Prior Learning Assessment (PLA) Overview



OWENS
COMMUNITY COLLEGE

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Prior Learning Assessment (PLA) allows a student the opportunity to earn college credit for learning done outside of the classroom.



Prior Learning Credit may include:

- Significant work or volunteer experience in the area which you are seeking credit.
- State, national, or industry certifications that define your learning experience.
- Advanced Placement exams taken while in high school.
- Articulating and documenting the learning you received as a result of your experiences.

Transcript and Transfer Information

Any credit earned through PLA will be reflected on the transcript as a "CR" for each course. This credit can fulfill degree requirements but may not be transferable to other colleges.

PLA credit earned through another institution is subject to review through the Records Office. Information about transfer credit policy and procedures can be found on the Board Policy Manual.

Graduation Requirements

The amount of PLA credit that may be applied toward a degree is subject to Owens graduation requirements. Graduation requirements can be found on the Board Policy Manual.

Fees

All PLA fees for active duty military and veterans will be waived. Active duty or veteran status must be submitted to the Veteran Services Office. Information can be found on the Veteran Services website at **owens.edu/veterans**.

Board Policy Manual Links

Graduation

- 3358:11-2-51 Graduation Requirements Policy
  - 3358:11-2-51 Graduation Requirements Procedures

Prior Learning Assessment

- 3358:11-2-60 Prior Learning Assessment Policy
  - 3358:11-22-60 Prior Learning Assessment Procedures

Transfer Credit

- 3358:11-2-59 Transfer Credit Policy
  - 3358:11-2-59 Transfer Credit Policy Procedures

Credit by Exam

ADVANCED PLACEMENT

Advanced Placement (AP) – The College Board's AP Program offers a student the ability to earn college credit by exam for multiple courses while in high school. A student with an AP exam score of 3 or above will be awarded the aligned course credit. A student who wishes to obtain AP credit should request scores be sent to Owens Community College using school code 1643. A student can request this through the College Board website at **apstudents.collegeboard.org** or by calling 888-225-5427. AP test scores may also be submitted on an official high school transcript.

AP Test	Score	OCC Course	Hours
Art History	3 to 5	ART 105	3
Studio Art : Drawing	3 to 5	ART 106	3
Studio Art : 2-D	3 to 5	ART 110	3
Studio Art : 3-D	3 to 5	ART 111	3
Biology	3 to 5	BIO 201	5
Chemistry	3 to 5	CHM 121	5
Microeconomics	3 to 5	ECO 201	3
Macroeconomics	3 to 5	ECO 202	3
English Language	3 to 5	ENG 111	3
English Literature	3 to 5	ENG 111	3
Environmental Science	3 to 3	ENV 101	3
Environmental Science	4 to 5	ENV 101	3
Environmental Science	4 to 5	ENV 102	1
French Language	3 to 3	FRE 111	4
French Language	4 to 4	FRE 111	4
French Language	5 to 5	FRE 111	4
French Literature	3 to 3	FRE 111	4
French Literature	4 to 5	FRE 111	4
French Language	3 to 3	FRE 112	4
French Language	4 to 4	FRE 112	4
French Language	5 to 5	FRE 112	4
French Literature	3 to 3	FRE 112	4
French Literature	4 to 5	FRE 112	4
French Language	4 to 4	FRE 211	4
French Language	5 to 5	FRE 211	4
French Literature	3 to 3	FRE 211	4
French Literature	4 to 5	FRE 211	4
French Language	5 to 5	FRE 211	4
French Literature	4 to 5	FRE 211	4
Italian Language and Culture	3 to 5	General Elective	8
Latin Literature	3 to 5	General Elective	8
Latin: Vergil	3 to 5	General Elective	8
Chinese Language and Culture	3 to 5	General Elective	8
Japanese Language and Culture	3 to 5	General Elective	8
Latin	3 to 5	General Elective	8
Capstone Research	3 to 5	General Elective	3
Capstone Seminar	3 to 5	General Elective	3
Computer Science Principles	3 to 5	General Elective	3
German Language	3 to 3	GER 111	4
German Language	4 to 4	GER 111	4
German Language	5 to 5	GER 111	4

Continued

AP Test	Score	OCC Course	Hours
German Language	3 to 3	GER 112	4
German Language	4 to 4	GER 112	4
German Language	5 to 5	GER 112	4
German Language	4 to 4	GER 211	4
German Language	5 to 5	GER 211	4
German Language	5 to 5	GER 212	4
Comp Government & Politics	3 to 5	GOV 100	3
U.S. Government & Politics	3 to 5	GOV 111	3
Human Geography	3 to 5	GPH 106	3
World History	3 to 5	HIS 151	3
World History	3 to 5	HIS 152	3
World History: Modern	3 to 5	HIS 152	3
World History: Modern	3 to 5	Transfer Module Arts and Humanities	3
U.S. History	3 to 5	HIS 201	3
U.S. History	3 to 5	HIS 202	3
Computer Science A	3 to 5	IST 112	4
Computer Science AB	3 to 5	IST 112	4
Calculus AB	3 to 5	MTH 180	5
Calculus BC	3 to 5	MTH 180	5
Statistics	3 to 5	MTH 213	3
Calculus BC	3 to 5	MTH 232	5
Music Theory	4 to 5	MUS 141	2
Music Theory	3 to 3	MUS 151	3
Music Theory	4 to 5	MUS 151	3
Physics B	3 to 5	PHY 201	5
Physics 1	3 to 5	PHY 201	5
Physics B	3 to 5	PHY 202	5
Physics 2	3 to 5	PHY 202	5
Physics C: Mechanics	3 to 5	PHY 221	5
Physics C: Electricity and Magnetism	3 to 5	PHY 222	5
Precalculus	3 to 5	MTH175	3
Psychology	3 to 5	PSY 101	3
Spanish Literature	3 to 3	SPA 111	4
Spanish Literature	4 to 5	SPA 111	4
Spanish Language	3 to 3	SPA 111	4
Spanish Language	4 to 4	SPA 111	4
Spanish Language	5 to 5	SPA 111	4
Spanish Literature	3 to 3	SPA 112	4
Spanish Literature	4 to 5	SPA 112	4
Spanish Language	3 to 3	SPA 112	4
Spanish Language	4 to 4	SPA 112	4
Spanish Language	5 to 5	SPA 112	4
Spanish Literature	3 to 3	SPA 211	4
Spanish Literature	4 to 5	SPA 211	4
Spanish Language	4 to 4	SPA 211	4
Spanish Language	5 to 5	SPA 211	4
Spanish Literature	4 to 5	SPA 212	4
Spanish Language	5 to 5	SPA 212	4
European History	3 to 5	Transfer Module Arts and Humanities	3

Advanced Placement Course Reporting System

https://reports-cems.transfercredit.ohio.gov/apexprod/rws_cems/r/105/ap

CLEP

College Level Examination Program (CLEP) – The College Board's CLEP exams offers a student the ability to earn college credit for knowledge and skills learned outside of the classroom. A student who passes these exams with a minimum score will receive college credit. A student can view the available exams, minimum scores, testing locations, and pricing at the College Board's CLEP website at **clep.collegeboard.org**. At the time of the CLEP exam, a student who wishes to obtain CLEP credit should request scores be sent to Owens Community College using school code 4367 for Toledo or school code 4819 for Findlay.

CLEP Test Location and Scheduling

The Toledo-area and Findlay-area Testing Centers are CLEP test sites. For information on how to schedule a CLEP exam, please visit the Testing Services website at **owens.edu/testing/clep**.

CLEP Fees

Each CLEP exam can be purchased through the College Board website at **clep.collegeboard.org**

There is a $25.00 non-refundable administration fee for CLEP exams scheduled at the Toledo-area and Findlay-area Testing Centers. The administration fee is payable via credit/debit card prior to testing.

The $25.00 non-refundable administration fee is waived for veterans, their spouses and dependents of veterans.

CLEP Test Name	OCC Course	OCC Course Title	CLEP Score Needed	Credit Hours
Financial Accounting	ACC 101	Introductory Financial Accounting	65	3
Principles of Management	BUS 120	Business Management	50	3
Introductory Business Law	BUS 200	The Legal Environment of Business	60	3
Principles of Microeconomics	ECO 201	Microeconomics	57	3
Principles of Macroeconomics	ECO 202	Macroeconomics	56	3
Introduction to Educational Psychology	EDU 280	Educational Psychology	50	3
College Composition with Essay		*Place* into ENG 111	50	
College Composition Modular		*Place* into ENG 111	50	
French Language	FRE 111 and 112	Beginning French I, French II	55-64	8

Continued

CLEP Test Name	OCC Course	OCC Course Title	CLEP Score Needed	Credit Hours
French Language	FRE 111, FRE 112, FRE 211, & FRE 212	Beginning French I, Beginning French II, Intermediate French I, and Intermediate French II	65	16
German	GER 111 and 112	Beginning German I, German II	59-66	8
German	GER 111, GER 112, and General Elective	Beginning German I, German II, and General Elective Credit	67	12
American Government	OTM Social Sciences	OTM Social Sciences Credit	56-62	3
American Government	GOV 111	American Government	63	3
Western Civilization I	HIS 151	World Civilization I	55	3
Western Civilization II	HIS 152	World Civilization II	54	3
History of the United States I: Early Colonization to 1877	HIS 201	American History I (to 1877)	56	3
History of the United States II: 1865 to Present	HIS 202	American History II (1877 - Present)	57	3
Humanities	HUM 100	Intro to the Humanities	55	3
Information Systems and Computer Apps	IST 131	Computer Concepts and Apps	50	3
Information Systems	IST 230	Systems Analysis and Design	50	3
Principles of Marketing	MKT 101	Marketing	65	3
College Algebra	MTH 170	College Algebra	63	4
Precalculus	MTH 175	Precalculus	61	5
Calculus	MTH 180	Calculus I	64	5
American Literature	OTM Arts and Humanities	OTM Arts and Humanities Credit	53	3
Analyzing and Interpreting Literature	OTM Arts and Humanities	OTM Arts and Humanities Credit	59	3
English Literature	OTM Arts and Humanities	OTM Arts and Humanities Credit	62	3
College Mathematics	OTM Mathematics	OTM Mathematics Credit	57	3
Biology	OTM Natural Sciences without Labs	OTM Natural Sciences Credit without Labs	50	3
Chemistry	OTM Natural Sciences without Labs	OTM Natural Sciences Credit without Labs	50	3

Continued

CLEP Test Name	OCC Course	OCC Course Title	CLEP Score Needed	Credit Hours
Introduction to Educational Psychology	OTM Social Sciences	OTM Social Sciences Credit	62	3
Social Sciences and History	OTM Social Sciences	OTM Social Sciences Credit	63	3
Introductory Psychology	PSY 101	General Psychology	55	3
Human Growth and Development	PSY 260	Life Span Psychology	58	3
Introductory Sociology	SOC 101	Sociology	56	3
Spanish Language	SPA 111, SPA 112	Beginning Spanish I, Beginning Spanish II	56-62	8
Spanish Language	SPA 111, SPA 112, and SPA 211	Beginning Spanish I, Beginning Spanish II, and Intermediate Spanish I	63-67	12
Spanish Language	SPA 111, SPA 112, SPA 211, & SPA 212	Beginning Spanish I, Beginning Spanish II, Intermediate Spanish I, and Intermediate Spanish II	68	16

PROFICIENCY EXAMS

Proficiency exams are developed by Owens Community College faculty and academic administration to allow a student to demonstrate competency for a course without enrolling in it. Students are encouraged to talk with their academic advisor and/or email **PLA@owens.edu** about the process. A list of available tests and fees are available at **owens.edu/testing/prof**. Credit will be reflected on the transcript as a "CR" for each course. This credit can fulfill degree requirements but may not be transferable to other colleges.

Proficiency Eligibility

Students must meet the following requirements to take a proficiency:

- Student must not have already attempted the exam.
- Student must have completed all steps through admissions and is eligible for registration.
- Student must meet the course pre-requisites for the proficiency selected.

Proficiency Test Location and Scheduling

To apply for a proficiency examination and schedule an appointment, please contact Testing Services by calling (567) 661-8378 or by stopping into one of the Testing Centers on the Toledo-area and Findlay-area campuses. A Testing Specialist will determine a student's eligibility for a proficiency exam. Proficiency exams can be administered at the Toledo-area and Findlay-area Testing Centers during business hours.

To view more information about Proficiency Testing please visit the Testing Services website at **owens.edu/testing/prof**.

Proficiency Fees

There is a fee of $50 for each credit hour earned, per proficiency exam.

Course Number	Course Name	Credit Hours
BIO 211	Anatomy & Physiology I	4
CAM 120	Modern Manufacturing Processes	3
CRT 105	Micro Concepts & Apps for the Mac	1
HIT 125	Language of Medicine	3
IST 100	Fundamentals of Computing	1
IST 131	Computer Concepts and Apps	3
IST 132	Data Management Using Excel & Access	3
IST 235	Spreadsheet Applications-Excel	3
MTH 091	Developmental Algebra I	4
MTH 096	Developmental Algebra II	4
MUS 100	Fundamentals of Music	4
OAD 100	Beginning Keyboarding	2

DSST EXAMS

DSST exams are nationally standardized exams. A student who passes the DSST exam with a minimum score is awarded college credit. Students can view the exams available, minimum scores, locations, and pricing at the DSST website at **getcollegecredit.com**. At the time of the DSST exam, a student who wishes to obtain DSST credit should request scores be sent to Owens Community College using school code 4367. A student who wishes to obtain previous DSST exams should download the order form from the DSST website.

Military Transcripts

Military Transfer Assurance Guides (MTAG)

Military Transfer Assurance Guides (MTAG) provide a statewide guarantee that certain types of military training, coursework, and/or experience will transfer as an existing college course. MTAG coursework currently aligns with the state's Ohio Transfer Module (OTM), Transfer Assurance Guides (TAGs), and CareerTechnical Assurance Guides (CTAGs). A student with experience or coursework not covered by the MTAG system should contact the College's Office of Veterans Services. A student must submit their military transcripts for evaluation through the Records Office.

Military Transcript Requests

Army, Navy, Coast Guard and Marine Corps

Submit an official Joint Services Transcript. To request a Joint Services Transcript be sent electronically to Owens, visit **Jst.doded.mil/**.

Air Force Personnel and Veterans

Request an official transcript from the Community College of the Air Force for work taken as an undergraduate. Community College of the Air Force transcripts may be ordered by sending a request in writing to: CCAF/RRR, 130 West Maxwell Blvd., Maxwell AFB AL 36112-6613, (334) 953-2794 (DSN 493-2794) or visit: **airuniversity.af.edu/Barnes/CCAF/**.

Course Credit Verification

A student that has a valid state approved certification or apprenticeship may be eligible to earn credit. A student is encouraged to talk with their academic advisor and/or email **PLA@owens.edu** about the process. A student must provide documentation of their certification as part of the verification process.

Course Credit Verification Fee

There is a $50 processing fee for each Course Credit Verification form submitted.

Portfolio Assessment

Owens Community College recognizes that a student may come to the college with knowledge and skills gained through life experience. Portfolio-based assessment provides a method by which a student can document the experience. Documentation within the portfolio must contain evidence of college-level learning that matches the student learning outcomes of a given course. Applying for credit does not guarantee credit will be awarded.
A PLA staff member will assist the student in the portfolio process, however it is the student's responsibility to construct and write the portfolio.
A student is encouraged to talk to their academic advisor and/or email **PLA@owens.edu** about the process. Credit will be reflected on the transcript as a "CR" for each course. This credit can fulfill degree requirements but may not be transferable to other colleges.

A student who wants to attempt to earn credit by completing a portfolio should complete an application to Owens and then email **PLA@owens.edu** for more information about the portfolio assessment process.

Portfolio Fees

Each portfolio submitted for evaluation will be charged a $50 assessment fee. There is a fee of $50 for each credit hour earned, per portfolio submitted.

Skills Assessment

Skills-based assessments are developed by Owens Community College faculty and academic administration to allow a student to demonstrate hands-on competency for a course without enrolling in it. Please email **PLA@owens.edu** to check which courses offer a skills assessment. Credit will be reflected on the transcript as a "CR." This credit can fulfill Owens degree requirements but may not be transferable to other colleges or universities.

Skills Assessment Fees

Any skills assessment attempted will incur a $50 assessment fee. There is a fee of $50 per credit hour for credit earned per course. All PLA fees are waived for student veterans."

PLA Contact Information

(567) 661-7777

PLA@owens.edu

owens.edu/PLA

Your success starts here.

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