on what you know about your potential audience and consider boosting the messages with paid advertisements. Teach your Facebook audience to take action that benefits your business. Use appropriate posts on other Facebook pages to attract visitors to your page. Watch your page pick up steam using Facebook’s Insights audience data feature – then do more of what works!
56136 Thu 10/5 6 – 8 p.m. Perrysburg $29
56137 Tue 12/12 6 – 8 p.m. Perrysburg $29
INTRODUCTION TO AMERICAN SIGN LANGUAGE (ASL)
Students will develop basic receptive and expressive communication skills with persons who are deaf and whose primary mode of communication is ASL. Basic understanding of ASL’s grammatical structures, numbers and finger-spelling are introduced. Also, differences between deaf culture and deaf community are explored, as well as, hearing people’s roles and responsibilities (best practice) when encountering persons who are deaf in settings such as employment and medical situations.
56061 Tue 9/19 - 10/24 6 - 8 p.m. Perrysburg $119

NEW! AMERICAN SIGN LANGUAGE (ASL) II
Students will continue to develop receptive and expressive communication skills with people who are deaf and deaf-blind whose primary mode of communication is ASL. The class will continue to focus on strengthening and understanding the students’ part in learning the ASL’s grammatical structure, signs, numbers, finger-spelling and non-manual markers. Other topics include further understanding of the deaf culture and deaf community; roles and responsibilities that the hearing culture can play to enhance the lives of people who are deaf and deaf-blind; and the brief exploration of an additional population, people who are hard of hearing.
56062 Tue 11/7 - 12/12 6 - 8 p.m. Perrysburg $119

THE IN’S AND OUT’S TO EBAY AND ONLINE SELLING
Looking for some creative and fun ways to bring in extra income? You have income potential you probably haven’t even thought about! Learn to sell on eBay, Etsy, Amazon, Letgo, Mercari, Poshmark and so much more! Beginners are welcome in this class and will be taught everything you need to know. Bring an item you would like to sell, and we will work with you from step one. This class is taught hands-on in a computer lab, but no computer experience necessary. Instructor: Rebecca Vassar
56054 Tue 10/24 6:30 - 8:30 p.m. Perrysburg $29

GET PAID TO TALK: MAKING MONEY WITH YOUR VOICE
Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Learn what the pros look for, how to prepare, and where to find work in your area! We’ll discuss industry pros and cons and play samples from working voice professionals. In addition, you’ll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field. For more info please visit http://www.voicecoaches.com/gptt.
56053 Thu 11/16 6:30 - 9 p.m. Perrysburg $29

LANDLORD 101
Becoming a landlord is an attractive sideline for extra income – if you know how to do it right. Unfortunately, what you don’t know could wipe out that extra income – and more! Think of this class as the owner’s manual every landlord should get – chock full of valuable information to put you on the road to success as a landlord. You’ll dig into the ground level knowledge you need, from your rights and responsibilities as a landlord to decreasing evictions, damage and liability. We will also discuss how to choose the best tenants, dealing with those tenants, explore leases and how to set rental prices.
56058 Wed 10/25 & 11/1 6:30 - 9 p.m. Perrysburg $65

IDENTITY THEFT, IDENTITY FRAUD AND CREDIT CARD FRAUD
Presents an overview to identify ways an individual can become a victim of Identity Theft, Identity Fraud, or Credit Card Fraud. Attendees will gain a basic understanding of how to protect against this type of crime, and learn valuable information about what to do if you become a victim.
5643 Thu 9/28 6 - 9 p.m. Perrysburg $39
56208 Mon 11/6 6 - 9 p.m. Perrysburg $39
ESTATE PLANNING: SIMPLE STRATEGIES TO TAKE CARE OF YOUR FAMILY, KEEP YOUR STUFF AND STILL GET THE CARE YOU NEED!
Have you ever thought, I am a single person, why do I need to think about estate planning? Or, I am already retired, it’s probably too late to do anything about estate planning now, right? No matter who you are, you can’t take your house and your classic car with you, so is there a way to make sure your family gets to keep them without a bunch of red tape? How do I make sure my spouse and kids are taken care of if I am not here?

Even though we don’t like to think about it, most of us will probably need nursing home care at some point in our lives but we want to make sure to pass down our hard earned assets to our family. Is there any way to keep the government from taking all of my assets? What is this thing they call Probate and what’s the big deal about avoiding it? These issues seem confusing and complicated so most people just avoid taking steps to plan for illness or end of life matters. With this course, you can learn some basic strategies to tackle these problems in a simple effective manner. Plan now so you can keep things simple when life becomes complicated!

56133 Tue 11/7 6 - 8:30 p.m. Perrysburg $34

ECOMMERCE THE EASY WAY!
Setting up an Ecommerce website can seem overwhelming and cost-prohibitive, to say the least, but it doesn’t have to be. In our hands-on, Ecommerce the Easy Way class, you can quickly and easily have an up and running online catalog, including a PCI compliant shopping cart, to sell your goods and services (even digital downloads) securely. In addition, you will be provided a cutting edge solution for the complete online and offline management of your business’s inventory, sales, contacts and much more. Join instructor, Grayling Lathrop, for this engaging and exciting hands-on workshop.

56085 Wed 10/4 & 10/11 5:30 - 9:30 p.m. Perrysburg $119

CREATE YOUR SMALL BUSINESS WEBSITE
When it comes to creating an effective website for a small business, nothing beats WordPress. This free software is the perfect way to get your site up and running, without investing a lot of technical knowhow. You will be guided through setting up and learning how to use WordPress, including getting your site up live and adding key features that help your business take off. Instructor: Grayling Lathrop

56086 Tue 9/12 & 9/19 5:30 - 9 p.m. Perrysburg $109
56087 Thu 10/12 8:30 a.m. - 4:30 p.m. Perrysburg $109
56088 Wed 11/29 & 12/6 5:30 - 9 p.m. Perrysburg $109

STARTING YOUR OWN SMALL BUSINESS
Dream of starting your own business but don’t know where to start? This course will guide you step by step through the major topics you need to know. We will work through; writing a business plan, choosing and forming an entity, acquiring capital, determining your need for licensing or insurance, securing a place of business, and finally attracting clients without breaking the bank.

56210 Tue 10/17 & 10/24 6 - 8:30 p.m. Perrysburg $65

TRANSITIONING YOUR BUSINESS – A WORKSHOP FOR BUSINESS OWNERS
For many business owners, the primary over-arching mistake is failure to effectively plan – whether that means failing to have a formal business succession plan in place or underestimating the importance of a retirement income strategy. This workshop addresses the avoidable missteps that often trip up businesses, create issues for owners, and can stand in the way of continued, long-term success.

This class will address these important questions:
• What is the plan for my business when I retire?
• Is my business capable of continuing its success in the event of my or my partner’s untimely death or disability?
• Have I done everything I can to attract, retain and reward the key employees that are critical to my business?
• Have I given sufficient thought to who is the right successor to my business?
• Do I know what my business is truly worth?
• Have I taken the necessary steps to minimize my tax burden?

56153 Sat 11/4 9 - 11:30 a.m. Perrysburg $29

TRANSITIONING INTO RETIREMENT – THE GOLDEN YEARS
Are you ready to live life to the fullest in retirement? As you approach your dream of a life of ease, you may be asking yourself how I will live a life of endless Saturdays? In this discussion class, we will look at volunteering, recreation, family, relocation, returning to work, education, hobbies and other topics as you approach retirement plan distribution decisions and creating a “do-it-yourself” transition. This meeting will address these important questions:
• What is the plan for my business when I retire?
• Is my business capable of continuing its success in the event of my or my partner’s untimely death or disability?
• Have I done everything I can to attract, retain and reward the key employees that are critical to my business?
• Have I given sufficient thought to who is the right successor to my business?
• Do I know what my business is truly worth?
• Have I taken the necessary steps to minimize my tax burden?

56154 Wed 10/4 6 - 8:30 p.m. Perrysburg $35

NEW! MEDICARE – INFORMATIONAL SEMINAR
When the time comes to choose a Medicare plan, reviewing your options can become overwhelming. To help you get started, we invite you to attend an educational, “Medicare Made Clear”, meeting. You’ll learn all about your Medicare choices. We also have many tools and resources that make it easy to understand the basics of Medicare, including a free guide.

56178 Mon 10/16 10 - 11 a.m. Perrysburg Free
56180 Mon 10/23 2 - 3 p.m. Perrysburg Free
56182 Mon 10/30 6 - 7 p.m. Perrysburg Free

MAKING THE MOST OF SOCIAL SECURITY
One of the most important decisions you need to make before you retire is when to claim social security benefits. About half of the retirees apply for social security as soon as they become eligible at age 62.1, but by doing so, they may significantly and permanently reduce the benefits that they and possibly their spouses could receive over a lifetime. Whether you’re single, married, divorced, or widowed, there may be ways to maximize the lifetime benefits you receive. Join us for an educational workshop where we’ll focus on maximizing social security benefits, as well as making informed retirement plan distribution decisions and creating a “do-it-yourself” pension. Study materials will be provided. Couples may attend together for the single attendance fee. Instructor: Bob Nowak

56156 Mon 10/9 6 - 8 p.m. Perrysburg $25
56158 Mon 10/16 12 - 2 p.m. Perrysburg $25
56159 Mon 10/23 4 - 6 p.m. Perrysburg $25
56160 Wed 10/25 6 - 8 p.m. Perrysburg $25
CONFIDENCE IN FRONT OF A CROWD
It’s no secret that most people hate speaking in front of a crowd! However, the ability to communicate confidently to others remains the most critical skill towards building a successful career. Are you interested in advancing at your job? Are you in direct sales and want to communicate with confidence in front of potential customers? This class will teach you the three keys to confidence in front of a crowd: confident body posture and control, creating stories that connect and using words that influence others. These three skills will give you the boost you need to stand securely in front of any crowd on any occasion. Instructor: Barb Roose
56063 Tue 10/17 & 10/24 6 - 9 p.m. Perrysburg $69

BUILDING BETTER COMMUNITIES FOR RETURNING SERVICE MEMBERS
With the United States currently engaged in our country’s longest conflict in history, more and more service members are returning home to communities that are unprepared for their diverse levels of experiences. This program will assist participants in recognizing basic military structure and culture, as well as identifying some of the challenges our Veterans face when they come home. Additionally, participants will receive an “action” piece in the course that will assist them in becoming powerful advocates for this community in their daily lives. This training is appropriate for teachers & professors, employers, clergy, politicians, and other community leaders. Community members hoping to make a positive impact in Veterans experiences and advocate on their behalf are also welcome.
56175 Wed 12/6 6 - 8 p.m. Perrysburg $25

PASSPORT TO RETIREMENT
With financial independence, retirement can be the most fulfilling time of your life. This workshop covers important money management concepts and educates attendees on how to potentially overcome the roadblocks to a successful retirement. Topics include defining and creating a retirement plan, assessing the cost of retirement, evaluating the sources of retirement income, investing for the future, protecting your health and wealth, and receiving funds from retirement plans. An optional financial planning consultation is provided after the class. The fee includes a written course workbook and study aids. Couples may attend together for the single attendance fee.
56065 Tue 10/10 - 10/24 6:30 - 9 p.m. Perrysburg $49
56066 Sat 10/14 - 10/21 8:30 a.m. - 12 p.m. Perrysburg $49

GRANT WRITING ESSENTIALS
Become competitive and gain the knowledge needed to secure grant funding for your organization or business. Learn the fundamentals of writing a grant, searching for funding organizations and using online resources. Class is taught hands-on in a computer lab. Instructor: Barb Roose
56173 Fri 10/27 9 a.m. - 4 p.m. Perrysburg $109

STRESS REDUCTION 101
Whether you work full time or devote yourself to being a full-time parent, you could be at a high risk for feeling exhausted, losing enthusiasm and motivation, and feeling ineffective. All of which can result in poor job performance or even psychological distress in the form of depression or anxiety. This class will assist participants in identifying their risks for developing burnout, and establishing unique and creative solutions that will lead to improved life and job satisfaction. This class is appropriate for anyone who fears losing their “spark” in their day-to-day commitments.
56174 Tue 10/10 6 - 8 p.m. Perrysburg $25
HEALTH, FITNESS & WELL-BEING

PHARMACY TECHNICIAN COMPREHENSIVE PROGRAM – WITH A CLINICAL EXTERNSHIP!
This comprehensive 50-hour program will prepare students to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board’s PTCB exam. Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands on labs, students will review dosage calculations, drug classifications, the “top 200 drugs”, I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement. In addition to classroom lecture and labs, this program includes an 80-hour clinical externship through a local pharmacy. To be eligible for the 80-hour clinical externship, students must successfully complete the 50-hour program, submit to a thorough background check, drug screening and meet other requirements. The fee for the Certified Pharmacy Technician Certification Exam (CPhT) is $129, which is an additional cost. Book included in course fee.

56050  Tue/Thu  9/26 - 11/14  6 - 9:30 p.m.  Perrysburg  $1,299

PHLEBOTOMY TECHNICIAN - WITH CLINICAL EXTERNSHIP*
This 90-hour program prepares professionals to collect blood specimens from clients for laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipuncture completely and safely. Classroom and lab work includes terminology, anatomy and physiology, blood collection procedures, specimen hands-on practice, and training in skills and techniques to perform puncture methods. Book included in course fee.

56051  Tue/Thu  9/26 - 12/7  6 - 9:30 p.m.  Perrysburg  $1,899
Sat  10/7, 10/28, & 11/18  9 a.m. - 3 p.m.
No class 11/23

*Clinical Externship Available
The 90-hour Phlebotomy program through Owens Community College includes a 100-hour clinical externship rotation. To be eligible for the externship, students must successfully complete the 90-hour program, submit to a thorough background check, drug screen and meet other requirements. The externship may require students to attend a clinical during day or evening hours. Students who complete this program will have the opportunity to pursue the National Healthcareer Association (NHA) Phlebotomy Technician Exam. The cost of this exam is $105 and is a separate cost which is not included in the student tuition amount. Enrollment in the

PERSONAL TRAINER CERTIFICATION
Whether for a career move or for personal knowledge, get all the information needed to become a Certified Personal Trainer. Our personal trainer course is a great way to prepare to be a successful nationally Certified Personal Trainer. This collegiate course is for candidates wanting in-depth instruction and hands-on experience with a top veteran instructor to master the career skills & knowledge to be a successful trainer. The course consists of 15 hours of lecture with key topics that include biomechanics, exercise physiology, fitness testing, equipment usage, and health assessment, 15 hours of hands-on practical training labs with role playing drills on exercises, presentation skills, etc. to professionally master the position. Class consists of 5 weeks of classroom and hands-on training. Week 6 is for self-study for the exam, which is administered on Week 7. Exam fee included in course fee, which is a savings of $350! Textbook, Fitness Professional’s Handbook, Seventh Edition with Web Resource, ISBN-13: 9781492523376, is required and can be purchased or rented from Amazon. Be sure to order prior to class to get a jump-start on reading.

Two certificate options:
Level 1 - Nationally Certified Personal Trainer: Successfully complete the written and practical exams. CPR/AED required.
Level 2- Nationally Certified Personal Trainer: Successfully complete your Level 1 exams followed by a 30-hour internship that will help connect to local employers.

W.I.T.S. is the only major certifying body in the country providing comprehensive practical training and internship components. You will be prepared to work with clients and stand out in any gym as “the expert” in your field. This course is approved for Massage Therapists and Occupational Therapists.

56057  Tue/Thu  10/3 - 11/16  6:30 - 9:30 p.m.  Perrysburg  $699

ONLINE CLASSES FOR CERTIFIED PERSONAL TRAINERS
W.I.T.S. certified personal trainers are required to obtain 20 Continuing Education Credits (CEC) every two years to keep their certification. Why not take online classes that you can work into your schedule, at your convenience? Visit www.owensworks.com for listing of online courses.
CONTINUING EDUCATION FOR DENTAL HYGIENISTS/ASSISTANTS

NITROUS OXIDE ADMINISTRATION/MONITORING
This course meets the new regulations for administration of Nitrous Oxide for the Dental Hygienist in accordance with rule 4715-9-01.2 in the Ohio Administrative Code. The course is the equivalent of a six hour course which includes a 2 hour online didactic course plus another 2 hours of didactic instruction (4 hour didactic total) and two hours of clinical experience. For course requirements and additional information, visit www.owensworks.com. Online course available for self-study starting September 15. Deadline to register for class: September 11. Instructors: Laura Abbott and James Kwasniak
56275 Sat 9/23 8 a.m. - 12 p.m. Perrysburg $249

LOCAL ANESTHESIA FOR DENTAL HYGIENISTS
Proper anesthesia knowledge, skills and techniques are critical to today's dental hygienists. This state-approved course combines online study and hands-on clinical at Owens’ dental hygiene lab to help you build those skills. The course prepares you to take the North East Regional Board of Dental Examiners (NERB) local anesthesia exam, which is required for dental hygienists to become credentialed in Ohio. This course has been approved by the Ohio State Dental Board and follows the guidelines in the Revised Code 4715.231 and the Ohio Administrative Code 4715-9-01(D). Please visit www.owensworks.com for a complete course description, pre-requisite requirements. Twelve hours of online course work must be completed prior to the first class. Online class available for self-study starting October 6. Deadline to register for class: October 2. Instructors: Laura Abbott and James Kwasniak
56276 Sat 10/14 & 10/21 8:30 a.m. - 5:30 p.m. Perrysburg $895

EXPANDED FUNCTION DENTAL AUXILIARY (EFDA)
Enhance your employability in the dental field by becoming an EFDA. These specially-trained dental assistants and hygienists are permitted to perform advanced remedial intra-oral procedures, commonly taking the operator’s position after the dentist is finished removing the diseased tooth structure. Before approval to take EFDA training, you must meet several State of Ohio and Owens requirements. To be considered, you must be a state-certified Dental Assistant, Dental Hygienist, or internationally-trained dentist. To request an application packet, please visit www.owens.edu/efda. Application period opens in September. Class orientation will be in December.

MEDICAL EMERGENCIES FOR THE DENTAL PROFESSIONAL
This course helps dental hygienists, certified dental assistants (CDAs), and expanded function dental auxiliaries (EFDAs) recognize the symptoms, first aid treatment and possible outcomes for patients who exhibit a variety of emergencies in the dental office, including cardiovascular disease, insulin reactions and epileptic seizures. This course has been approved by the Ohio State Dental Board and follows the guidelines in the Revised code 4715.231 and the Ohio Administrative Code 4715-9-01 (D). Instructor: Debra Manore
56141 Sat 11/18 8 a.m. - 12 p.m. Perrysburg $109
COMPUTER BASICS - FREE!

Do you feel like the last person you know to learn to use the personal computer? Do you have a friend or family member who feels that way? Our FREE Computer Basics class will allow you to learn about PCs from the beginning. Two free hours of hands-on instruction includes computer terminology, using Microsoft windows, browsing the Internet and sending e-mail. We provide the computers, the Internet and even useful handouts that you can keep! Please call (567) 661-7357 to reserve your seat.

HOW TO MAKE THE INTERNET WORK FOR YOU

Don’t let the jargon and multiple ways to complete the same task keep you from using and enjoying your computer to access the Internet. We help you learn the key terminology for using the ’Net. Learn which Web browser works best for you and how to take control of it to suit your needs – changing your home page, adding and removing favorite sites, and using the browser’s navigation features. Explore sending and receiving electronic mail, including messages to multiple recipients and basics of attaching a file to your message. Begin understanding privacy and security issues, including viruses and cookies.

MICROSOFT OFFICE HALF-DAY WORKSHOPS

Don’t have an entire day to get away from the office or just want to learn how to do something specific in Word, Excel or PowerPoint? Come join us for our half-day workshops on the following topics.

MICROSOFT EXCEL PIVOT TABLES & PIVOT CHARTS

This 4-hour class provides instruction on utilizing the PivotTable Tools Analyze and Design features in Microsoft Excel. Learn all the features these two ribbons provide, understanding the ins and outs of a Pivot Table, and how to create Pivot Charts out of your Pivot Tables. Must have basic knowledge in Microsoft Excel to attend this class.

MICROSOFT EXCEL CHARTS

In this 3-hour class you will learn how to create dynamic charts to spruce up your reports or snapshot switchboards by diving into the advance features of chart making. Learn how to create charts that tells a story behind your data! Must have basic knowledge in Microsoft Excel to attend this class.

MICROSOFT WORD MAILINGS

This 3-hour class provides instruction on creating single envelopes and labels, mail merging letters, labels, and envelopes and linking to your database source (i.e., Excel, Access, Word Table). Learn how to insert graphics into your labels to create a personal touch for your mailings, along with merging best practices and tips. Must have basic knowledge in Microsoft Word to attend this class.

MICROSOFT POWERPOINT ANIMATIONS & TRANSITIONS

This 3-hour class provides instruction on creating electrifying presentations to wow your audience! Learn the do’s and don’ts in creating PowerPoint presentations, depending on your audience type, and how to keep your audience’s attention without taking away from you as the speaker. This course also covers how to create stand-alone presentations (i.e., looping, timing, audio). Must have basic knowledge in Microsoft PowerPoint to attend this class.
MUSTBILT EXCLUSE (DATABASES)*

Level 1
Understand how relational databases can be used and the basic terminology. Explore the creation of a basic relational database by creating tables, edit records, and learn data entry best practices. Perform a basic query in a database and begin working with forms and reports.

Level 2
Learn practices to keep your database information clean. Make connections between tables in a database and create more complex queries. Create advanced forms with features like unbound controls, calculated values, and combo boxes. Learn to customize reports for projects such as making calculations and printing labels, creating charts and begin working with PivotTables.

Level 3
In this class you will learn about SQL Queries, parameter queries, crosstab queries, basic macros and some more advanced macro topics. Additionally, learn about importing, exporting and linking objects, how to optimize resources and how to protect databases. Setting properties and options are also discussed.

MICROSOFT EXCEL (SPREADSHEETS)*

Level 1
Learn getting around in Excel, creating worksheets, entering data, formulas, functions, moving & copying, and reference types. Learn how to format, manipulate data and worksheets. Create charts, templates, and other outputs, along with workbook settings.

Level 2
Learn how to manage worksheets/workbooks, using names in formulas, creating & manipulating tables; sorting, filters, validations, consolidations, and subtotals. Creating/formatting PivotTables and PivotCharts. Learn presentation features, advanced charts and collaboration tools.

Level 3
Learn decision-making functions, lookups and reference functions, advanced formulas, date/time, and other special functions; importing/exporting, what-if analysis, the Analysis Toolpak, running macros and creating forms.

MICROSOFT POWERPOINT (PRESENTATIONS)*

Level 1
Learn PowerPoint environment, creating a presentation, modifying slide content, formatting, working with slide masters and layouts. Creating and formatting shapes, images, hyperlinks. Working with charts, tables, slide transitions, and printing options.

Level 2
Learn advance formatting, SmartArt, animating slide content, inserting/formatting media, track changes, working with notes page, configuring, rehearsing, presenting slide shows, and protecting & sharing.

For Findlay schedule, go to www.owensworks.com.

MICROSOFT OFFICE

MUSTBILT ACCESS (DATABASES)*

Level 1
Understand how relational databases can be used and the basic terminology. Explore the creation of a basic relational database by creating tables, edit records, and learn data entry best practices. Perform a basic query in a database and begin working with forms and reports.

Level 2
Learn practices to keep your database information clean. Make connections between tables in a database and create more complex queries. Create advanced forms with features like unbound controls, calculated values, and combo boxes. Learn to customize reports for projects such as making calculations and printing labels, creating charts and begin working with PivotTables.

Level 3
This class provides advance document formatting; tables/charts, templates, tracking/reviewing changes, internal references, indexing, and citing external sources. Learn how to create mailing lists, merges, envelopes and labels. Create and run macros, along with creating and protecting forms.

Perrysburg campus, 9 a.m. – 4 p.m. Cost $115

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Early Bird Special
Register at least 10 days prior to start date and receive $10 off the course fee

*To make your experience the best it can be, it’s recommended that you have basic computer knowledge that includes mouse and keyboard experience and basic Windows navigation.

REGISTER TODAY! (567) 661-7357
Microsoft Project 2010/2013 Level 1 & 2
Microsoft Project is the most popular and powerful software for planning and managing complex projects. Use Project to create a plan file and enter your project information. Then learn to manage tasks by organizing them and setting task relationships. Manage resources needed for your project and finalize the plan. Transfer data from other programs in and out of Project and update the project plan. Use the program to manage costs and report on the project visually. Learn to reuse plans for future projects.
56190 Fri 12/8 & 12/15 8:30 a.m. – 4:30 p.m. Perrysburg $269

MICROSOFT ONENOTE
OneNote allows you to store all your web clippings, captured images, recorded audio, links and tables in one spot on all your devices, wherever you go! Take a quick note before you forget it. Share your meeting notes so everyone is on the same page. OneNote is a digital notebook that allows you to Capture, Organize and Share. Create a workbook in the cloud, add sections and pages, and take notes. OneNote allows you to take handwritten notes and convert them to text and much more! It’s a great way to have easy access to all related items for a project, not to mention an amazing time saver.
56168 Mon 10/9 9 a.m. – 4 p.m. Perrysburg $115

Early Bird Special
Register at least 10 days prior to start date and receive $10 off the course fee
NEW! EVERYTHING ADOBE
It’s an Adobe free for all! No, not really, it’s more structured than that, but little will be out-of-bounds. This class was created for anyone who is struggling with nearly any Adobe program. Whether you’re a newbie or an experienced Adobe user and have issues accomplishing tasks with your Adobe software you need this class. Maybe you would just like to learn to be more efficient with your workflow, or to better integrate the programs. Bring your project(s) and/or a list of your questions and be prepared to challenge yourself and your teacher. Instructor: Grayling Lathrop
56129 Thu 11/9 8:30 a.m. – 4:30 p.m. Perrysburg $115
56130 Thu 12/7 & 12/13 5:30 – 9:30 p.m. Perrysburg $115

INDESIGN CC LEVEL 1
As the industry standard for page layout, mastering InDesign is a necessity for those who desire to develop or advance a career in design layout for print or digital media. Even if you are already familiar with InDesign, our basic class will provide you with new skills to improve your workflow and greatly expand your knowledge. Instructor: Grayling Lathrop
56090 Thu 9/7 8:30 a.m. – 4:30 p.m. Perrysburg $169
56091 Thu 11/2 8:30 a.m. – 4:30 p.m. Perrysburg $169

INDESIGN CC LEVEL 2
Building on a strong foundation from our previous class, the level two lessons will help you take your professional skills with InDesign to another level. Students will learn advanced techniques by creating slick marketing pieces using blending modes, transparencies, object styles and more. Instructor: Grayling Lathrop
56092 Thu 9/21 8:30 a.m. – 4:30 p.m. Perrysburg $169
56093 Thu 11/16 8:30 a.m. – 4:30 p.m. Perrysburg $169

Early Bird Special
Register for any Adobe Creative Cloud class 10 days prior to start date and receive $20 off the course fee.
**PHOTOSHOP CC LEVEL 1**

Whether you are new to Photoshop or an experienced user, our basic class will teach you many skills, shortcuts, and ways to improve your finished product while shortening your turnaround time. You will examine Photoshop's new and improved features and explore various ways of combining these along with others to create stunning professional results. Along the way, you will cover selections, refining and repairing images, layers, blending modes and so much more! Instructor: Grayling Lathrop

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**PHOTOSHOP CC LEVEL 2**

Building on the lessons from our basic class, this course takes your Photoshop skills to dizzying heights. Designers, photographers and videographers will all benefit from this class where we apply advanced layer techniques using masks, special effects, filters and smart objects. You will pull video frames into Photoshop to edit and add graphics, titles and animation. Then wrap things up by creating and applying automatic functions and batch processing of files for efficiency. Instructor: Grayling Lathrop

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**ILLUSTRATOR CC LEVEL 1**

Illustrator CC has the tools creative people need to produce eye-catching logos and other compelling artwork. From icons to billboards and everything in between, the need for skilled designers with the ability to create scalable vector illustrations is in high demand. Whether you are new to AI or a seasoned user, join us to harness the power of this program and its latest tools and improvements. Instructor: Grayling Lathrop

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**ILLUSTRATOR CC LEVEL 2**

Mastering the command of Illustrator CC to create complex and beautiful artwork is fun and easy in this hands-on instructor-led class. Learn to easily create complex artwork by combining simple shapes and then apply special effects, masks, blends and 3-D effects. Create a 3-D object and then wrap a 2-D drawing around it. Join us and learn these valuable skills and more! Instructor: Grayling Lathrop

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**PHOTOSHOP CC & LIGHTROOM CC**

After getting the shot, the two most important tools a photographer needs are Photoshop and Lightroom. These two products are both phenomenal in their own right and although you can do many of the same things in both, they each have their advantages/disadvantages and unique abilities. This class is designed to teach you when and how to use each of these invaluable tools in order to organize your photos, make your workflow more efficient and most importantly, improve your final product. Instructor: Grayling Lathrop

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**ADOBE LIGHTROOM CC**

If you have a large number of photos to organize and edit quickly, this is the Adobe product for you. With Lightroom you can easily import your photos into catalogs and apply adjustment presets with the click of the mouse. You can also save your own custom presets to apply in batches. Sliders allow you to adjust shadows, midtones and highlights separately; remove noise, color cast and even haze from a photo just as easily. Other tools allow you to straighten tilted images with a single click and you can combine still images, video clips, and music in HD videos that can be viewed on almost any computer or device. Use LR as a stand-alone or integrated with Photoshop. Instructor: Grayling Lathrop

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**MUSE CC LEVEL 1**

Create beautiful dynamic websites for desktop and mobile devices without writing a single line of code. This is the product designers and creative types have dreamed of and longed for. Join our basic class and learn how easily you can use Muse to present even your most complex designs as a fully functional standards compliant websites. Instructor: Grayling Lathrop

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**VIDEO EDITING WITH PREMIERE PRO CC**

Designed for amateur and professional videographers, this class will teach you how to edit video, integrate video with other Adobe products, and also export the files to other formats. Even video that has been shot well still needs editing to properly tell a compelling story. You will create a project from start to finish by learning to import assets, add clips to a sequence, edit clips and footage, apply effects, add text and transitions, adjust audio and apply audio effects and then export your final movie. Premiere Elements users welcome. Instructor: Grayling Lathrop

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**MUSE CC LEVEL 2**

Instructor: Grayling Lathrop

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<th>Time</th>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Thu 10/10</td>
<td>5:30 – 9 p.m.</td>
<td>Perrysburg</td>
<td>$169</td>
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</tbody>
</table>

**PHOTOSHOP CC & LIGHTROOM CC**

Instructor: Grayling Lathrop

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Thu 10/9 &amp; 10/16</td>
<td>5:30 - 9:30 p.m.</td>
<td>Perrysburg</td>
<td>$169</td>
</tr>
</tbody>
</table>

**INFORMATION TECHNOLOGY TRAINING**

**COURSES FOR INFORMATION TECHNOLOGY PROFESSIONALS**

Courses for Information Technology Professionals

Are you an IT Professional seeking courses in Microsoft Dynamics, SharePoint, Windows Server, VMWare vCenter or vSphere, Citrix XenApp or XenDesktop, or other technical courses such as SPSS, SAP or Information System Security? Working with our educational partners, you can take these and many other courses without having to travel to Detroit or Columbus!

Courses are hosted in one of the big cities and presented live by an experienced instructor, but you can attend and participate from an Owens classroom. Enjoy the big city course options without the travel hassles!

For a complete list of courses, dates, and fee information, e-mail wcs@owens.edu and mention “I.T. Pro Courses.”

**www.owensworks.com**
We’ve got the training your company needs! Did you know that Owens can bring professional development training to you, that is geared specifically to your organization’s needs? Give us a call at (567) 661-7357 for more information. Here is a list of just a few of the training sessions we can provide:

- Understanding Behavioral Styles
- Managing Multi-Generational Workforce
- Performance Reviews That Work
- Managing Workplace Conflict
- Effective Discipline – Do’s and Don’ts
- Leadership Essentials

**PMI PROJECT MANAGEMENT PROFESSIONAL (PMP) CERTIFICATION PREP**

The PMP credential is globally recognized and demanded. It demonstrates to employers, clients, and colleagues that a project manager has the knowledge, experience, and skills to bring projects to successful completion. A PMP is recognized for the ability to lead and direct projects. PMPs routinely earn a higher salary in the workforce than non-credentialed project managers.

Earning the PMP credential includes passing a rigorous 200 question examination, which means preparation is key. 35 hours of formal education is required even before applying for the exam. In addition, PMI requires significant documentable project management experience in order to sit for the exam.

Instructor, Joe Matthews, PMP holds a Masters of Organization Development from Bowling Green State University and has more than 15 years of experience managing manufacturing and construction projects. Working closely with the Project Management Institute’s Western Lake Erie Chapter, Joe supports your efforts to apply for the examination in addition to preparing to pass it.

For more information about the Owens PMP Prep class, please visit www.owens.edu/pmp. Fee includes all training materials. The exam application/certification fee to the Project Management Institute is not included.

56055 Sat 9/23 - 11/4 8 a.m. - 1 p.m. Perrysburg $1,499

**DDI LEADERSHIP TRAINING**

Learning may start in the classroom or online but it must continue on the job. Using high-quality curriculum developed by Development Dimensions International, Owens Community College delivers relevant and challenging learning experiences for all levels from individual contributors and front-line leaders to mid-level and senior-level leaders. More importantly, we help to ensure that newly-learned skills are put to use from first day back on the job. Your associates will be participating in the four half-day modules indicated below. All classes are presented by certified DDI instructors. All books are included in course fee.

**Essentials of Leadership**

This foundation course for all Interaction Management courses teaches leaders how to get results through people. During the course, they attain the tools necessary for a successful leadership journey. Learners acquire a set of proven interaction skills, discover seven Leadership Imperatives key to meeting today’s challenges, and realize their role as a catalyst leader who inspires others to act.

**Coaching for Improvement**

Builds the skills leaders need to help people with performance or work habit problems. Equips leaders to help people develop improvement plans, conduct effective improvement discussions, and handle the challenges they may encounter in improvement discussions.

**Resolving Conflict**

Enables leaders to recognize signs of conflict, assess the conflict to determine their level of involvement, and serve as a catalyst to encourage those involved in the conflict to achieve resolution. Leaders learn the skill to both provide support and to act as mediators.

**Leading Change**

Focuses on the crucial role leaders have in effectively exploring change, introducing change, and helping others overcome resistance typically associated with change. Leaders learn how to conduct effective change discussions that minimize the potentially negative effects of change on morale, processes, and productivity.

56068 Wed 10/25 - 11/15 8 a.m. - 12 p.m. Findlay $495
COMMUNITY SERVICE

The Owens Adult Basic and Literacy Education (ABLE) office has changed its name to Owens College and Career Readiness Center (CCR). CCR offers high school equivalency (formerly GED), college preparation, and English for Speakers of Other Languages (ESOL) courses, and now has implemented a strategic Career Pathways component which includes integrated college and career awareness. The CCR vision is to provide college and career readiness for adults through literacy education which contributes to a more successful, thriving workforce. For more information or to get started, call (567) 661-2CCR (2227).

TRUCK DRIVING

Owens Community College offers you the opportunity to get your commercial driver’s license (CDL) and immediately join the booming field of truck driving. In the classroom, our instructors provide unparalleled training. Then, using our vast “simulated city” driving range – the only one of its kind in Ohio - they teach students how to safely operate tractor-trailer equipment. Soon, Owens students are on their way to city, county and state roadways, gaining hands-on, real-time experience in all types of traffic situations.

Here are just a few of the reasons why the clear choice is Owens:

- Competitive tuition with no hidden costs
- Military veterans welcomed and appreciated!
- Free lifetime job-placement assistance that fits your life direction
- Industry support in a fast-growing field
- Quality hands-on and classroom instruction
- New training facility (virtually unmatched in America) allows real-world driving in complete safety!

Contact us to get started on your new career today! Register now by calling (567) 661-2689 or go to www.owensworks.com/cdl

Day course schedule
All classes are Mon – Fri, 8 a.m. – 4:45 p.m.
8/28 – 9/25, CDL driving skills exam on 9/26 (No class 9/4)
9/25 – 10/20, CDL driving skills exam on 10/23
10/23 – 11/17, CDL driving skills exam on 11/20
11/20 – 12/20, CDL driving skills exam on 12/21 (No class 11/22 – 11/24)

Evening course schedule
All classes are Mon – Fri, 5:00 – 10:30 p.m.
8/28 – 10/9, CDL driving skills exam on 10/10 (No class 9/4)
10/23 – 12/6, CDL driving skills exam on 12/7 (No class 11/22 – 11/24)

Call (567) 661-2689 for Findlay-area dates and times.

ARE YOU IN THE DRIVER’S SEAT OF YOUR NEW CAREER?
CENTER FOR EMERGENCY PREPAREDNESS (CEP)

The CEP training and education programs have been developed to meet a wide array of training needs such as: Open Range (firearms practice); Combat Pistol Craft; Personal Safety and Self Defense; Ohio Volunteer Firefighter 1-A; Firefighter I Transition Course; Firefighter Safety and Survival; Paramedical Refresher Online and EMT Basic Refresher Online. For more information, call (567) 661-2411 or visit www.owens.edu/cep/calendar for the current course schedule.

CONCEALED WEAPONS PERMIT TRAINING
If you are looking for the best all-around training for your concealed weapons permit, come train with the best! Our Police Academy Certified Firearms instructors bring experience and knowledge to the classroom and range. We are rated as the best in NW Ohio by our customers. This 12-hour course is required by the Ohio Attorney General in order to obtain your concealed weapons permit. It is also a required prerequisite course for all of our advanced firearms training programs.

<table>
<thead>
<tr>
<th>Course</th>
<th>Mon-Wed</th>
<th>Dates</th>
<th>Time</th>
<th>Location</th>
<th>Tuition</th>
</tr>
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<tbody>
<tr>
<td>56219</td>
<td>Mon-Wed</td>
<td>9/18-9/20</td>
<td>6-10 p.m.</td>
<td>CEP</td>
<td>$119</td>
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<tr>
<td>56220</td>
<td>Mon-Wed</td>
<td>10/16-10/18</td>
<td>6-10 p.m.</td>
<td>CEP</td>
<td>$119</td>
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<tr>
<td>56221</td>
<td>Mon-Wed</td>
<td>11/13-11/15</td>
<td>6-10 p.m.</td>
<td>CEP</td>
<td>$119</td>
</tr>
<tr>
<td>56222</td>
<td>Mon-Wed</td>
<td>12/11-12/13</td>
<td>6-10 p.m.</td>
<td>CEP</td>
<td>$119</td>
</tr>
</tbody>
</table>
FIRST AID & CPR

BLS/CPR FOR HEALTHCARE PROVIDERS
The American Heart Basic Life Support for Healthcare Provider course is designed to meet the requirements of a wide variety of healthcare professionals, day care providers and other seeking CPR training. This course teaches the ability to recognize several life-threatening emergencies, provide CPR, use an automated external defibrillator and relieve choking. This course covers infant, child and adult age groups. Please note that classes are either held at the Center for Emergency Preparedness (CEP) or the Law Enforcement (LE) building. Both are located on the Perrysburg campus.

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>56021</td>
<td>Sat</td>
<td>9/2</td>
<td>9 a.m. - 1 p.m.</td>
<td>CEP</td>
<td>$60</td>
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<tr>
<td>56022</td>
<td>Tue</td>
<td>9/5</td>
<td>10 a.m. - 2 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56023</td>
<td>Thu</td>
<td>9/21</td>
<td>5:30 - 9:30 p.m.</td>
<td>CEP</td>
<td>$60</td>
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<tr>
<td>56024</td>
<td>Tue</td>
<td>9/26</td>
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<td>LE</td>
<td>$60</td>
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<tr>
<td>56025</td>
<td>Mon</td>
<td>10/2</td>
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<td>CEP</td>
<td>$60</td>
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<tr>
<td>56026</td>
<td>Sat</td>
<td>10/7</td>
<td>5:30 - 9:30 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56027</td>
<td>Thu</td>
<td>10/19</td>
<td>9 a.m. - 1 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56028</td>
<td>Wed</td>
<td>10/25</td>
<td>10 a.m. - 2 p.m.</td>
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<td>$60</td>
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<tr>
<td>56029</td>
<td>Wed</td>
<td>11/8</td>
<td>5:30 - 9:30 p.m.</td>
<td>CEP</td>
<td>$60</td>
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<tr>
<td>56030</td>
<td>Mon</td>
<td>11/13</td>
<td>5:30 - 9:30 p.m.</td>
<td>CEP</td>
<td>$60</td>
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<tr>
<td>56031</td>
<td>Sat</td>
<td>11/18</td>
<td>9 a.m. - 1 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56032</td>
<td>Tue</td>
<td>11/28</td>
<td>10 a.m. - 2 p.m.</td>
<td>CEP</td>
<td>$60</td>
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<tr>
<td>56033</td>
<td>Wed</td>
<td>12/6</td>
<td>5:30 - 9:30 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56035</td>
<td>Tue</td>
<td>12/12</td>
<td>5:30 - 9:30 p.m.</td>
<td>CEP</td>
<td>$60</td>
</tr>
<tr>
<td>56036</td>
<td>Sat</td>
<td>12/16</td>
<td>9 a.m. - 1 p.m.</td>
<td>LE</td>
<td>$60</td>
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<tr>
<td>56037</td>
<td>Tue</td>
<td>12/19</td>
<td>9 a.m. - 1 p.m.</td>
<td>CEP</td>
<td>$60</td>
</tr>
</tbody>
</table>

AMERICAN HEART ASSOCIATION BLS INSTRUCTOR COURSE
Learn the skills to effectively teach BLS CPR, Heartsaver First Aid and CPR. Please call Jill Henninger at (567) 661-7268 for details.

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>53051</td>
<td>Tue</td>
<td>8/21</td>
<td>9 a.m. - 4:30 p.m.</td>
<td>CEP</td>
<td>$195</td>
</tr>
</tbody>
</table>

Don’t lose your seat in class. Register early!
E-LEARNING

E-LEARNING AVAILABLE FOR CPR FOR HEALTHCARE PROVIDERS (BLS), HEARTSAVER FIRST AID, CPR, AED AND HEARTSAVER FIRST AID (WITHOUT CPR)

E-Learning courses cover the cognitive portion of the course (online Part 1) in a convenient self-paced format and offer a written exam, conducted online through the American Heart Association’s website. Upon completion of Part 1, students must pass the Skills Practice (part 2) and Testing (part 3) with our certified American Heart Association Instructor. Part 1, you will access and pay for the course through the following AHA website: https://onlineaha.org/

Part 2 & 3 Available dates, located at the CPR Training Center, Center for Emergency Preparedness: Part 1 must be completed 2 days prior to attend a skills/test date.

Call (567) 661-2411 to register for Part 2 & 3.

HEARTCODE BLS BLENDED LEARNING ONLINE, PART I
Students will learn single-rescuer and team basic life support for adults, children and infants through five interactive exercises, scenarios and a written test. Navigation controls allow students to move easily through content as they learn how to recognize life-threatening emergencies, provide high-quality chest compressions, deliver appropriate ventilation and provide early use of an AED. Course also teaches relief of choking.

This self-paced course is accessible anytime from any computer. Students can access the BLS for Healthcare Providers Student Manual, BLS Pocket Reference Card and more for 24 months. This course may be used for initial or renewal BLS for Healthcare Providers Course completion.

HEARTSAVER CPR/AED/first aid online, PART I
Heartsaver CPR AED Online is a self-directed course that uses interactive lessons and videos to teach you CPR, AED and choking knowledge. This program is for anyone with limited or no medical training who needs an AHA course completion card.

HEARTSAVER FIRST AID ONLINE, PART I
Heartsaver First Aid Online is a self-directed course that uses interactive lessons and videos to teach you comprehensive first aid knowledge. This program is for anyone with limited or no medical training who needs an AHA course completion card.

PART 2 & 3 SKILLS PRACTICE/TESTING SESSIONS
All times are 2 – 3 p.m. Cost $30.

All Classes held at the Center for Emergency Preparedness on the Toledo-area Campus in Perrysburg Township, 30150 Tracy Road. Call (567) 661-2411 to register.

<table>
<thead>
<tr>
<th>Class Code</th>
<th>Course Name</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>56038</td>
<td>Heartsaver 1st Aid CPR AED</td>
<td>Thu</td>
<td>10/12</td>
</tr>
<tr>
<td>56039</td>
<td>Heartcode BLS</td>
<td>Thu</td>
<td>10/12</td>
</tr>
<tr>
<td>56040</td>
<td>Heartsaver 1st Aid CPR AED</td>
<td>Tue</td>
<td>11/14</td>
</tr>
<tr>
<td>56041</td>
<td>Heartcode BLS</td>
<td>Tue</td>
<td>11/14</td>
</tr>
<tr>
<td>56042</td>
<td>Heartsaver 1st Aid CPR AED</td>
<td>Tue</td>
<td>12/12</td>
</tr>
<tr>
<td>56043</td>
<td>Heartcode BLS</td>
<td>Tue</td>
<td>12/12</td>
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</tbody>
</table>
ONLINE CERTIFICATES

Owens Community College offers numerous online certificates through its professional network. You can participate any time of day or evening. The following is a selection of our leading online courses. A complete list of online offerings is at [https://www.owens.edu/workforce_cs/online.html](https://www.owens.edu/workforce_cs/online.html)

CAREER TRAINING COURSES

Over 300 online courses designed by college instructors will provide the skills necessary to enter a new field or advance your current career. These affordable courses include instructor feedback and are scheduled for specific registration periods.

PROFESSIONAL DEVELOPMENT TRAINING

Choose from a wide range of highly interactive professional development courses that you can take entirely over the Internet. All of our courses include expert instructors. Popular courses include Business Writing, ECO Broker Certification, Technical Communication, and Supply Chain Management. Courses are as low as $79 each. You can start a course at any time or be on a fixed schedule. You have access to the course for a whole year so you can take your own refresher! Focus learning areas are:

- Management and Corporate
- Media and Design
- Hospitality and Service
- Skilled Trades and Industrial

Featured class: CompTIA A+ Certification Prep

Prepare for the new 901 and 902 version of CompTIA’s A+ information technology certification. To prepare for both exams, you will need to take a total of three classes: Basic, Intermediate, and Advanced. Total cost of the classes: $330. When you are ready to take your certification exams, purchase your exam vouchers through us and save up to $75 on each test!

INDUSTRY ONLINE CERTIFICATES

237 Industry Online Certificates include the following:

- Business and Professional-eBusiness, Six Sigma Black Belt Certification, and others.
- IT and Software Development-Hands-on courses give the experience in the ever-expanding world of technology.
- Management and Corporate-Project management, IT management, lean mastery, Six Sigma, and others.
- Media and Design-Graphic design, web design, event management and design, and residential interior design

HOME INSPECTION CERTIFICATE COURSE

Owens Community College is pleased to partner with Carson Dunlop to offer this high quality Home Inspection course, endorsed by the American Society of Home Inspectors (ASHI). This 10-course platform provides you with the technical skills and expertise required to conduct visual examinations and deliver written reports on the physical and operational condition of homes or housing units. For detailed course information, go to www.OwensWorks.com and click on continuing education, then Home Inspection. Each module is $395, which includes online class, books and materials. To register go to: [www.carsondunlop.com/education/us/owenscommunitycollege/](http://www.carsondunlop.com/education/us/owenscommunitycollege/)
TESTING AND ASSESSMENT

Whether you are an employer looking to hire the best or a worker trying to earn an industry-recognized credential, Owens offers a variety of testing and assessment services.

FOR EMPLOYEES
Earn a respected industry credential demonstrating your valuable skills. Available certification exams include:
- Microsoft Office 2013 Specialist Exam - $125
  - Word, Excel, Access, and more!
- Also available: Autodesk, Quickbooks, and Adobe Certifications

FOR EMPLOYERS AND EMPLOYEES
Skills Assessments are a great way to measure a worker’s competency in almost any subject. Our industry-recognized hour-long assessments show detailed results or your strengths and weaknesses. This is a valuable way to identify your strengths and develop an improvement plan. Cost is just $39 per person (group discounts apply). Below are a few of our most popular assessments from our catalog:
- QuickBooks, SharePoint, Customer Service
- Microsoft Office – Access, Excel, Outlook, PowerPoint, Word, Project
- Adobe Acrobat, Illustrator, InDesign, Photoshop,
- AutoCAD
- Basic Electronics, Electrical Engineering, Industrial Math, Mechanical Engineering
- Project Management
- Forklift
- Workplace Safety

FOR EMPLOYERS
Job-Ready Assessments will measure technical skills at the occupational level. Before hiring or promoting an employee, you can measure their factual and theoretical knowledge for a variety of occupations. Assessment exams are computer-based, take three hours to complete, and are proctored by Owens staff. Test results are available to employers immediately after the assessment. Per-person fee ranges from $145 to $200 per person. (Group discounts available).

Our most popular Job-Ready Assessments include:
- Maintenance Technician or Mechanic
- Master Machine Repair
- Industrial Electrician
- Precision Machining
- Welding
- Tool and Die Making

Additional assessments available
With the proper training and skills, you could be on your way to a new career in the Skilled Trades. Take one class, complete a certificate and even apply your existing coursework toward an Associate Degree.

BUILDING MAINTENANCE MAJOR
Designed for students who would like to work in office and apartment buildings, hotels, motels, hospitals, schools/universities, banks and small commercial and industrial businesses as maintenance personnel.

ELECTRICAL CERTIFICATE
Designed for students who are pursuing a career as a commercial/industrial electrician. Completion of the program will provide a working knowledge of electrical theory and electrical motor control including programmable logic control (PLC) and control systems.

HVACR CERTIFICATE
The heating, ventilating, air conditioning and refrigeration (HVACR) certificate is for building maintenance employees, HVACR contractors, technicians and/or apprentices who are required to have an extensive practical knowledge of the many HVACR principles used in area homes, businesses, schools, hospitals and industries.

INDUSTRIAL MECHANIC CERTIFICATE
Designed for students interested in acquiring knowledge about hydraulics, pneumatics and mechanical operations, pumps, gears, bearings, rigging, conveyors and mechanical systems used in mechanical/industrial maintenance.

PIPEFITTING/PLUMBING CERTIFICATE
This certificate is for the employee who is required to understand the principles of hydraulics, pneumatics, plumbing, piping systems installation and welding principles. Prior to beginning the certificate, the student should contact the Skilled Trades (SKT) department. Credits earned in this certificate may be applied toward the Building Maintenance Major, AAS (Owens Code: SKTB).

For more information, contact Robert Kraus at (567) 661-7449 or Scott Killy at (567) 661-7169.
TECHNICAL SKILLS TRAINING

METAL INERT GAS (MIG) WELDING (32 HOURS)
Our MIG welding program is designed to provide an individual with the basic training required to operate a MIG welder in a production setting. Many fabrication shops in Northwestern Ohio and Southeastern Michigan use MIG welding techniques to build and assemble components. Topics covered include:• Proper protection for yourself and others when welding• Correct set up and operation of MIG equipment• Techniques in proper arc applications• Four position welding operation• Inspection for proper welds and correction techniques
This fast paced, intensive training program is designed for an individual who would like to learn the basics of MIG welding in a short amount of time. A complete outline of the class is available at www.owensworks.com. Please contact Joe Peschel at (567) 661-7163 or joe@owens.edu with any additional questions.
56263 Fri 10/13 – 12/8 9 a.m. – 3 p.m. Perrysburg $795 No class 11/24

LIFT TRUCK/FORK LIFT OPERATION CERTIFICATE
Are you interested in both learning how to operate an actual lift truck as well as gaining an operator’s certificate of completion? Although OSHA requires all operators to obtain site and equipment specific lift truck training, Owens will provide training to students on a Class 4, internal combustion solid tire lift truck. This training incorporates both a classroom training portion as well as hands on operator training. Forklift design, parts, operation, special driving rules, safety and maintenance requirements are discussed as part of the classroom training portion. You will then operate an actual forklift operation during the second portion of the class.
56260 Fri 9/29 9 a.m. – 3 p.m. Perrysburg $99
56261 Fri 10/20 9 a.m. – 3 p.m. Perrysburg $99
56262 Fri 11/17 9 a.m. – 3 p.m. Perrysburg $99
Attention employers: Owens can work with your specific equipment at your site to provide training as required by OSHA, using your equipment and our instructor (time and costs vary, depending on equipment and training required). Call us for more details, (567) 661-7357.

INTRODUCTION TO PROGRAMMABLE LOGIC CONTROLLER (PLC) OPERATION (16 HOURS)
This training is recommended for students who have completed our Electric Controls class or have a background in electrical controls and would like to learn basic PLC operation. Training will focus on Allen-Bradley SLC 500 equipment, and the course fee includes both a text and computer software which will be used during class and can be used after class with most personal computers. A complete outline of the class is available at www.owens.edu/plc. Instructor: Jim Huff
56176 Tue 9/19 – 10/10 5:15 – 9:15 p.m. Perrysburg $395

ALLEN-BRADLEY CONTROLLOGIX TRAINING (16 HOURS)
ControlLogix is one of the newest controllers in industry today. If you have an understanding of the basics of operating Programmable Logic Controllers (PLC’s) and a working knowledge of SLC 500 operations, consider this training. Both a text and a ControlLogix DVD that explains all common tasks are provided as a part of the class. A complete outline of the class is available at www.owens.edu/plc. Instructor: Jim Huff
56177 Tue 10/24 – 11/14 5:15 – 9:15 p.m. Perrysburg $395

INTRODUCTION TO SIEMENS S7 (16 HOURS)
This introductory course will focus on the S7 1200 series controller. This hands on course will cover discrete and word type instructions, as well as tags and function blocks to organize logic programs. Siemens PLC’s (Programmable Logic Controller) are being seen in more industrial settings, and this class is a great introduction to it. For a complete outline of the class please visit www.owens.edu/plc. Instructor: Dennis Suber
56181 Tue 11/28 – 12/19 5:15 – 9:15 p.m. Perrysburg $395

FANUC ROBOTICS TRAINING (16 HOURS)
Training will focus on FANUC robotic equipment. You will learn basic programming and machine language, as well as how to operate our FANUC robot. A complete outline of the class is available at www.owens.edu/plc. Instructor: Dennis Suber
56152 Thu 10/26 – 11/16 5:15 – 9:15 p.m. Perrysburg $495

Coming March 2018...

BASIC CNC OPERATOR TRAINING (40 HOURS)
Do you have an interest in CNC machining? CNC (computer numerical control) machining allows the automated operation of machining equipment by a computer program. This entry-level class is designed to provide the basic skills necessary to operate CNC machines in a production environment. Students will learn the fundamental basics of machine operation on turning and machining centers. Training will include basic blueprint reading and measurement skills, minor adjustments for tool wear and “home zeroing” a machine to restart a program.
In just 10 short weeks, attending class one evening a week from 5:15 p.m. – 9:15 p.m., you can gain the basic skills to operate CNC machines. A complete outline of the class is available at www.owens.edu/cnc
The time is perfect for you to secure your future earnings by enrolling in Owens Community College's truck driving program. In just four short weeks, you will hold your Commercial Driver's License (CDL) and be employed by one of the many excellent companies seeking tractor-trailer drivers.

Your success starts behind the wheel as a member of the dynamic and important transportation profession. Keep our economy rolling as you deliver valuable goods to business and industry.

**Facts**

- Northwest Ohio has more than 2,585 transportation and material moving occupations
- Drivers are needed now for nearly 2,000 heavy truck and tractor-trailer positions
- Truck driving is the leading open job occupation in Northwest Ohio
- Experts project more than 21,300 transportation and warehousing jobs will exist by 2020
- The median wage for truck drivers, heavy truck and tractor-trailer drivers exceeds $18.03 per hour
- Potential earnings of $40,000 – $60,000 per year with exceptional benefits

Classes are scheduled! Contact us to get started on your new career today! Register now by calling (567) 661-2689 or go to www.owens.edu/cdl

**Day course schedule**

All classes are Mon – Fri, 8 a.m. – 4:45 p.m.
- 8/28 – 9/25, CDL driving skills exam on 9/26 (No class 9/4)
- 9/25 – 10/20, CDL driving skills exam on 10/23
- 10/23 – 11/17, CDL driving skills exam on 11/20
- 11/20 – 12/20, CDL driving skills exam on 12/21 (No class 11/22 – 11/24)

**Evening course schedule**

All classes are Mon – Fri, 5:00 – 10:30 p.m.
- 8/28 – 10/9, CDL driving skills exam on 10/10 (No class 9/4)
- 10/23 – 12/6, CDL driving skills exam on 12/7 (No class 11/22 – 11/24)

Call (567) 661-2689 for Findlay-area dates and times.