

OWENS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 3, 2026 ~ MINUTES

Call to Order – Chair Mary Beth Hammond called the meeting to order at 12:30 p.m., and directed the record to show the meeting was held in accordance with the policies of the Board of Trustees, and Ohio Revised Code, Section 121.22 and Chapter 3358.

Roll Call – Roll call was taken, and the following members were present: Mike Bridenbaker, Mary Beth Hammond, Srini Hejeebu (remote), Matt McAlear (remote), Travis Reiff (remote), Rich Rowe and Rita Russell (remote). (7)

Minutes of the Board of Trustees – The minutes of the December 2, 2025 regular meeting were provided to the Board of Trustees; and, hearing no corrections, the chair accepted the minutes.

2026-2027 Board of Trustees Meeting Schedule – The proposed meeting schedule for academic year 2026-2027 was provided to the Board of Trustees; and hearing no concerns, the chair declared the meeting schedule was accepted as proposed. The chair requested the board secretary to post the meetings on members' Outlook calendars.

Nominating Ad Hoc Committee Report – Trustee Rich Rowe presented the Nominating Ad Hoc Committee report, noting its December 2 meeting. He presented the slate of nominations: For Vice Chair, Mary Beth Hammond; and, for Chair, Mike Bridenbaker. Mr. Rowe then called for nominations from the floor for both offices. There were no further nominations made, and Mr. Rowe closed the nominations from the floor.

Election of Officers – Mr. Rowe called for a roll call vote for those in favor of electing Mary Beth Hammond for Vice Chair and Mike Bridenbaker for Chair. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Rich Rowe, aye; Travis Reiff, aye; and, Rita Russell, aye. Ms. Hammond was elected as Vice Chair and Mr. Bridenbaker as Chair.

Mr. Rowe offered his congratulations and thanks to both Ms. Hammond and Mr. Bridenbaker for their leadership. Mr. Bridenbaker commented on looking forward to the opportunity of serving as chair. As the offices went into effect immediately, Ms. Hammond and Mr. Bridenbaker switched seats, and Mr. Bridenbaker chaired the remainder of the meeting.

Board Education: Student Engagement – President Somerville introduced Carrie Heller, Dean of Student Life and Title IX Coordinator, who came to Owens in 2023 and with her areas of expertise in student success and retention, first-year programs, orientation and student engagement. Dr. Heller presented on the strategy of student activities, hosting regular weekly and monthly events in a variety of college locations with a clear communication plan and student feedback surveys; student participation has been robust. The student ambassador program was changed from a student organization to paid student positions to assist with promotion of student events, distributing new student communication, Hello Owens, and other assignments. Dr. Heller led changes for in-person one-day registration and orientation events for students, including, Owens 101, paying for college, academic success, campus tours and access to resources. A new online orientation for students was launched in Fall 2025, with more than 575 completions. Title IX work continues with awareness campaigns, monthly coffee talk series on

Title IX, student training videos, and faculty and staff trainings. She closed by noting through the Owens Foundation, donors and supporters can give to help support student engagement initiatives, such as the TRIO program, Veterans Services, registered student organizations and for students to travel to national conferences. In response to Mr. Rowe's question on the student populations attending the student events, Dr. Heller noted that due to hosting events on both campuses and in different campus locations, a variety of students in different programs are able to participate. She noted that to-date, the student feedback has been positive.

President's Report – President Dione Somerville presented her report, which was inclusive of information from the executive leadership team. The following highlighted items are noted for the meeting minutes:

- Approvals.
 - Registered Nursing program (including LPN/ADN) earned the maximum award of five years approval from the Ohio Board of Nursing.
 - 2026 Carnegie Community Engagement Classification, reaffirming the College's national leadership in community partnerships and student-centered engagement, following reclassifications in 2020 and 2015. Owens was one of 237 institutions across the United States to earn the classification in 2026 and a total of 277 institutions that currently hold the designation. Only eight schools in Ohio have received the classification, with Owens as the only Ohio community college and one of six in the nation.
- Recognitions.
 - Jodi Gore, Instructor, Social Work and Human Services, was selected to serve on the Association of Social Work Boards' Purpose of the Standard Setting Panel. Chosen from more than 1,700 applicants, Ms. Gore will help review social work licensure exams and recommend standards for safe, competent practice nationwide.
 - Owens Director David Wahr received the NACAS (National Association of College Auxiliary Services) Cornerstone Award and was also named NACAS Central Region Mentor of the Year, recognizing his leadership and impact in auxiliary services and student-focused operations at Owens Community College
- Human Resources Updates.
 - The non-bargaining unit (NBU) merit increases and compensation increases as dictated by collective bargaining agreements were administered in January 2026.
- Student Life and Athletics.
 - Veterans Services. Successfully completed the VA Compliance Survey with no findings related to record keeping or overpayments. For Spring Semester 2026, twenty-seven new veteran students were enrolled and are utilizing VA education benefits.
 - Owens Express Athletics Hall of Fame Class of 2026. Former volleyball coach Sonny Lewis, multi-sport standout Heather Sobry, and the 2019 NJCAA national champion volleyball team were inducted into the Express Hall of Fame on January 31. Two student athletes on the Owens Express Women's Basketball team received the Jenni Versey Copley Scholarship. Jenni Versey Copley was a player on the 1992-93 basketball team and her family established this scholarship in her memory.

- The College received \$87,675 from Ohio Department of Higher Education to fund Commercial Truck Driver student aid.
- Marketing.
 - Website Refresh Phase 2. Now underway, it is focused on strengthening recruitment effectiveness and expanding content across the website. This phase includes updated content and templates for approximately 100 high-priority recruitment pages aligned to enrollment and Search Engine Optimization priorities, along with refinement of messaging, calls to action, and page structure to better support prospective students. Content will be released on a rolling basis with a target milestone of March. At the completion of this phase, an additional 800 pages will be updated over the summer.
 - Transfer Commercial: Alex and Alex and the Superbowl. The commercial scheduled to appear before the Superbowl halftime show - the first time in Owens history to be part of this highly visible rotation. Toledo's designated marketing area includes 424,000 television households and an estimated TV audience of 865,000 viewers ages 12 and older. The communication plan includes a news release, social media announcements, shorter videos to compliment the digital transfer campaign, and digital billboards in the Toledo and Findlay markets.
- Outreach and Engagement.
 - President's presentation on the College to the Lucas County Bar Association, Monday, December 15.
 - Workforce presentation at Toledo Rotary, Monday, January 12. Charlene Page, Executive Director Workforce and Economic Development presented, detailing the region's critical skills gaps and how the Workforce department is bridging the divide through career awareness, workforce training and apprenticeship programs; in addition to highlighting how collaboration strengthens the community.
 - President provided remarks at the Toledo Regional Chamber of Commerce Work Ohio Kick-off Event with Lt Governor Tressel, Wednesday, January 28. WorkOhio is a new initiative to connect Ohioans with in-demand jobs in their area through personalized support from teams of regional job experts. WorkOhio's Job Hubs will partner with a network of "Community Connectors" – trusted local organizations that are already working in Ohio's workforce ecosystem and know the area's top industries, employers, and workforce needs. Through WorkOhio, these organizations will work as a team to help Ohioans find job opportunities, training, and support services that match their personal goals.
- Enrollment Progress. The College marked key milestones for Spring Semester as enrollment increased 3 percent to 7,616 students, including welcoming the inaugural Bachelor of Science in Nursing (BSN) cohort. At the 14th-day census headcount date of Monday, January 26, the Spring 2026 total surpassed last spring's enrollment of 7,396 students and marked the sixth consecutive semester of overall enrollment growth. The first BSN cohort includes 10 students, who will take their classes online and complete a bachelor's degree in December 2026. The BSN is the first bachelor's degree offered in Owens history. The next BSN cohort will begin later this year.

- New student enrollment experienced an increase for the fourth consecutive academic year after 740 new students enrolled for Spring 2026, bringing the 2025-26 new student count to 3,072, a 13.7 percent increase over the 2024-25 total of 2,702.
- In the continuing student category, the Spring 2026 total jumped 7 percent (3,747 compared to 3,502 in Spring 2025).
- Overall, the 2025-2026 Academic Year was another year of sustained growth for the College. We will look to continue this momentum as we move into the Summer/Fall 2026 registration cycle starting in March.

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Monitoring Report: Student Success:

RESOLUTION 2026-02-03-01

WHEREAS, the President's role is to assure that the Board has sound, comprehensive, actionable assessment of how the institution is performing; and

WHEREAS, the Board's role is to review the monitoring report to find that the President has made a reasonable interpretation of the ends statement, and the data in the report provides evidence of that interpretation; and

WHEREAS, the monitoring report ends statement is:

- **STUDENT SUCCESS:** The College will prioritize being student ready in all aspects of operations, including enrollment, student life, and outcomes such as completion and job readiness;

WHEREAS, the monitoring report interpretation is:

- **STUDENT SUCCESS:** Compliance with the ends statement is demonstrated through the evidence of providing support and continued improvement in implementing processes, systems, strategic enrollment initiatives to reach new students who may not be engaged in education or workforce training and student support services to retain current students to efficiently meet their desired outcomes; pathways and support promoting student transfer, completion, graduation and career services; and course-base or student life activities that promote student engagement, civic engagement and awareness of different perspectives; student internships or practical experiences that promote communication, critical thinking and skills;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees accepts the Student Success monitoring report (Appendix I) and confirms the report demonstrates compliance with a reasonable interpretation of the ends statement.

Mr. Rowe made a motion to approve the monitoring report, which was seconded by Ms. Hammond. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Employment of Personnel:

RESOLUTION 2026-02-03-02

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, be approved by the Board of Trustees:

- P-100478 Specialist, Testing Services, Shelby Vasko
- P-10489 Instructor, Caterpillar/Diesel, Richard Creecy
- P-10419 Secretary, Student Life, Phillip Echelberry
- P-101856 Earn & Learn Success Coach, Taylor Tucker
- P-11754 Recruiter, Admissions, Precious Tate
- P-11726 Admissions Advisor, Veronica Herrera
- P-100247 Instructor, Information Systems, Ed Kubiak
- P-11484 Coordinator, Marketing, Benjamin Niedzielski
- P-11689 Lead, Maintenance Specialist III (Second Shift), Daniel Zunk
- P-100033 Advisor, Student Financial Services, Ashley Allan
- P-10289 Manager, International Student Services, Mounir Rafik
- P-10593 Director, Apprenticeship Programs, Carolyn Rodenhauser

RESOLUTION 2026-02-03-03

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignments on the basis indicated below, be approved by the Board of Trustees:

- P-101899 Instructor, Nursing, Jessica Wolford
- P-10037 Instructor, John Deere, Chris Barman
- P-101898 Instructor, Nursing, Kati Staifer
- P-101954 Instructor, Emergency Medical Management, Mike Vajen
- P-101900 Clinical Teaching Faculty, Bernita Heard

Ms. Russell made a motion to approve the recommendations, which was seconded by Mr. Reiff. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Chartering of Standing Committees and Appointments:

RESOLUTION 2026-02-03-04

WHEREAS, 3358:11-1-02(E)(4)(a) of the Bylaws states that standing committees shall be chartered annually and approved by majority vote; and

WHEREAS, the Board Chair has the authority to appoint members to the standing committees;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees charters and charges the following standing committees for 2026:

- Finance Committee ~ to ensure the implementation of the 3358:11-1-12 Financial Standards Policy and other finance-related policies;

- Student Life Committee ~ to recognize and celebrate individual students or groups of students who are nominated for their exemplary achievements in academics, extraordinary community engagement/volunteerism, and exceptional student leadership or student life involvement;

BE IT FURTHER RESOLVED that it is now appropriate for the Board Chair to appoint the trustees to serve on the committees and to appoint a designee to serve on the Owens Community College Foundation Board of Directors in accordance with the Owens Community College Foundation Code of Regulations Section 4.01.

Ms. Hammond made a motion to approve the recommendation, which was seconded by Ms. Russell. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Chair Bridenbaker made the following appointments to the committees, which the members accepted:

- Finance Committee, Travis Reiff, Committee Chair, Rich Rowe, Rita Russell
- Student Life Committee, Srini Hejeebu, Committee Chair, Matt McAlear, Mary Beth Hammond
- Board Designee to the Foundation Board of Directors, Mary Beth Hammond

Appointments of OACC Delegate and Alternate:

RESOLUTION 2026-02-03-05

WHEREAS, Owens Community College is a member of the Ohio Association of Community Colleges (OACC); and

WHEREAS, OACC is governed by a board made up of one trustee (designated to serve as the delegate) and the president of each such college; and

WHEREAS, the OACC bylaws require that a trustee delegate and an alternate be appointed by resolution of their respective board of trustees and submitted to the OACC in advance of the governing board meeting;

NOW, THEREFORE, BE IT HEREBY RESOLVED that Mary Beth Hammond is appointed to serve as the delegate and Mike Bridenbaker is appointed to serve as the alternate of the Ohio Association of Community Colleges Governing Board, be approved by the Board of Trustees.

Mr. Rowe made a motion to approve the recommendation, which was seconded by Ms. Russell. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Recognition by the Board of Trustees:

RESOLUTION 2026-02-03-06

WHEREAS, Trustee Sherina Ohanian has faithfully carried out the fiduciary responsibilities of her appointment, in accordance with her oath and the Ohio Revised Code, and she has served the College with distinction for her terms, being first appointed on March 19, 2021 through December 23, 2025, including:

- Serving on the Board's Finance Committee, 2022, 2023, 2024, 2025;
- Serving as Board Chair, 2023;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the members of the Board of Trustees with President Dione Somerville profoundly thank Sherina Ohanian for serving Owens Community College with her leadership and guidance and representing the interests of the State of Ohio.

Mr. Rowe made a motion to approve the recognition, which was seconded by Ms. Hammond. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Recommendation for the Adoption of a Curricular Approval Process:

RESOLUTION 2026-02-03-07

WHEREAS, in compliance with Ohio Revised Code 3345.457, the 136th General Assembly's House Bill 96 legislation, the President recommends the Owens Community College Board of Trustees to adopt an initial curricular approval process for the establishment of new and modifications of academic programs, curricula, courses, general education requirements, and degree programs; and,

WHEREAS, the curricular approval process will establish clear institutional accountability, maintain efficiency in existing workflows, and integrate the Board's review and approval prior to submission to the Ohio Department of Higher Education and the Higher Learning Commission; and,

WHEREAS, in compliance with legislation, the process for review and approval of academic programs, curricula, courses, general education requirements, and degree programs includes:

- (1) Department and academic school review;
- (2) Curriculum committee review;
- (3) Chief Academic Officer/Provost review and endorsement;
- (4) President's review and recommendation to the Board of Trustees;
- (5) Board of Trustees approval;
- (6) Ohio Department of Higher Education submission;
- (7) Higher Learning Commission submission;
- (8) College Catalog update and implementation;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Owens Community College Board of Trustees adopts this Resolution 2026-02-03-07 for the curricular approval process to ensure compliance with Ohio Revised Code 3345.457;

BE IT FURTHER RESOLVED that should the staff of the Ohio Department of Higher Education further amend the curricular approval process for legislative compliance that such is also deemed approved by the Board of Trustees with Resolution 2026-02-03-07, and the Board of Trustees authorizes the Chief Academic Officer/Provost to implement the curricular approval process in a manner consistent with the provisions of this resolution and with the Ohio Revised Code 3345.457.

Ms. Russell made a motion to approve the recommendation, which was seconded by Mr. Reiff. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Then and Now Certification of Appropriations Requiring Board Approval:

RESOLUTION 2026-02-03-08

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the fiscal officer was not obtained before the contract or order involving the expenditure of money was made then the fiscal officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, thus the fiscal officer is certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate equals or exceeds \$3,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Owens Community College Board of Trustees that:

- SECTION I. Appendix II – are approved and the Board of Trustees hereby certifies both at the time of the making of the contract(s) and order(s) and at the date of the execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract of order and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.
- SECTION II. Open Meetings. It is found and determined that all formal proceedings and actions of the Board of Trustees concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and any of its committees that resulted in such

formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code and the policies of the Board of Trustees.

Mr. Rowe made a motion to approve the recommendation, which was seconded by Mr. Reiff. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Recommendation of Policies:

RESOLUTION 2026-02-03-09

WHEREAS, the President and the Vice Presidents reviewed and recommend the listed college life (chapter 3) and employment (chapter 5) policies, as follows:

- Appendix III – Amendment of 3358:11-3-61 Student Directory Information Disclosure Policy that may enhance the College’s ability to strategically market and celebrate student success and foster strong high school partnerships while remaining compliant with FERPA guidelines;
- Appendix IV – Amendment of 3358:11-5-31 Health/Life Insurance Policy for consistency and compliance with healthcare plan documents and for the Workday ERP administration of benefits;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees amends 3358:11-3-61 Student Directory Information Disclosure Policy and 3358:11-5-31 Health/Life Insurance Policy;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Secretary to the Board of Trustees to file said policies with the Ohio Legislative Service Commission.

Ms. Hammond made a motion to approve the recommendation, which was seconded by Mr. Rowe. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Financial Report – Members of the Board of Trustees were provided with the December monthly report and exhibits for purchases, expenditures and job requisition report in accordance with the 3358:11-1-12 Finance Standards Policy, which the chair accepted, as submitted.

Dates to Remember – Chair Bridenbaker noted optional events for March and April. He noted that the Higher Learning Commission was scheduled for a focus visit at the College at the end of March, which Vice Chair Hammond volunteered to attend a session, if needed.

Statements and Comments by Board Members – Mr. Rowe and Ms. Russell expressed their congratulations on the student enrollment efforts in the current higher education environment. Chair Bridenbaker thanked Trustee Hammond for her leadership as immediate past chair of the Board of Trustees.

EXECUTIVE SESSION

Chair Bridenbaker announced an executive session for discussion to prepare or review collective bargaining strategy and for a certain personnel matter of the employment of a public employee. Mr. Rowe made a motion to adjourn to executive session as specified. Dr. Hejeebu seconded the motion; and, the chair called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Matt McAlear, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. (7)

Upon return from executive session, roll call was taken and the following members returned to open session. Roll Call: Mike Bridenbaker, Mary Beth Hammond, Srini Hejeebu, Travis Reiff, Rich Rowe, and Rita Russell. (6)

Adjournment – As there was no further business to come before the Board of Trustees, the chair declared the meeting adjourned at 2:24 p.m.

APPENDIX I



OWENS
COMMUNITY COLLEGE

MONITORING REPORT – February 3, 2026 – Exhibit No. 3~Appendix I STUDENT SUCCESS

Dione D. Somerville, Ed.D., President

Blake J. Renner, Ed.D., Vice President, Enrollment Management and Student Affairs

STUDENT SUCCESS

ENDS STATEMENT

The College will prioritize being student-ready in all aspects of operations, including enrollment, student life and outcomes such as completion and job readiness.

EVIDENCE

The Division of Enrollment Management and Student Affairs continues to advance Owens Community College's Strategic Plan 2023-2028 and Strategic Enrollment Plan through a sustained focus on enrollment growth, student persistence, degree completion, and job readiness. These efforts are designed to ensure Owens remains a strong, sustainable institution that equips both core and non-core learners with the skills, knowledge, and professional acumen needed to succeed in today's workforce.

Central to this work is an emphasis on the student experience. The Division continues to collaborate across departments to foster a sense of belonging by implementing proactive, innovative, and adaptable strategies that meet the needs of all learners. Through the ongoing refinement of student support services, career development initiatives, and the cultivation of an inclusive campus culture, the Division remains dedicated to creating an environment where every member of the Owens community feels valued, supported, and prepared to achieve both academic and professional success.

To that end, the 2025-2027 Strategic Enrollment Plan has been developed in alignment with the College's strategic plan to guide the continuing efforts of the Division of Enrollment Management and Student Affairs. Enrollment is central to all components of the work at Owens Community College. This plan details specific components of the strategies in place to stabilize and grow student populations. These various strategies are being deployed to continue the enrollment momentum and to improve enrollment outcomes for all learners throughout the student lifecycle to support student success and persistence. Additionally, a congruent Divisional vision statement has been adopted, ensuring enrollment efforts are consistent with the overall direction of the College.

- Divisional Vision Statement: Together, we will build on existing accomplishments and add new initiatives focused on eliminating barriers, increasing access, and improving completion for ALL students to realize their academic goals.

For the 2025-2026 and 2026-2027 academic years, applicant counts and enrollment goals were established based on projected conversion rates and student retention rates. Detailed conversion targets were established for all new student types (Direct from High School, Non-Traditional, Transfer, Returning and Visiting Students) as well as enrollment targets for all student types (Direct from High School, Non-Traditional, Transfer, Continuing, Returning, Visiting, College Credit Plus, and Union Students).

Enrollment Progress Academic Year 2025-2026 (To-Date)

The 2025-2026 academic year enrollment cycle was again highlighted by increases in enrollment in both the new and continuing student categories. Overall student growth continued at Owens, following the trend of the past 2 academic years. The following provides a breakdown of each term's enrollments and additional insights into areas of growth.

Table 1

Summer 2025 Headcount (14th Day)						
	6/16/25	6/21/24	% Change (Y-2-Y)	14th Day Target	# to Goal	% to Goal
New	381	265	43.8%	265	+116	143.8%
Current	2419	2212	9.3%	2212	+207	109.4%
Total Core	2800	2477	13.0%	2477	+323	113.0%
Total	3089	2831	9.1%	2831	+258	109.1%

Summer 2025 14th Day occurred on 6/16/25. There was an increase of 43.8% (+116 students) for new students, which is a continuation of the increases observed over the past 2 summers (see below). Additionally, overall core enrollment increased +13.0% (+323 Students over forecasted goal). Finally, summer 2025 surpassed the overall headcount goals for new, core, and total counts.

- 2023: 221 New Students (+38.1% [+61 Students])
- 2024: 265 New Students (+19.9% [+44 Students])
- 2025: 381 New Students (+43.8% [+116 Students])

When comparing to the previous years, enrollment was up from an overall Core Enrollment perspective:

- 2023: 2344 Total Core Students (+8.9% [+191 Students])
- 2024: 2477 Total Core Students (+5.7% [+133 Students])
- 2025: 2800 Total Core Students (+13.0% [+323 Students])

Table 2

Fall 2025 Headcount (14th Day)						
	9/9/2025	9/2/2024	% Change (Y-2-Y)	14th Day Goal	# to Goal	% to Goal
New	1951	1669	16.9%	1700	+251	114.8%
Current	3454	3186	8.4%	3361	+93	107.8%
Total Core	5405	4855	11.3%	5061	+344	106.8%
Total	7423	7155	3.7%	7361	+62	100.8%

Fall 2025 14th Day occurred on 9/9/25. Enrollment totals remained consistent (running ahead) throughout the enrollment cycle, and surpassed the headcount goals for the Fall 2025 term. We were strong in new students (DHS and Transfer students), continuing students (remains consistent with our increases in new for the past terms), and CCP, which all were contributing factors that pushed over the

forecasted goals. Overall, this was a strong enrollment cycle that surpassed the forecasted (budget) goals for both headcount and FTE and surpassed the previous year's totals for fall term.

- 2023: 1419 New Students (+2.7% [+37 Students])
- 2024: 1669 New Students (+17.6% [+250 Students])
- 2025: 1951 New Students (+16.9% [+251 Students])

When comparing to the previous years, enrollment was up from an overall Core Enrollment perspective:

- 2023: 4637 Total Core Students (-0.9% [-40 Students])
- 2024: 4855 Total Core Students (+3.4% [+156 Students])
- 2025: 5405 Total Core Students (+11.3% [+344 Students])

Table 3

Spring 2026 Headcount (14th Day)						
	1/26/26	1/27/2025	% Change (Y-2-Y)	14th Day Target	# to Goal	% to Goal
New	740	768	-3.6%	787	-47	94.0%
Current	4113	3962	3.8%	4030	83	102.1%
Total Core	4853	4730	2.6%	4817	36	100.7%
Total	7616	7396	3.0%	7483	133	101.8%

Spring 2026 14th Day occurred on 1/26/26. Enrollment totals for new students were slightly under the previous year total and new student goals. Continuing student enrollments saw a significant increase and surpassed both the previous year total and the forecasted goal which pushed the overall core number over the previous year and forecasted goal. CCP totals were also increased over the forecasted goals (+2.9%) resulting in another strong enrollment cycle for Spring 2026 at +3.0% total enrollment.

- 2024: 532 New Students (-1.3% [-7 Students])
- 2025: 768 New Students (+44.4% [+236 Students])
- 2026: 740 New Students (-3.6% [-28 Students])

When comparing to the previous years, enrollment was up from an overall Core Enrollment perspective:

- 2024: 4221 Total Core Students (-2.7% [-115 Students])
- 2025: 4730 Total Core Students (+12.1% [+509 Students])
- 2026: 4853 Total Core Students (2.6% [+123 Students])

When looking at New Student growth for the 2025/2026 Academic Year, it was another year of considerable growth: +370 students (13.7%). Below shows new student growth totals for the past 3 years:

Table 4

New Student Totals			
Academic Term	New Student Enrollment	# Increase	% Increase
2023/2024	2172	91	4.4%

2024/2025	2702	530	24.4%
2025/2026	3072	370	13.7%

As a College, all employees are encouraged by the momentum of enrollment growth and the positive direction forward. A portion of this growth can be attributed to the Division of Enrollment Management and Student Affairs working collaboratively across the College, both internally and externally. Within the division, our teams regularly partner on initiatives like new student orientations, campus events, and student programming. Externally, the Division collaborates closely with Academic Affairs on program and student-related matters; with Finance on tuition, fees, and budget planning; with Marketing on recruitment, promotion, and outreach efforts; with the Foundation on scholarship support; with Human Resources on staffing and organizational changes; and with Workforce Development on apprenticeships and union partnerships. *This willingness to collaborate beyond defined functional responsibilities strengthens institutional effectiveness and ensures a coordinated, student-centered approach which has assisted in the enrollment growth for the College.*

Enrollment Management and Student Affairs Enrollment Efforts

During the last academic year, the Division of Enrollment Management and Student Affairs' efforts focused on the execution of the 2025-2027 Strategic Enrollment Plan. This provided a roadmap for enrollment management efforts and detailed efforts and projects for implementation. As a result, the major projects that have been completed (or are in process) include:

Recruitment and Admissions

- Reevaluation of lead management process in Workday focusing on full-funnel conversion.
- Continuing proactive student outreach for leads and applicants.
- Completed refinement of visitation schedule and recruiting territories.
- Continuing expansion of partnerships with local high schools.
 - TPS Express
 - Continuation of Superintendent Visits
- Deployed scholarships strategy for recruitment.
- Developed updated New Student Orientation both in person and online.

Current Student Enrollment, Retention, and Completion

- Proactive student outreaches to “check-in” during first term.
- Increased outreach efforts in first term to assist with 2nd term registration.
- Term-based outreach to encourage student persistence.

College Credit Plus (Non-Core Enrollment)

- Increased high school visits and workshops to enhance the partnership.
- Increased signing and testing days.

Additional Efforts to Impact Student Enrollment

In addition to enhancements focused on removing barriers within the enrollment process to improve student conversion, retention, and overall student success, the team implemented targeted initiatives aimed at expanding access to Owens Community College. The team also continued a comprehensive

review of student-facing policies and procedures across the institution, recognizing that policy and procedural changes can significantly influence the student experience and enrollment decisions.

Express Agreements

In April 2025, Owens Community College strengthened its position as a pivotal connector within the regional education ecosystem through several key partnerships.

- One highlight was the signing of the Penta Express Agreement with Penta Career Center, which enables high school students to begin their college journey early and transition seamlessly into higher education. The agreement guarantees admission to Owens upon high school graduation, with eligible students receiving a \$1,000 scholarship and the opportunity to earn additional awards.
- Owens also reaffirmed its long-standing partnership with the University of Toledo through the Rocket Express Agreement, which guarantees Owens graduates admission into bachelor's degree programs at UToledo upon completion of their associate degrees.
- On November 3, 2025, Owens expanded these collaborative pathways by signing three agreements: the Student Prince Express with Heidelberg University and the Polar Bear Express with Ohio Northern University, and renewing the Oiler Express with the University of Findlay.

Superintendent Visits

Fourteen superintendent visits were completed during the 2024-2025 academic year to advance strategic partnerships with local school districts. These meetings focused on aligning district priorities with College Credit Plus (CCP) opportunities and resulted in the expansion of CCP offerings at Northwood, Springfield, Van Buren, and Sylvania. This work supports long-term enrollment growth, strengthens institutional presence within the region, and reinforces collaborative pathways between secondary and postsecondary education. These visits will resume in the Spring 2026 term.

Leadership Lunches

On October 2, the Admissions Office hosted a Leadership Luncheon for superintendents, principals, and high school counselors. Approximately 28 attendees representing a variety of school districts—including Toledo Public Schools, Anthony Wayne, Maumee, Ottawa Hills, Penta Career Center, Oregon Local, and Miller City. Guests were welcomed by President Somerville and received updates on enrollment trends, the new Bachelor of Science in Nursing (BSN) program, transfer opportunities, and the College Credit Plus initiative. The luncheon also included a campus tour of the Dana Center, providing attendees with an opportunity to engage with campus facilities and programs.

The primary focus of each of the efforts undertaken is to assist students in reaching their academic goals. For many learners, that means earning an academic credential. The table below outlines the degrees awarded in the last three years. The recent trend has seen consistent numbers of degrees awarded at Owens Community College.

Table 5

Degrees Awarded as of November 01, 2025			
	23/24 AY	24/25 AY	25/26 AY
Summer	61	68	42
Fall	312	289	*
Spring	521	569	**
Total	894	926	

*Degrees are awarded up to 60 calendar days after the term ends, so this figure may increase after the December 12, 2025 commencement.

**Graduation will occur on May 8, 2026.

Policies and Procedures Updates

In addition to enhancements to the enrollment process aimed at improving student retention and removing barriers to student success, the team conducted a comprehensive review of student-facing policies and procedures across the institution. This review recognized that even small policy or procedural changes can have a significant impact on the student experience and enrollment decisions.

- ADA Grievance: (New) outlines the process by which individuals can file and resolve complaints related to discrimination based on disability, ensuring equal access to programs, services, and activities.
- Student Directory Information Disclosure Policy: (Recommended) defines what student information may be released without prior consent (such as name, enrollment status, or honors received) and explains students' rights to limit or opt out of the disclosure of this information.
- Initial Registration and Adding Course Procedures: (Updated) outline the steps, deadlines, and requirements students must follow to enroll in courses for the first time or to add classes after registration has begun, ensuring accurate scheduling and compliance with academic policies.
- Fee Elimination: In collaboration with the finance team and part of the strategic plan focused on sustainability, we evaluated student fees that were preventing students from taking positive action. As a result of this review and effort, the College is no longer assessing a late registration fee of \$150 to students.
- Student IDs: (New) suicide prevention/lifeline information was added to the student ID card.
- Dining Dollars: (Updated): Program allows students to add funds to a Dining Dollars account through an online form (on their student ID), billed to the student's Owens account, and paid using financial aid or other available payment methods.
- Title IX Procedures: (Updated): Added new language for criminal sexual contact.
- Program of Study: (Updated) submitted a request to revise the policy and procedures to comply with Workday functionality that supports auto-awarding degrees and certificates to eligible students.

Workday ERP Implementation

Over the past two academic years, Division teams successfully completed the implementation of student-related functionality within Workday. This phase built on the successful Fall 2024 launch of Recruiting and Admissions functionality for the Summer and Fall 2025 terms, and it expanded capabilities to include student onboarding, student registration and academic planning, financial aid packaging, verification and awarding, as well as student payments and payment plans. The project was implemented on schedule, minimizing disruption to critical student processes and ensuring continuity of services for the campus community. While the transition to Workday presented operational and process challenges, the Workday teams remain committed to prioritizing improvements that directly enhance student-facing processes and the overall student experience. This milestone reflects the significant collaboration, coordination, and dedication of cross-functional teams across the institution and represents a major step forward in completing the transition from the legacy Banner system to Workday Student.

Presidential Task Force on Student Career Outcomes

The Presidential Task Force on Student Career Outcomes was convened in August. The charge to the group is to develop a plan "that outlines the programs, processes, and structures needed for Owens students to be able to connect to their careers during and after their time at Owens." The Task Force has spent time conducting an environmental scan of the programs and services currently provided by the College, reviewing data, best practices, tools, and a variety of resources. The plan is scheduled to be presented to the Executive Leadership Team.

Executive Sponsors: Dr. Denise Smith and Dr. Blake Renner

Presidential Task Force Members:

- Dr. Carrie Heller – Dean, Student Life and Title IX Coordinator (Chair)
- Kelle Pack – Vice President, Institutional Advancement and Executive Director OCC Foundation
- Michael Sander – Dean, School of Liberal Arts
- Reti Shutina – Chair, Business
- Angela McGinnis – Manager, Career and Transfer Services
- Melissa Lentz – Director, Re-engagement

Student Life Department

In alignment with the strategic plan and efforts to enhance the objective, a Sense of Belonging, the Division of Enrollment Management and Student Affairs continues to refine initiatives that improve the student experience at Owens Community College. The department is supported by a small team, with Counseling staffed by two individuals, Veterans Services with two staff, Disability Services with two staff, and Student Life with three staff; and despite limited staffing, these teams manage a significant volume of work, highlighting the scope and intensity of responsibilities across the department.

Student Life has implemented a strategy to ensure both sides of the Toledo-area campus have event offerings due to the relocation of the School of Nursing and Health Professions, encouraging broader student participation. Student Activities events are off to a strong start for the 2025–26 academic year, with more than 500 students participating in the first seven weeks (as of October 15, 2025). The Student Ambassador Program has been restructured into a paid position to increase student engagement and provide direct mentorship from Student Life staff. The Title IX Office has also introduced monthly

Coffee Talk events on topics such as domestic violence awareness, healthy relationships, healthy masculinity, and stalking.

Building on the redesigned New Student Orientation, an online orientation program launched in August 2025. As of October 15, 310 students have completed it. The program introduces key topics such as Getting Started at Owens, Academics, Tuition, Success, Involvement, Policies, and Next Steps. The Hello Owens campaign, launched in Fall 2025, increases student awareness of events, services, and important deadlines. Developed through collaboration among Student Life, Enrollment Management, Academics, and Marketing and Communications, it includes weekly flyers, a website, social media updates, and a campus-wide Monday email.

Partnerships between Counseling Services and Academic Affairs, Student Life, and Athletics strengthen student support networks and targeted interventions. This framework ensures evidence-based progress in belonging, resilience, and persistence, while advancing Owens' strategic priorities for student success, retention, and engagement. Grant funding from the Ohio Department of Higher Education (ODHE) supported staffing enhancements, professional development, and—in collaboration with the Disability Resource Center and faculty partners—the creation of multi-sensory rooms across the Toledo-area Campus.

Counseling Services also expanded campus-wide mental health initiatives and preventative training. More than 30 employees received QPR (Question, Persuade, Refer) suicide-prevention certification; students and staff also benefited from Mental Health First Aid training, stress management workshops, and peer support programming. 178 total counseling appointments occurred through November 1, 2025; the largest age group was 19-24 years old. 82% of students presented with somatic disorders including anxiety, depression, and mood; 74% demonstrated Generalized Anxiety Disorder; 22% had PTSD; 12% had ADHD; 9% presented with Autism; and 21% had depression. Behavior/emotional issues presented secondarily with the preceding diagnoses in 91% of patients.

The Disability Resource Center (DRC) continues to advance the College's commitment to accessibility, inclusion, and student success. During Fall 2025, the DRC provided comprehensive accommodations, individualized support, and follow-up services to 340 students, ensuring equitable access to academic programs and campus resources. Despite staffing transitions, all essential operations and student services were maintained without interruption, and at the end of October, the vacant staff position was filled. As noted above, the DRC also collaborated with Counseling Services on the development of campus sensory rooms to support neurodivergent and high-stress students.

Veterans Services continues to honor and support military-connected students: a new Veterans Services Orientation was launched to help students better understand their educational benefits and develop strategies for success, with four sessions offered during the fall semester. The department also celebrated the achievements of student veteran Kennedy Simpson, a spring graduate who received the National Veterans Leadership Forum Award—one of only 25 students nationwide. The Veteran of the Month project recognized outstanding student veterans with a gift card, Veterans Services hat, and a social media feature highlighting their service. The annual Veterans Day Lunch on November 6 hosted nine veteran and community organizations and approximately 55 attendees.

Table 6

Student Engagement Totals: July 1 – November 1, 2025			
Veterans	Disability	Counseling	Athletics (7 Sports)
+205 Students Certified	+392 Accommodations	+178 Appointments	+130 Athletes

Owens Express Athletics

The athletic program continues to reflect the College’s mission and values by offering student-athletes meaningful opportunities to develop lifelong skills such as teamwork, confidence, problem-solving, resilience, and leadership. For 2025, there were 20 Academic All-Americans—student-athletes recognized nationally for exceptional achievement in both academics and athletics—with a total of 130 student-athletes participating during the past year. Each athletic program also raised a minimum of \$15,000 through fundraising efforts, providing support for equipment, travel, and enhanced student experiences that contribute to both athletic and personal development. Shelley Whitaker was named 2025 Conference Athletic Director of the Year, recognizing her leadership and contributions to the athletic department. Veteran Volleyball Coach Sonny Lewis earned the prestigious NJCAA Legacy Award for his career wins and was also named Coach of the Year and retired after 24 seasons of excellence.

Programs:

- Women’s Basketball – The team is currently in season and has a record of 15-6 and is ranked seventh in the nation.
- Men’s Basketball – The team is currently in season and has a record of 7-15.
- Volleyball – The 2025 season was suspended due to roster size. The team announced Kacie Trame as the new head coach for the 2026 season.
- Women’s Soccer – The team concluded their season with a 6–5–2 record and advanced to the regional championship, where they were eliminated in a competitive match.
- Men’s Soccer – The team finished the season with a 10–6 record. The team won both the conference and regional titles before being eliminated in the sub-district championship on October 25, ending their postseason run.
- Softball – The team finished with a 10-9 record and was not able to participate in post-season games due to falling below the minimum roster size due to injury.
- Baseball – The team finished with a 30-18 record; winning the Region XII championship before being eliminated from post-season play.

Student Support

The Center for Campus and Community Connections (CCCC) continues to be a key partner in supporting students’ basic needs and engagement at the College. From July 1 to November 1, 2025, the Center served more than 1,272 students, putting it on pace to notably exceed service levels from the prior year. Rooted in building community from the inside out, the Center models active citizenship and fosters a culture of care and connection. The Harvest Food Pantry distributed approximately 7.5 tons of food during the July 1 to November 1 time period. Students are also able to look to five mobile snack and food carts; by placing these in high-traffic campus areas, over 4,500 items have been distributed during that same time period. Additionally, funding from the Ohio Children’s Alliance and Ohio REACH continues to support foster alumni through targeted services and outreach. Dr. Blake Renner,

in partnership with the CCCC, hosted “Cakes with Blake” on Wednesday, November 19, from 8:30–11:30 a.m. as part of Hunger and Homelessness Awareness Week. Over 200 guests enjoyed Pancakes! The event helped raise awareness of the challenges faced by students experiencing food or housing insecurity and highlighted the College’s commitment to supporting their well-being.

TRIO programs continue to provide a wide range of support services for currently enrolled students, while also actively engaging and educating adults and other marginalized groups on the importance and value of postsecondary education. TRIO Student Support Services (SSS) currently serves 140 students, offering academic, personal, and career support. During the 2024–2025 academic year, 70 SSS participants received nearly 600 hours of one-on-one tutoring.

The TRIO Educational Opportunity Center (EOC) served 851 adults across northwest Ohio and southeast Michigan. Of these, 725 participants received guidance on college admissions, FAFSA completion, career planning, and other postsecondary education opportunities. TRIO Veterans Upward Bound (VUB) supported 125 veterans in northwest Ohio and southeast Michigan, providing education on postsecondary options, military education benefits, FAFSA completion, and tutoring in entry-level mathematics and science. Together, these programs continue to advance educational access and success for students and adults throughout the region.

Career & Transfer Services staff remained active throughout the summer, meeting with students for career and major exploration, transfer planning, and career preparation. They also supported student enrollment by participating in One Day Registration events, meeting with new students, and coordinating virtual mock interviews for approximately 40 participants. In Fall 2025, Career & Transfer Services hosted Transfer Fairs on both the Findlay and Toledo area campuses, drawing about 75 students and 40 transfer partners. In October, the team organized the Pathways to Practice networking event for Medical Imaging and Surgical Technology students, which brought together more than 150 students and over 20 employers. Throughout the fall semester, Career & Transfer Services staff have delivered numerous class presentations across all four schools to highlight available resources, services, and upcoming events. They will also coordinate mock interviews for hundreds of students and host additional career-focused initiatives, including the Pop-up Career Closet.

Campus Safety and Security

Safety and security continue to be critical components of the student experience at Owens. Beyond being necessary in enabling a focus on academics, these are a key part of instilling within students a sense of belonging. As part of the efforts to ensure campus safety, campus building hours were implemented. Establishing standardized campus building hours helps promote a safe and secure environment by clearly defining when facilities are open and monitored. Consistent hours support effective staffing, reduce unauthorized access, and ensure that students, employees, and visitors can safely utilize campus spaces. Additionally, Chief Harrison retired as of December 31, 2025; a search for a Director of Public Safety/Chief is underway.

The Owens Behavioral and Threat Assessment Team (OBTAT), instituted to maintain a violence-free environment and to uphold the behavioral standards of the College community, met on a regular basis to stay connected to issues to ensure all referrals have been handled and communication to stakeholders has occurred. The team is comprised of the Vice President for Human Resources, the Director of Public Safety/Chief, the Provost, the Vice President, Enrollment Management and Student Affairs, Dean of Students, and the Director of Counseling. All team members continue to participate in ongoing training and professional development.

In 2025, the Owens Community College Department of Public Safety (DPS) completed and advanced several key technology initiatives to enhance communication, coordination, and overall campus safety. By July 7, DPS finalized the replacement of several portable radios and upgrades to existing units. The DPS radio network operates within the Multi-Agency Radio Communication System (MARCS), which enables interoperable communication among public safety agencies throughout Northwest Ohio. In compliance with MARCS requirements, all participating agencies were required to install Radio Authentication (Link Layer Authentication) on all radios by July 1. This protocol enhances system security by preventing unauthorized access and interference, safeguarding the integrity of Ohio's public safety communications infrastructure. While many of Owens' existing radios supported the necessary upgrades, several older models were incompatible and subsequently replaced.

A second project currently underway involves the implementation of a county-wide Computer-Aided Dispatch (CAD) and Records Management System (RMS). Supported through Wood County funding, this initiative will unify all public safety agencies in the county—including municipal, township, and university departments such as Bowling Green State University and Owens Community College—under a single platform. The integrated system will strengthen coordination, information sharing, and response efficiency across agencies. Officer Jenkins serves as Owens' representative for the project and participates in regular training sessions to support implementation, which is anticipated to go live in February 2026.

Professional Development and Training

Owens Community College Department of Public Safety (DPS) also maintained its focus on professional development, community engagement, and campus preparedness throughout 2025.

Detective Ferguson provided training sessions for Owens faculty and staff on responses to active acts of violence using the ALICE framework—Alert, Lockdown, Inform, Counter, and Evacuate. These sessions, held on August 14 and 22 and September 12 and 18, equipped participants with practical strategies to respond effectively in the event of a violent incident. Detective Ferguson will continue to offer this training on demand.

On August 19, police officers completed their annual TASER certification training. From September 22 through September 26, the Chief attended the FBI-LEEDA Executive Leadership Course in Ontario, Ohio. Officer Entsminger participated in Tactical Traffic Stop training at the Owens Police Academy on September 29–30.

DPS also maintained a visible presence at regional outreach and recruitment events. On October 9, Sergeant Dotson represented the department at the TMACOG Pathways to Public Service career event held at Heritage Hall. On October 11, he also represented DPS at the Perrysburg Township Public Safety Open House, an annual event showcasing public safety agencies serving Perrysburg Township and northern Wood County.

Participation in regional events strengthens partnerships with local agencies and increases public awareness of Owens' dedication to safety, collaboration, and service. Collectively, these initiatives enhance preparedness and reinforce a culture of safety and trust within the college community. These ongoing trainings and outreach efforts reflect a commitment for a well-trained, responsive, and community-focused Department of Public Safety. By prioritizing continuous professional development, DPS ensures that officers remain current with best practices in law enforcement, emergency response, and leadership.

APPENDIX II

Owens Community College

Appropriations Detail

FY26 Invoices received through January 9th, 2026

Exhibit 9 – Appendix II – Board of Trustees Meeting, February 3, 2026

Supplier	Supplier Invoice Number	Invoice Date	Invoice Amount	Comments
McGohan Brabender Agency Inc	SINV-1015528	7/15/2025	5,890.66	Inadvertent Departmental Oversight
Almy Educational Consulting, LLC	SINV-1016370	7/3/2025	6,000.00	Inadvertent Departmental Oversight
Almy Educational Consulting, LLC	SINV-1016371	12/1/2025	6,000.00	Inadvertent Departmental Oversight
Total invoices for Board approval		3	\$ 17,890.66	
Total FY26 invoices YTD		2,914	\$ 9,622,216.30	
Net % of Period total		0.10%		0.19%

Note: There was 1 invoice totaling \$1,825 below the threshold through January 9, 2026

APPENDIX III

Amendment of 3358:11-3-61 Student Directory Information Disclosure Policy

3358:11-3-61 Student directory ~~Directory~~ information disclosure policy.

- (A) Purpose. The college discloses or makes available certain information concerning students and/or organizations of Owens community college.
- (1) Owens community college designates the following items as directory information:
- (a) Student name.
 - (b) Student telephone number.
 - (c) Student mailing address and college e-mail address.
 - (d) Student major fields of study.
 - (e) Student participation in officially recognized activities and sports.
 - (f) Weight and height of a member of an athletic team.
 - (g) High school ~~and hometown of a member of an athletic team.~~
 - (h) Student dates of attendance.
 - (i) Student expected graduation date, degrees and awards received.
 - (j) Student enrollment status (full-time or part-time).
- (2) The college may disclose any of these items without prior written consent, in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. A student may prohibit the release of directory information by submitting an authorization to withhold directory information form to the records office.
- (B) Implementation. The chief student affairs officer or designee will implement procedures, guidelines, and forms, which are consistent with the provisions of this rule.

Promulgated under: 111.15

Statutory authority: 3358.08

Rule amplifies: 3358.08

Prior effective dates: 3/7/2002, 11/8/2014, 8/15/2020

History of Reviews

ELT Review – 1-12-26

Posted for Employees – 1-29-26

Board Meeting – recommendation for 2-3-26

Rationale

These revisions may enhance the College's ability to strategically market and celebrate student success and foster strong high school partnerships while remaining compliant with FERPA guidelines.

APPENDIX IV**Amendment of 3358:11-5-31 Health/Life Insurance Policy****3358:11-5-31 Health/life insurance policy.**

- (A) Health insurance. Medical, dental, vision, and prescription drug insurance benefits are provided to full-time employees. New full-time employees should apply for health insurance coverage within the designated enrollment period from the start date of employment. For full-time employees not covered by collective bargaining agreements, coverage for medical, prescription, vision and dental benefits begins on the first day of the month after the month of hire. Coverage for all benefits ends on the day of separation at the end of the payroll period in which the employee ends employment at the college. A bargaining employee shall refer to the respective collective bargaining agreement.
- (B) Life insurance. Each full-time employee of the college is provided with a fully paid term life insurance policy in an amount not less than fifty thousand dollars and not more than two times the employee's regular full time salary, maximum cap of three-hundred thousand dollars. Coverage is provided for the duration of employment, within restrictions of the insurance policy itself.

Promulgated under: 111.15

Statutory authority: 3358.08

Rule amplifies: 3358.08

Prior effective dates: 3/7/2002, 9/9/2002, 6/20/2006, 8/18/2014, 05/13/2019, 04/19/2024

[History of Reviews](#)

ELT Review – 1-12-26

Posted for Employees – 1-29-26

Board Meeting – recommendation for 2-3-26

[Rationale](#)

For consistency and compliance with healthcare plan documents and for the administration side of Workday ERP.