



Figure 1: Owens Logo.

Course Syllabus
SEMESTER
School of Business Hospitality Management and Public Safety

<i>Course Name:</i>	Critical Think and Problem Solve
<i>Course & Section Number:</i>	BUS 210 - XXX
<i>Meeting Day(s) & Time(s):</i>	
<i>Credits:</i>	3
<i>Instructor's Name:</i>	
<i>Office Hours & Location:</i>	
<i>OCC Phone:</i>	
<i>OCC Email: *</i>	
<i>Additional Contact Information:</i>	

Catalog Description: This course helps students master the fundamentals of effective problem solving both in theory and practice with an emphasis on applications in leadership. The major areas of subject matter and activity in the course are problem solving methodologies, research strategies, logical reasoning, critical analysis of information, and tools used in problem solving

Prerequisite/Corequisites:

None

Course Materials, Current Textbooks:

The Right Questions 12th Edition, by Browne and Keeley, Pearson
ISBN-13: 978-0-13-443-199-4

What You Will Learn in the Course

Course Outcomes:

- Develop the ability to apply critical thinking in the personal and professional decision-making processes.
- Gain self-knowledge to reason clearly and become problem solvers.
- Learn to define and discuss rational decision making by leaders in formal organizations.
- Learn how the four stages of thinking development impact critical thinking.
- Learn to work effectively in diverse groups and teams to achieve tasks.

Student Learning Outcomes:

Outcome	Where Assessed
Analyze current thinking patterns	Critical Think Project
Identify universal intellectual standards to assess thinking	Learning Objectives Chapter 7, 8
Develop the ability to apply critical thinking skills in a variety of situations	Critical Think Test
Explain the essential characteristics of social systems	Learning Objectives Chapter 12, 13
Evaluate alternative experiences to counteract the influence of social conditioning	Critical Think Project
Explain the appropriateness of decisions made by leaders	Critical Think Test

Institutional General Education Competencies:

As a student at Owens Community College, you will take General Education courses as part of your degree program. While specific to the General Education courses, will be reinforced in many of your degree program major courses and may be measured in your capstone course(s) and others as identified.

Competency	Where Assessed
Communicate effectively.	Chapter Learning Objectives Chapters 4, 11
Act with professional responsibility.	Chapter Learning Objectives Chapter 7
Demonstrate sensitivity to others' beliefs and values.	Critical Think Project-Effective Communication
Think analytically, critically, and creatively.	Critical Think Test

Academic Support

Disability Services Resource Center: If you have a disability or acquire one, you may be entitled to receive reasonable accommodations intended to assure you an equal opportunity to participate in and benefit from the program. To receive more information or to register for accommodations, please contact the Disability Resource Center at 567-661-7007, email disability@owens.edu, visit <https://www.owens.edu/disability/>, or stop by College Hall 124.

Tutoring Services: Owens Community College offers academic tutoring and assistance in a variety of subjects including: accounting, computing, economics, mathematics, science, and writing. For more information go to: <https://www.owens.edu/successcenters/>.

Counseling Services: Counseling Services provides assistance to students experiencing personal, educational, interpersonal/relationship, family, social, or psychological difficulties. If you feel you may benefit from this service, please contact them at counselingservices@owens.edu. More information is at <https://www.owens.edu/counseling/>.

Campus and Community Connections: The Center for Campus and Community Connections (College Hall 123) is a walk-in office created to provide retention support through resource stability initiatives and community connections. Go here for more information: <https://www.owens.edu/connection/> or contact connections@owens.edu

Owens Library: The Owens Library offers two locations (Toledo and Findlay) as well as online resources. For more information visit <https://www.owens.edu/library/>.

****Students can find more information on campus resources and student support at this [link](#)*****

General Information

Student Code of Conduct: All students are expected to follow Owens Community College's [Student Code of Conduct](#), which includes academic honesty, encompassing plagiarism. See the [Board Policy](#) for more information.

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct: All students, faculty, and staff are expected to follow Owens Community College's [Anti-Discrimination and Harassment Policy](#) and the College's [Title IX Policy](#)/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments.

Religious Accommodations: A student seeking an accommodation for an absence permitted under Ohio's Testing Your Faith Act must provide the instructor with a written email notice with the specific dates for an absence, and must do so not later than fourteen (14) days after the first day of instruction. Alternative accommodations are not retroactive, and no academic penalty will be imposed for an absence under the policy*. The request for an alternative accommodation will be kept confidential. Students with questions about a religious accommodation under Ohio's Testing your Faith Act may contact the College's Office of Academic Affairs: provost@owens.edu. The policy may be found on the Owens website: [3358:11-2-63 Accommodation](#) for a Student Absence for the Observance of Religious Beliefs and Practices Policy

Document Collection: Throughout the semester, your instructors may ask for a variety of assignments including tests and/or quizzes for student learning of institutional general education competencies or program assessment. Please save all your class materials until the end of the semester.

Classroom Admittance: OCC classes shall only be attended by the officially registered OCC students or perspective students, instructor of record, guest lecturer, or substitute. Visitors are not permitted to be in the classroom and should not be invited to attend or participate in the class. See [FERPA](#) regulations for more information.

Use of AI Tools: This course permits you to use artificial intelligence (AI) tools, such as chatbots, text generators, paraphrasers, summarizers, or solvers, to get guidance on assignments,

as long as you do so in an ethical and responsible manner. Essentially, you can think of these tools as ways to help you learn but not to entirely create work for assignments like discussion board posts, essays, presentation slides, and so on. AI is more like your tutor or TA, not a replacement for your independent thinking.

This means that you must:

- Not use AI tools to replace your own thinking or analysis or to avoid engaging with the course content.
- Cite or explain any AI tools you use. Provide the name of the AI tool, the date of access, the URL of the interface, and the specific prompt or query you used to generate the output.

APA Example:

OpenAI. (2024). *ChatGPT* (Mar 14 version) [Large language model]. <https://chat.openai.com/chat>

- Be transparent and honest about how you used the AI tool and how it contributed to your assignment. Explain what you learned from the AI tool, how you verified its accuracy and reliability, how you integrated its output with your own work, and how you acknowledged its limitations and biases.

You are accountable for any mistakes or errors made by the AI tool. Always check and edit the output before submitting your work. If you discover any inaccuracies or inconsistencies in the output after submission, notify the instructor immediately and correct them as soon as possible. Using AI tools in an unethical or irresponsible manner, such as copying or paraphrasing the output without citation or transparency, using the output as your own work without verification or integration, or using the output to misrepresent your knowledge or skills, is considered a form of academic dishonesty and will result in a zero grade for the assignment and possible disciplinary action. If you have any questions about what constitutes ethical and responsible use of AI tools, please consult with the instructor **before** submitting your work.

NOTE: Some instructors will also list specific acceptable and unacceptable uses or include a statement like “All written assignments, projects, and exams must be completed independently.”

Student Responsibilities & Instructor Expectations

- Assignments are due by the date posted elsewhere in this syllabus. Late Assignments or Tests will be accepted only with prior approval from instructor. Instructors will use their discretion about accepting or not accepting late work based on the student’s circumstances
- You may email me a rough draft of any written assignment for this class for my feedback up to one week before the due date listed in the Course Calendar.
- All course assignments must be submitted through Blackboard. Do not submit assignments by e-mail.
- All assignments must be completed in Microsoft Word document file types (.rtf, .doc, or .docx) or as a PDF. Submitted assignments completed in any other formats (e.g. pages, gdoc, etc.) will receive a grade of “F/0” for that assignment.
 - Microsoft Word is available in all Owens Community College computer labs and as a download for your computer. To access your downloadable copy of Microsoft Office, or use the online Office suite, [visit the Office 365 homepage](#) and sign in with your Owens email and Ozone password.
- Visit the [Office of e-Learning's webpage for Blackboard Information and Tutorials](#) to

view hardware/software requirements or view tutorials for assignment submissions.

Instructor Expectations:

Attendance and timeliness are expected for each class.

- Students are to communicate anticipated absences in advance in keeping with professional behavior by calling or emailing the lecture and/or lab instructor(s).
- Absence is defined as not attending any of the scheduled class time for the day or leaving early from lecture. Tardiness is defined as arriving more than 10 minutes late for scheduled time. Arriving late or leaving early from lecture will be considered an absence per incident.
- When a student is tardy on a quiz or exam day, there will be no additional time to complete the test.
- Students are responsible for missed course content. Please refer to the assignment policy within the syllabus.
- For inclement weather, refer to the Owens Community College catalog.

How Grades are Determined and Major Assignments

Evaluation Measure	Student Learning Outcomes Assessed	Value
Chapter Learning Objectives	1-6	600 points
Critical Think Project	1-3; 5-6	200 points
Critical Think Test	1-6	200 points
Total		1000 points

Grade	Percentage	Points
A	90 – 100 %	900-1000
B	80 – 89 %	800-899
C	70 – 79%	700-799
D	60 – 69%	600-699
F	0 – 59 %	0-599

All students enrolled in the Culinary Arts Program or Hospitality Management Program and certificates must earn a “C” grade or better in each Food, Nutrition and Hospitality (FNH) course and maintain a 2.0 grade point average (GPA). Students that earn a grade of “D or F” must repeat the course and meet with their Academic Advisor for academic remediation. Students with a GPA below 2.0 will be placed on Academic Probation (<https://www.owens.edu/trustees/wp-content/uploads/sites/45/2022/02/2-42-academic-recovery-procedures.pdf>).

Tentative Class Assignment Calendar:

Week	SLO	Topic
1	1	Topic: Chapter 1 The Benefits and Manner of Asking the Right Questions Submit Learning Objectives by DATE
2	2	Topic: Chapter 2 What are the Issue and Conclusion? Submit Learning Objectives by DATE
3	1 & 2	Topic: Chapter 3 What are the Reasons? Submit Learning Objectives by DATE
4	1 & 2	Topic: Chapter 4 What Words or Phrases are Ambiguous? Submit Learning Objectives by DATE
5	1 & 2	Topic: Chapter 5 What are the Value and Descriptive Assumptions Submit Learning Objectives by DATE
6	3	Topic: Chapter 6 Are there any Fallacies in the Reasoning? Submit Learning Objectives by DATE
7	2 & 3	Topic: Chapter 7 The Worth of Personal Experience Submit Learning Objectives by DATE
8	3	Topic: Chapter 8 How Good is the Evidence? Submit Learning Objectives by DATE
9	2 & 3	Topic: Chapter 9 Are There Rival Causes Submit Learning Objectives by DATE
10	3	Topic: Chapter 10 Are Any Statistics Deceptive? Submit Learning Objectives by DATE
11	4	Topic: Chapter 11 What Significant Information is Omitted? Submit Learning Objectives by DATE
12	4	Topic: Chapter 12 What Reasonable Conclusions are Possible? Submit Learning Objectives by DATE
13	5	Topic: Chapter 13 Speed Bumps Interfering With Your Critical Thinking. Submit Learning Objectives by DATE
14	5	TBD
15		Critical Think Project-Directions on Blackboard Submit by DATE Critical Think Test-Take on Blackboard Submit by DATE

Disclaimer: The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course. Please note that while unlikely, there is a possibility courses might need to change the delivery method due to external issues like public health concerns, weather issues, etc. If this happens, the college will communicate any changes via email and/or other communication methods.