

# EMERGENCY



## FOR EMERGENCIES, DIAL 9-1-1

To contact the **Department of Public Safety (DPS)**  
call extension **7-5-7-5** from any campus phone  
or call **(567) 661-7575** 24 hours a day/7 days a week/365 days a year

*Always give as much information as possible to the dispatcher about your location and description of incident.*



### FIRE

- Leave the building - pull fire alarm on the way out.
- Use stairs - NOT the elevator!
- Alert others as you leave and provide assistance if you can.
- Do NOT return until given all clear by DPS or Fire Department.



### ACTIVE SHOOTER/ HOSTILE INTRUDER

- Try to safely escape the area.
- Hide and barricade if you cannot escape; stay low and spread out.
- Call 9-1-1 if it is safe to do so - set cell phones to silent.
- If you encounter police: follow their commands and keep your hands visible.



### HAZARDOUS MATERIALS

- Evacuate the area immediately; assist others if possible.
- Confine the spill/release: close doors as you leave if safe to do so.
- Call 9-1-1 or DPS as soon as possible; provide as much information about the hazardous material as possible.
- Follow the direction of DPS or Fire Department personnel.



### SEVERE WEATHER/ TORNADO

- Monitor local weather.
- Move away from windows.
- Seek shelter; find a designated refuge area if possible.
- Assist persons with disabilities.
- Do NOT pull the fire alarm.
- Wait for the all clear message.



### POWER OUTAGE

- Remain calm and offer assistance if you can.
- Move to areas of natural light in the event power is restored quickly.
- Move to the nearest exit if necessary; do not panic or push others while exiting.
- Follow the direction of DPS or Facility Services employees.
- Secure hazardous materials or equipment prior to evacuation.



### MEDICAL EMERGENCY

- Stay calm - make sure the scene is safe before rendering aid.
- Call 9-1-1 or DPS as soon as possible.
- Do not move the injured person, unless in danger.
- Provide first aid and/or CPR if properly trained.
- Have a bystander get an AED in the event it is needed.

R. 2/2019



**The Owens Alert System:** The Owens Alert System notifies students, faculty, staff and the public about any emergencies involving Owens. **To sign up or check your information:**

1.) Log into Ozone, 2.) Click on "My Personal Information" (on right-hand side under OCID), 3.) Click on "Manage My Owens Alerts" link.