

OWENS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
APRIL 7, 2026 ~ MINUTES

Call to Order – Chair Mike Bridenbaker called the meeting to order at 12:31 p.m., and directed the record to show the meeting was held in accordance with the policies of the Board of Trustees, and Ohio Revised Code, Section 121.22 and Chapter 3358.

Roll Call – Roll call was taken, and the following members were present: Mike Bridenbaker, Mary Beth Hammond, Srini Hejeebu, Travis Reiff (remote), Rich Rowe and Rita Russell (remote). (6)

Minutes of the Board of Trustees – The minutes of the February 3, 2026 regular meeting were provided to the Board of Trustees; and, hearing no corrections, the chair accepted the minutes.

Finance Committee Report – Trustee Travis Reiff reported the Finance Committee met on March 23. He noted that during that meeting, the Treasurer presented the Then and Now Appropriation Detail and that the Controller continues to contact those who have departmental oversight to take advantage of monthly training. He commented that the Finance Committee had reviewed the monthly financial report for February and that the majority of the increase in the College’s expenses was due to improved salaries and wages for employees through negotiated collective bargaining or through the merit process for non-bargaining employees. Mr. Reiff shared the following ongoing efforts to resolve the negative balance of the bottom line:

- Sweeping back available, unspent funds from cost centers—estimated at \$352,000;
- Due to improved collection efforts on student accounts, the Controller decreased the amount budgeted for bad debt that resulted in a “pick up” of \$100,000;
- There was a “pick up” on investment projections due to proactively replacing the poor-performing investments with investments with better rates;
- The executive leadership continues to meet to review the finances through to year-end, June 30. Their review will include nonpayroll budget line items and looking at encumbered funds from blanket purchase orders that are not expected to be fully spent.

Mr. Reiff commented on the recommendation to increase tuition, which was also reviewed in the Finance Committee meeting. He noted that state legislation allows a cap of a \$10.00 increase per credit hour and today’s recommendation was proposed to be effective for Summer Semester 2026. He closed his report by noting the next meeting of the Finance Committee was scheduled for April 21 for a focus on the budget development for Fiscal Year 2027.

Report from the Board Designee of the Foundation Board of Directors – Trustee Mary Beth Hammond reported that the Foundation Board elected 2 new directors, Carol Anderson, whose expertise is in human resources; and, Elias Hajjar, whose expertise is in hospitality/food service. Also, the Foundation Board retained Huron Consulting to conduct a comprehensive campaign feasibility study to gauge the structure of the Foundation and to interview community members regarding a potential fundraising campaign. The study should take about 6 months with the potential for individual trustees to be interviewed by the consultants. Foundation scholarship applications opened on March 9 and scholarship awarding will begin in June for

students. The Foundation awards close to \$250,000 annually in scholarships. She closed her report by noting the Foundation Golf Classic is scheduled for Monday, September 21.

President's Report – President Dione Somerville presented her report, which was inclusive of information from the executive leadership team. The following highlighted items are noted for the meeting minutes:

- Recognitions.
 - Genesis Downey, Professor, English has been named a recipient of the Dale P. Parnell Distinguished Faculty Award by the American Association of Community Colleges — one of the field's most respected teaching honors. Downey, who has taught at Owens for nearly 24 years, was recognized for her student-centered approach and sustained commitment to academic excellence. She will be honored at the AACC's annual conference in Seattle. At the core of her teaching philosophy is a belief in student agency — that students are capable, independent thinkers whose voices have real value.
 - Owens Community College Police Training Academy continued to distinguish itself as one of the top programs in Ohio, receiving the Ohio Attorney General's STAR Program designation. Owens is the 25th of Ohio's 66 academies to earn the STAR Program designation for exceeding the standard requirements set by the Ohio Peace Officer Training Commission.
- Human Resources Updates.
 - A professional search for Dean of Nursing and Allied Health began in March, utilizing Scott Healy & Associates search firm.
 - Employee Service Recognition Awards were held in Toledo and Findlay, April 1 & 2. Staff Appreciation events were held during spring break in Toledo and Findlay; and faculty thank you gifts/bags were provided after spring break.
 - With the Manager, Student Employment in Student Services, there were 93 student employees who were recognized during Staff Appreciation week, highlighting the growing role student workers play at the College. The student employment program expanded significantly — from 12 offices hiring students to 23 over the past two and a half years, with total job openings nearly doubling to more than 70. The week culminated in the naming of five Students of the Year.
 - With Marketing and Communications, 60 administrators participated in a half-day communication workshop for professional development, facilitated by Fionix Consulting. The session focused on consistent messaging, strengthening communication fundamentals, and shaping ideas for an institutional campaign.
- Student Life and Athletics.
 - Student Activities has had strong participation this semester with 450 participants to date. I Heart Owens attracted almost 100 students between the two campuses. The Animal Meet and Greet was a big hit, attracting more than 100 students and an additional 100 faculty and staff. Smaller events designed for friendship building (Make S'more Friends, Cookies and Canvases, and Make and Take Terrariums) continued to attract 25-40 students each. Three events will round out the semester: Goat Yoga, Spring Fling, and De-Stress-Sesh.

- The women's basketball team competed at nationals from March 10–15 and delivered an impressive performance, finishing 5th in the nation. They concluded an outstanding season with a 24–9 overall record, reflecting their hard work and consistency. The men's basketball team concluded its season with a hard-fought appearance in the regional championship game. They finished with a 9–20 overall record while gaining valuable experience for the future. The winter/spring sports banquet was held on March 30, bringing together student-athletes, coaches, and supporters to celebrate the season.
- Department of Public Safety, Dispatching Services, Background Checks, ID's and Call Center.
 - Significant updates were made to dispatch operations to enhance service delivery and response coordination. As of March 16, dispatch services transitioned to the Wood County Sheriff's Office. The dispatchers along with switchboard staff positions were centralized to a call center to better manage inbound and outbound calls.
 - Police officer presence remains in place, with officers on-site at both the Toledo and Findlay campuses during all normal operating hours. For emergencies, individuals should continue to call 911, while non-emergency public safety needs can be directed to extension 7575.
 - The new centralized call center launched April 6 and is designed to streamline communication, reduce wait times, and more efficiently connect students with key services.
 - Background checks and college ID services were realigned to improve efficiency and accessibility across campuses. Student background checks have transitioned from the Department of Public Safety (DPS) to Administrative Services at both the Toledo and Findlay campuses. Similarly, the processing of faculty, staff, and student IDs has moved from DPS to the Student Services front desk in Toledo and to Administrative Services in Findlay. In addition, responsibility for door access and key management has also shifted from DPS to Administrative Services, creating a more centralized and streamlined approach to these operational functions.
- Workforce Initiatives.
 - Community College Growth Engine. Collaborative work has begun on the Ohio Fellowship with Education Design Lab to examine short-term credentials and filling in the career progression gap. Charlene Page, Executive Director, Workforce and Economic Development, is representing Owens Community College in this initiative. Also participating in this fellowship are representatives from Ohio Department of Higher Education, Marion Technical College, Cuyahoga Community College and Washington State College of Ohio. The focus of the Fellowship is to develop a blueprint for Statewide human-centered micro credentials.
 - Wood County WorkLink Feasibility Study. An open house was held at Penta Career Center to unveil the Wood County workforce mobility feasibility study led by the Toledo Area Regional Transit Authority (TARTA), Great Lakes Community Action Partnership (GLCAP) and the Toledo Metropolitan Area Council of Governments (TMACOG). Owens Community College participated as an education stakeholder and the final strategies to address mobility gaps can be viewed at <https://tarta.com/worklink/>

- NOIC (Northwest Ohio Innovation Consortium) approved the College's proposal to again hold the specialized Glass summer camp on campus at the Dana Center. The week-long camp for 8–12 year-olds will include programming around the history of glass in Toledo, glass properties, glass-making, recycling and a trip to a local glass manufacturing facility. Scholarship funding was also approved by NOIC for 114 campers to attend one of 8 additional STEM focused summer camps, alleviating the financial stress on local families. New for 2026, NOIC will fund the addition of two summer camps on the Findlay Campus-LEGO Spike Essentials and Intro to Microcontrollers, serving 24 students.
- Actual Reality Technologies delivered a 4-part class on artificial intelligence starting from the basics and advancing to task automations and advanced research. 44 participants joined online and in-person. The series will be offered again in June.
- Academics.
 - The Higher Learning Commission conducted a focused visit, March 30 and 31. During the visit, peer reviewers met with faculty, staff, and administrators to learn more about the College's progress in assessment, human resources practices, and the feasibility studies conducted in both Lucas and Hancock Counties.
 - Joint Review Committee on Education in Radiologic Technology (JRCERT) conducted an on-campus program accreditation site visit for the MRI program on February 19 and 20. During the visit, reviewers examined the program, met with students, faculty, and staff, and toured the new facility.
 - Automotive and Diesel Open House was held on March 5 in the Transportation Technologies Center, where prospective students explored programs including the Automotive Service Certificate, Automotive Technology, Diesel Service Certificate, Diesel Technology, and the General Motors Automotive Service Educational Program (ASEP). Representatives from automotive and diesel dealerships also attended to recruit employees and paid interns.
 - Owens Community College Radio station, OCCR, marked its 10th anniversary last month — a milestone that traces back to Michael Sander, Dean, School of Liberal Arts, loading student-produced content onto a laptop in his office. What started as a capstone project has evolved into a full Student Media Center, earning national recognition through the Intercollegiate Broadcasting System Media Awards along the way.
 - Dental Job and Networking Fair was held on March 27 and April 4 for first-year and second-year students in dental hygiene, dental assisting, dental office coordinator, and EFDA programs, as well as graduates seeking new career opportunities.
 - A new scholarship has been developed for interested Truck Driving students by the Toledo Transportation Club. The scholarship will fully fund one student per year for training.
- Institutional Advancement.
 - We have begun the implementation of Workforce Connect, which is a platform to help organize and strengthen our community and workforce engagements. It is a single place to capture who we work with, what we are building together, who leads the work and how these relationships evolved. College-wide implementation will continue over the summer and fall.

- Class of 2026 Alumni Hall of Fame recipients were chosen and will be honored at the May 8 Commencement Ceremony.
- The Owens Foundation Scholarships are available for the 2026-27 academic year top \$300,000, which is a \$60,000 increase over the previous year.
- Grants Update. Owens has received over \$1.7 million in grant funding for the current academic year, including a \$25,000 award to serve as a *OH-MI Pathways Together: Advancing Student Success through Basic Needs* coaching institution. There are currently 12 pending funding requests totaling over \$5 million
- Outreach and Engagement.
 - National Conference NCMPR. Tasha Hussain Black, Vice President, Strategic Initiatives, Marketing and Communications, presented at the National Council of Marketing & Public Relations conference in March. The title of the presentation was “Own the Strategy: How to Align Marketing Initiatives to Drive Institutional Priorities”.
 - National Association of Student Personnel Administrators. Dr. Carrie Heller, Dean, Student Life and Title IX Coordinator, presented at the National Association of Student Personnel Administrators conference in March. Her presentation was titled “Swag, Snacks, and Strategy: Boosting Participation in Student Life at Owens Community College” and focused on strategies to increase student engagement.
 - Advocacy/Government Relations by President Somerville, as follows:
 - Toledo Regional Chamber of Commerce Legislative Breakfast, February 6
 - Campaign Kickoff for Senator Theresa Gavarone and Representative Haraz Ghanbari, February 19
 - Presented at the 6th Annual John Lewis Celebration in Lima on February 22. Also given the “Good Trouble Award” by Dr. Derry Glenn, representing the 6th Ward of Lima City Council for our work in Northwest Ohio.
 - Campus Visit by Representative Gary Click on February 27
 - Conversations and meetings to prepare for applications for Congressionally Directed Spending Applications
 - Toledo Regional Alliance Annual Washington, DC Fly-In, March 17 and 18. Her meetings included:
 - US Chamber of Commerce
 - US Department of Labor
 - Tyler Jones, Legislative Aide for Senator Jon Husted
 - Reception with Representative Marcy Kaptur
 - Senator Bernie Moreno
 - Columbus meetings, March 25:
 - Chancellor Mike Duffey
 - Senator Jane Timken, Chair of Higher Education Committee
 - Reception for Senator Bill Reineke; Senators Gavarone and McColley also in attendance
- Enrollment Progress. Open registration began in early March, and a strong start for both new and continuing student enrollment. This momentum has been driven by proactive pre-registration efforts and ongoing student registration appointments. Currently at 53.4% to

forecasted goal for Summer 2026 and 28.3% to forecasted goal for Fall 2026. Still, a long way to go in these registration cycles and will continue to register students working toward the 14th day (Summer, June 1; and, Fall, September 7).

EXECUTIVE SESSION

Chair Bridenbaker announced an executive session for discussion to prepare or review collective bargaining strategy. Dr. Hejeebu made a motion to adjourn to executive session as specified. Ms. Hammond seconded the motion; and, the chair called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. (6)

Upon return from executive session, roll call was taken and the following members returned to open session. Roll Call: Mike Bridenbaker, Mary Beth Hammond, Srini Hejeebu, Travis Reiff, Rich Rowe, and Rita Russell. (6)

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Employment of Personnel:

RESOLUTION 2026-04-07-01

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, be approved by the Board of Trustees:

- P-100768 Custodian (Second Shift), Kannyetta Simon
- P-11473 Recruiter, Admissions, Morgan Palmer
- P-11435 Maintenance Specialist IV (HVAC and Building Automation), Mike Albright
- P-11632 Groundskeeper/Custodian (Second Shift), Angela Zunk
- P-100031 Development Officer, Annual Giving, Alumni Engagement & Scholarships, Shana Holzer

RESOLUTION 2026-04-07-02

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignments on the basis indicated below, be approved by the Board of Trustees:

- Academic Advisor, Cynthia Gilleland
- Call Center Associate, Olivia Kory
- Call Center Associate, Wendy Nelson
- Call Center Associate, Kaitlyn Helton
- Call Center Associate, Oliver Ramirez

Ms. Hammond made a motion to approve the recommendations, which was seconded by Ms. Russell. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Owens Community College & Fraternal Order Of Police Representing Dispatchers:

RESOLUTION 2026-04-07-03

WHEREAS, Resolution 2022-02-15-09 approved the provisions as incorporated into the collective bargaining agreement between Owens Community College and the Fraternal Order of Police, Ohio Labor Council, Inc. representing the Dispatchers for a term ending October 31, 2025; and

WHEREAS, the College and the Fraternal Order of Police, Ohio Labor Council, Inc. are parties to a labor agreement that had been extended to expire on March 31, 2026; and

WHEREAS, from Fall Semester 2025 through the beginning of Spring Semester 2026, the College assessed the security vulnerability of the Perrysburg campus and reviewed operations of the Department of Public Safety; and

WHEREAS, College administration has made the decision to cease dispatching operations in the Department of Public Safety and has contracted with the Wood County Sheriff's Office to provide dispatching services, which will allow the Department of Public Safety to focus directly on safety and response operations with enhanced coordination provided by the Wood County Sheriff's Office; and

WHEREAS, the President and the Vice President of Human Resources with outside legal counsel recommend terms of the memorandum of understanding between the Fraternal Order of Police, Ohio Labor Council, Inc. representing the Dispatchers and Owens Community College;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees adopts the amendment to the bargaining agreement between the College and the Fraternal Order of Police, Ohio Labor Council, Inc. representing the Dispatchers and authorizes the Vice President of Human Resources to file the amendment with the State Employment Relations Board.

Mr. Rowe made a motion to approve the recommendation, which was seconded by Dr. Hejeebu. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srinu Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Presidential Scholarship:

RESOLUTION 2026-04-07-04

WHEREAS, the development of a merit-based institutional award, the Presidential Scholarship, is intended to recognize academic excellence and to strengthen Owens Community College's opportunities to enroll high-achieving students directly from high school; and

WHEREAS, the scholarship would be available to eligible students for their first two semesters of enrollment for their first year at Owens Community College; and

WHEREAS, the President recommends funding the scholarship from general institutional funds;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Presidential Scholarship, be approved by the Board of Trustees.

Mr. Reiff made a motion to approve the recommendation, which was seconded by Ms. Hammond. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srinu Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Recommendation For Curricular Actions:

RESOLUTION 2026-04-07-05

WHEREAS, Resolution 2026-02-03-07 adopted the College's curricular approval process in compliance with Ohio Revised Code 3345.457, the 136th General Assembly's House Bill 96 legislation, for the establishment of new and modifications of academic programs, curricula, courses, general education requirements, and degree programs; and

WHEREAS, the President has reviewed and recommends the listed curricular actions, Appendix I;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Owens Community College Board of Trustees approves this Resolution and the listed curricular actions of Appendix I.

APPENDIX I

Action Type	Program / Course	Change Description (Brief)	Effective Term	Notes (Optional)
<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	Social Work Transfer Pathway	Added the option of the CDCA (chemical dependency) certification within the pathway.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	Dietary Manager Certificate	Deletion of certificate not offered in several years.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval No teach out needed
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	Hospitality Management Program	Deletion of low enrolled program.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval No teach out needed
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	Insurance Studies, AAB Insurance Certificate	Deletion of low enrolled program and embedded certificate.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval Two to three year teach out.
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	Legal Assistant Technology	Deletion of low enrolled program.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval Two to three year teach out.

Action Type	Program / Course	Change Description (Brief)	Effective Term	Notes (Optional)
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	Logistics/Supply Chair Major - <i>continued</i> Logistics/Supply Chair Certificate	Deletion of low enrolled program and embedded certificate	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2026	Has committee and Provost recommendation for approval - <i>continued</i> Two to three year teach out.
<input type="checkbox"/> New <input type="checkbox"/> Change <input checked="" type="checkbox"/> Delete	CPA Qualifying Exam Certificate	Deletion of low-enrolled stand-alone general certificate	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer2026	Has committee and Provost recommendation for approval Two year teach out.
<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	MRI - 101 0 MRI Patient Care and Safety	Converted lecture hours to lab hours which did not impact overall credit hours of the course or degree.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2027	Has committee and Provost recommendation for approval
<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Delete	RAD - 112 – Radiologic Technology II	Added BIO 211 as a prerequisite to the course.	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer 2027	Has committee and Provost recommendation for approval

Mr. Rowe made a motion to approve the recommendation, which was seconded by Dr. Hejeebu. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Tuition Recommendation:

RESOLUTION 2026-04-07-06

WHEREAS, the President and Treasurer recommend an increase to tuition in support of the College's mission of providing affordable, accessible, high-quality education, training and services needed to prepare students for the workforce and to transfer to attain their educational and career goals;

NOW, THEREFORE, BE IT HEREBY RESOLVED that effective for Fiscal Year 2027 (Summer Semester 2026), and in compliance with State of Ohio Budget for Fiscal Years 2026 and 2027, an increase of \$10 per credit hour, to the in-state instructional tuition rate and to maintain the tuition surcharge at 2.0 times the in-state tuition rate for out-of-state and international students, be approved by the Board of Trustees.

Table 1

Current In-State Tuition Rate: \$203 per credit hour

Proposed Tuition Rate: \$213 per credit hour

Out-of-State Tuition is 2 times the in-state tuition rate:

Current Out-of-State Tuition Rate: \$406 per credit hour

Proposed Tuition Rate: \$426 per credit hour

Ms. Russell made a motion to approve the recommendation, which was seconded by Dr. Hejeebu. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srinu Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Then and Now Certification of Appropriations Requiring Board Approval:

RESOLUTION 2026-04-07-07

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the fiscal officer was not obtained before the contract or order involving the expenditure of money was made then the fiscal officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, thus the fiscal officer is certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate equals or exceeds \$3,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Owens Community College Board of Trustees that:

- SECTION I. Appendix II – is approved and the Board of Trustees hereby certifies that at the time of the making of the contract(s) and order(s) and at the date of the execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract of order and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.
- SECTION II. Open Meetings. It is found and determined that all formal proceedings and actions of the Board of Trustees concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board of Trustees, and that all deliberations of the Board of Trustees and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code and the policies of the Board of Trustees.

Ms. Hammond made a motion to approve the recommendation, which was seconded by Dr. Hejeebu. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srinu Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

FACILITIES/CAPITAL IMPROVEMENTS:**- HVAC Renovation & Replacement – Equipment Installation**

RESOLUTION 2026-04-07-08

BE IT HEREBY RESOLVED that the recommendation of the Treasurer/Chief Financial Officer and the President to award a contract to the following firm for the installation of HVAC Equipment for the HVAC Renovations and Replacement project using HB 2 capital-appropriated funds, be approved by the Board of Trustees.

Owens State Community College HVAC Renovation & Replacement – Equipment Installation		
General Contracting	Warner Mechanical Corporation 1609 Dickinson St. Fremont, OH 43420	\$251,790

- Access Improvement Projects (Door Replacements)

RESOLUTION 2026-04-07-09

BE IT HEREBY RESOLVED that the recommendation of the Treasurer/Chief Financial Officer and the President to award a contract to the following firm for the Access Improvements Project (Door Replacements) using HB 2 capital-appropriated funds, be approved by the Board of Trustees.

Owens State Community College Access Improvements (Door Replacements)		
General Contracting	DAE, Inc. DBA – Interstate Commercial Glass & Door 7345 W. Sylvania Ave. Sylvania, OH 43560	\$154,125

- Dana Center Lab Expansion

RESOLUTION 2026-04-07-10

BE IT HEREBY RESOLVED that the recommendation of the Treasurer/Chief Financial Officer and the President to award a contract to the following firms for the renovation of the Dana Center using HB 2 capital-appropriated funds, be approved by the Board of Trustees.

Owens State Community College Dana Center - Robotics and PLC Lab Expansion		
General Contracting	Midwest Contracting, Inc. 1428 Albon Road, Holland, OH 43528	\$327,900
Furnishings	National Business Supply 6973 Reliable Parkway, Chicago, IL 60686	\$30,977

Audio Visual Equipment	CDW-Government 200 N. Milwaukee Ave., Vernon Hills, IL 60061	\$5,863
Fire Suppression Equipment	Johnson Controls Fire Protection LP 3661 Briarfield Blvd, Maumee, OH 43537	\$16,860
Local Administration Fee	Owens State Community College 30335 Oregon Road, Perrysburg, OH 43551	\$4,919

Dr. Hejeebu made a motion to approve the recommendations, which was seconded by Mr. Rowe. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Policy Recommendation:

RESOLUTION 2026-04-07-11

WHEREAS, current board policies and college procedures are reviewed on a five-year cycle, and the review process generally includes vetting and posting proposed changes to employees for feedback; and,

WHEREAS, the President and the Vice Presidents reviewed and recommend the listed academic (chapter 2) policy, as follows:

- Appendix III – Amendment of 3358:11-2-14 Course Withdrawal Policy to address the administrative drop (withdrawal from class) due to a student’s non-attendance;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees amends 3358:11-2-14 Course Withdrawal Policy;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Secretary to the Board of Trustees to file said policy with the Ohio Legislative Service Commission.

Ms. Hammond made a motion to approve the recommendation, which was seconded by Mr. Reiff. Chair Bridenbaker called for a roll call vote. Roll Call: Mike Bridenbaker, aye; Mary Beth Hammond, aye; Srini Hejeebu, aye; Travis Reiff, aye; Rich Rowe, aye; and, Rita Russell, aye. The motion was carried.

Financial Report – Members of the Board of Trustees were provided with the February monthly report and exhibits for purchases, expenditures and job requisition report in accordance with the 3358:11-1-12 Finance Standards Policy, which the chair accepted, as submitted.

Dates to Remember – Chair Bridenbaker noted listed events for April and May, including the Finance Committee to meet April 21, the next regular meeting, May 5, and the Commencement Ceremony, May 8 with an induction of the Alumni Hall of Fame recipients and the change in venue to the Huntington Center. He reminded all trustees that the Ohio Department of Higher Education has sent out a save the date for the annual Trustees conference and training in compliance with Senate Bill 1.

Statements and Comments by Board Members – Ms. Hammond commented on the Association of Community College Trustees' Governance Leadership Institute: Strengthening the Leadership Team of the Board that she, Chair Bridenbaker and President Somerville attended in Miami, Florida, March 18-20. She brought back materials to share with the Trustees. Ms. Hammond also attended one of the sessions on March 30 for the Higher Learning Commission focused visit, which she noted the focused visit was an outcome from two years ago when she was Board Chair and with the President and Provost, went to Chicago to meet with the Higher Learning Commission. She commented on attending the employee recognition event for those receiving certificates for their years of service on the Findlay Campus, and she attended the Bowling Green Chamber annual dinner, which the Owens-sponsored table was prominently placed and recognized.

Adjournment – As there was no further business to come before the Board of Trustees, the chair declared the meeting adjourned at 1:38 p.m.

APPENDIX II

Owens Community College

Appropriations Detail – Board of Trustees Meeting – April 7, 2026 – Exhibit 8 – Appendix II
 FY26 Invoices received through March 9th, 2026

Supplier	Supplier Invoice Number	Invoice Date	Invoice Amount	Comments
PrestoSports Inc	SINV-1017117	2/5/2026	3,323.00	Inadvertent Departmental Oversight
Rescigno's Mailing Solutions	SINV-1016459	1/1/2026	3,818.67	Inadvertent Departmental Oversight
Ohio Department of Higher Education	SINV-1016682	1/7/2026	4,000.00	Inadvertent Departmental Oversight
NC-SARA	SINV-1017333	2/4/2026	4,400.00	Inadvertent Departmental Oversight
Workforce Connect LLC	SINV-1016882	12/15/2025	4,995.00	Inadvertent Departmental Oversight
Instructure, Inc	SINV-1017167	12/10/2025	5,723.25	Inadvertent Departmental Oversight
Elevate Healthcare	SINV-1016683	10/31/2025	6,274.56	Inadvertent Departmental Oversight
Accreditation Commission for Education in Nursing Inc	SINV-1017182	11/18/2025	8,550.00	Inadvertent Departmental Oversight
Elevate Healthcare	SINV-1016684	11/26/2025	18,823.68	Inadvertent Departmental Oversight
Total invoices for Board approval		9	\$ 59,908.16	
Total FY26 invoices YTD		3,921	\$ 12,600,001.53	
Net % of Period total		0.23%	0.48%	

Note: There were 7 invoice totaling \$12,977.05 below the threshold through March 9, 2026

APPENDIX III

Amendment of 3358:11-2-14 Course Withdrawal Policy

3358:11-2-14 Course withdrawal policy.

- (A) Purpose. A student may withdraw from a course in accordance with ~~according to the~~ procedures established by the chief academic officer. The College also retains the authority to administratively withdraw a student from a course.
- (B) Implementation. The chief academic officer will implement procedures, guidelines, and forms which are consistent with the provisions of this rule.

Promulgated under: 111.15

Statutory authority: 3358.08

Rule amplifies: 3358.08

Prior effective dates: 3/7/2002, 4/13/2008, 8/17/2013, 04/25/2021

History of Reviews

Academic Standards Committee Meeting – 11-19-25

ELT Review – 2-23-26

Employee Feedback Period – Targeting 3-3-26 to 3-20-26

Board Meeting – targeting recommendation for 4-7-26

Rationale

Academic Standards Committee received a request to consider amending the policy and procedures to address the administrative drop (withdrawal from class) due to a student's non-attendance.