



**Course Syllabus
SEMESTER
School of Business, Hospitality Service, and Public Safety**

Introduction Information

Course Name: Criminal Law & Procedure

Course & Section Number: CJS 121-XXX

Meeting Day(s) and Time(s): Credits: 3

Instructor's Name:

*Please call me NAME; it is my preferred name. If you have a preferred name, please let me know so that I can use it.

Pronouns: My pronouns are INSERT. Please let me know yours so that I can use them.

Office Hours (consider calling them Student Hours) & Location:

On Campus:

Online:

Campus Phone:

Campus E-mail:

*Please use your Owens email to contact me.

Additional Contact Information: Ultra (Blackboard)

Health & Safety Information: Please note that while unlikely, there is a possibility courses might need to change the delivery method due to public health concerns. If this happens, the college will communicate any changes via email and/or other communication methods.

If you are not able to come to class because you are ill, please let me know as soon as possible. When possible, class materials will be available through Blackboard (or Zoom or). I will do my best to make arrangements for you to make up the work you missed, if practicable.

Currently, masks are allowed but not required on campus; however, this requirement may change depending on circumstances. If changes are made, you will be informed via email and/or other communication methods.

Classroom Admittance: OCC classes (e.g., traditional, land-based, laboratory, hybrid, asynchronous online, synchronous online, etc.) shall only be attended by the officially registered OCC students, instructor of record, guest lecturer, or substitute. Visitors are not permitted in the classroom and should not be invited to attend or participate in the class. See [FERPA](#) for specifics.

Classroom Attendance for WEB Classes:

WEB: for all traditional online classes, also known as **Asynchronous** classes, the student attends at any time and day for instruction.

For any changes, students must talk with their instructors and advisors.

General Information:

Student Code of Conduct: All students are expected to follow Owens Community College's [Student Code of Conduct](#), which includes academic honesty, encompassing plagiarism. See the [Board Policy](#) for more information.

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct: All students, faculty, and staff are expected to follow Owens Community College's [Anti-Discrimination and Harassment Policy](#) and the College's [Title IX Policy](#)/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments.

Religious Accommodations: A student seeking an accommodation for an absence permitted under Ohio's Testing Your Faith Act must provide the instructor with a **written email** notice with the specific dates for an absence, and must do so not later than fourteen (14) days after the first day of instruction. **Alternative accommodations are not retroactive, and no academic penalty will be imposed for an absence under the policy*.** The request for an alternative accommodation will be kept confidential. Students with questions about a religious accommodation under Ohio's Testing your Faith Act may contact the College's Office of Academic Affairs: provost@owens.edu

*The policy may be found on the Owens website: [3358:11-2-63 Accommodation](#) for a Student Absence for the Observance of Religious Beliefs and Practices Policy

Document Collection: Throughout the semester, your instructors may ask for a variety of assignments or they may give you tests and/or quizzes for student learning of general

education or program assessment. Please save all of your materials until the end of the semester.

What will I learn in this course?

Catalog Description: Studies historical development and philosophy of the law. Examines modern criminal law, with specific reference to the Ohio Criminal Code, the Patriot Act and criminal procedures relating to arrest, incarceration, stops and frisks.

Prerequisites: None

Co-requisite: CJS 101

Course Materials:

If a print book, e-book, or access code is required, you can access the Owens Community College e-Campus Bookstore by accessing the online link, called “Find Books” on the course schedule for each course section. See the example below.

11281	CJS121-226	Criminal Law & Procedure				3	\$63	25	9
Full Term		January 13 - May 08, 2025		Web Based Course		[Course Info] [Find Books] [Webcourse Info]			
	-	Jan. 13 - May 08, 2025		M. Swansinger		Class	Online (traditional)		
Course Attributes: General Elective									
Last day to add: Jan. 17, 2025 -- Last day to drop: May. 08, 2025									
Refund deadlines: Jan. 17, 2025 (full refund) -- Jan. 24, 2025 (60%) -- Jan. 31, 2025 (50%)									
Lab Fee Breakdown: Toledo E-Learning \$60, Toledo Course Materials \$3									

Textbook:

Hall, D. E. (2023). *Fundamentals of criminal law: Caught in the act*. Thousand Oaks, CA: Sage. ISBN13: 9781071811733

You will need access to a computer, reliable Internet connection, and capability to create Microsoft Word documents.

Course Objectives:

This course will...

- ...introduce the student to a comprehensive survey of criminal law through the use of current examples the student can relate to.
- ...present a brief history of common law and how common law has shaped American criminal law.
- ...introduce the student to the United States Constitution.
- ...identify crimes against a person, crimes against property, cybercrimes, and commercial crimes.
- ...explore civil rights crime and laws that apply to police misconduct.
- ...explain morality-based and public welfare offenses.

Student Learning Outcomes:

Student will...

- ...comprehend the historical development of American criminal law.
- ...know the difference between criminal law, criminal procedure, and civil law.
- ...identify the primary objectives of criminal law punishment.
- ...understand the most significant constitutional rights that apply to criminal law.
- ...define *mens rea* and *actus reus*.
- ...identify, describe and apply the elements of obstruction of justice.

What will our on -line classroom environment be like?

Respectful Class Communication:

Student Code of Conduct:

All students are expected to follow Owens Community College's Student Code of Conduct. If you are unfamiliar with the code, it can be found at

<https://www.owens.edu/conduct/wp-content/uploads/sites/247/2020/07/code.pdf>

Inclusion/Belonging (or DEI) Statement:

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct:

All students, faculty, and staff are expected to follow Owens Community College's Anti-Discrimination and Harassment Policy and the College's Title IX/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments. If you are unfamiliar with the Anti-Discrimination and Harassment Policy, it can be found at:

https://www.owens.edu/media/trustees/board_policies/11-4-17.pdf

If you are unfamiliar with the Title IX/Sexual Misconduct Procedures and Guidelines, it can be found at:

<https://www.owens.edu/trustees/wp-content/uploads/sites/45/2020/08/11-4-17-Title-IX-Sexual-Misconduct-Procedures-and-Guidelines.pdf>

Disability Services:

If you have a disability or acquire one, you may be entitled to receive individualized services and/or accommodations intended to assure you an equal opportunity to participate in and benefit from the program. To receive more information or to apply for services, please contact the Disability Resource Center at (567) 661-7007 or email disability@owens.edu.

How will the grade be determined and what are the major assignments for the semester?

The grade points for the areas of work are as follows.

Evaluation Measure	Outcomes Assessed	Value
Chapter definitions	1-6	125 points
Discussion board	1-6	125 points
Midterm	1-6	250 points
Quizzes	1-6	250 points
Final	1-6	250 points
Total		1000 points

Weighted Grade Scheme:

The final course grade is to be computed using the following weights:

Evaluation Measure	Value	Outcome Assessed
Discussion Board:	12.5%	1-6
Chapter definitions:	12.5%	1-6
Quizzes (5 Quizzes):	25%	1-6
Exams (2 exams):	50%	1-6

Final Grading Scale

Grade	Points
A	900-1000
B	800-899
C	700-799
D	600-699
F	0-599

What are student and instructor responsibilities?

Instructor Responsibilities:

General Information:

For information on FERPA, Cheating, and Plagiarism, Assessment of Student Learning Outcomes, and Student Code of Conduct, please refer to the appropriate section of the current Owens Community College Catalog online.

Contact Information:

Email is the preferred way to communicate with the instructor to seek clarification and/ or to set up a meeting time. Communicating via email helps students avoid waiting times, as well as

missed opportunities that may occur when the instructor has been called away from the office on business. Items such as instructional methods, attendance, grading assignments, email response, student hours (formerly office hours), etc.

Grading Procedure:

Student grades will be based on two tests, five quizzes, discussion boards (participation), and chapter definitions. Each test may cover textbook readings, lecture notes, and other class materials or presentations.

Student Responsibility: Items such as attendance, assignment submission, contacting instructor, respectful communication, asking for help/clarification, etc.

Attendance and Class Participation:

This class is an online web-based course. However, students are expected to regularly log into Blackboard to check for class updates, topics assigned for discussion boards, submit assignments, quizzes and exams. Students who do not regularly log into the class via Blackboard and/or who don't participate in discussions or submit assignments will be notified. Formal communication will be sent to the student's advisor and to the student for lack of participation/ class attendance.

E-mail:

When contacting the instructor by e-mail, use your Owens Community College e-mail account. This is easily done through the Blackboard e-mail list.

The subject line of the email should contain your name, as well as the course name. This is necessary to make sure your assignment does not get lost among the numerous emails received by the instructor.

How does the College support us?

Campus Resources

Writing Center – The Writing Center is located in the Education Center on the Findlay campus. Please consult their Web page for hours as they vary based on the semester:

<https://www.owens.edu/writing/>

Library – The Library provides a variety of resources from digital to print. Owens participates in the Express Link program affording students additional resources across the state of Ohio. Please become familiar with the Library and all it has to offer. Library hours may be found at: <https://www.owens.edu/library/>

Academic Advisors – Please meet with your advisor before the start of each semester. Your advisor is here to assist you with scheduling classes and to guide you towards completion and graduation. To schedule appointments, please call Student Financial Services at 567-661-2387.

Mental Health Services – Student Mental Health Services are available at no charge for

Owens' students to provide assistance with personal, educational, interpersonal, family, social, or psychological difficulties. If you feel you may benefit from this service, please contact studentmentalhealth@owens.edu or (567)-661-7168.

If you have concerns about your safety or the safety of others, please contact the Department of Public Safety immediately at (567) 661-7575.

Tentative Class Assignments

ALL ASSIGNMENTS/EXAMS ARE TO BE POSTED TO BLACKBOARD BEFORE TIME on DATE OF EACH WEEK.

You may work at your own pace, including working ahead, but the assignments need to be turned in as indicated below. The instructor can make exceptions to accept work before/after the deadlines on a case-by-case basis.

Weekly Assignment: Each week during the course, you will be expected to read assigned chapters and choose 10 Legal Terms to define at the end of those chapters. Each definition is to include an example of that term. (Example: Felonies are offenses resulting in serious personal injury, significant loss of property, or the result of an evil attempt. Robbing a bank would be a felony).

Discussion Board: Each week, a topic will be posted for everyone to discuss. When participating, all discussion is to be respectful of everyone. Disparaging and/or threatening comments will not be tolerated. Participation is defined as meaningful comments beyond a one-word response. Comments will be moderated by the instructor and the instructor may encourage further discussion. Points awarded on amount and quality of activity.

Quizzes: Five quizzes will cover Chapters 1-12. Quizzes will open and close at designated times.

Mid-term and Final Exams: Mid-term exam will cover Chapters 1-6, the Final will cover Chapters 7-12. Exams will open and close at designated times.

**** Important:** Due dates for weekly assignments such as the 10 legal term assignments, quizzes, and discussion boards are due no later than DATE at TIME of that week. Late assignments will be marked late and will receive a 5 point deduction. Assignments not received after a week from the due date will be marked incomplete.

It is the responsibility of the student to communicate any issues regarding missed due dates for assignments, quizzes, and exams when reasonably feasible. The instructor can make exceptions to accept work before/after the deadlines on a case-by-case basis.

Last Updated **DATE**: This is just to give you a guide as to what we are going to cover in this course and when.

Week	Topic*
1 DATE	CHAPTER 1: Overview of Criminal Law DISCUSSION BOARD #1 (25 pts): Introduction. Please list your name, what year at Owens, why you took this course, one interesting thing about yourself, and degree/career you're seeking. READING: Chapter 1 ASSIGNMENT (15 pts): Choose 10 Legal Terms at the end of Chapter 1 and write the definitions, including listing an example of each.
2 DATE	CHAPTER 2: The Constitution and Criminal Law READING: Chapter 2 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 2 and write the definitions, including listing an example of each. QUIZ #1 (50 pts): On Chapter 1
3 DATE	CHAPTER 3: The Elements of a Crime DISCUSSION BOARD #2 (25 pts): Topic TBD Check Blackboard READING: Chapter 3 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 3 and write the definitions, including listing an example of each.
4 DATE	CHAPTER 4: Parties to Crime and Inchoate Crimes READING: Chapter 4 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of both Chapter 4 and write the definitions, including listing an example of each. QUIZ #2 (50 pts): On Chapter 2 and Chapter 3
5 DATE	CHAPTER 5: Defenses: Factual and Justifications DISCUSSION BOARD #3 (25 pts): Topic TBD Check Blackboard READING: Chapter 5 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 5 and write the definitions, including listing an example of each.
6 DATE	CHAPTER 6: Defenses: Excuses READING: Chapter 6 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 6 and write the definitions, including listing an example of each. QUIZ #3 (50 pts): On Chapters 4 & 5
7 DATE	MID-TERM EXAM REVIEW
8 DATE	MID-TERM EXAM CHAPTERS 1 – 6 (250 pts)
9 DATE	TBD

Week	Topic*
10 DATE	CHAPTER 7: Crimes Against the Person DISCUSSION BOARD #4 (25 pts): Topic TBD Check Blackboard READING: Chapter 7 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 7 and write the definitions, including listing an example of each.
11 DATE	CHAPTER 8: Homicide READING: Chapter 8 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 8 and write the definitions, including listing an example of each. QUIZ #4 (50 pts): On Chapter 7
12 DATE	CHAPTER 9: Crimes Against Property DISCUSSION BOARD #5 (25 pts): Topic TBD Check Blackboard READING: Chapter 9 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 9 and write the definitions, including listing an example of each.
13 DATE	CHAPTER 10: Commercial and Cybercrime READING: Chapter 10 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 10 and write the definitions, including listing an example of each. QUIZ #5 (50 pts): On Chapter 8 & 9
14 DATE	CHAPTER 11: Crimes that Involve the Public Good READING: Chapter 11 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 11 and write the definitions, including listing an example of each.
15 DATE	CHAPTER 12: Crimes Against the People READING: Chapter 12 ASSIGNMENT (10 pts): Choose 10 Legal Terms at the end of Chapter 12 and write the definitions, including listing an example of each.
16 DATE	FINAL EXAM REVIEW
17 DATE	FINAL EXAM CHAPTERS 7 – 12 (250 pts)

*Disclaimer: “The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course.”

Important dates to remember during SEMESTER.

DATE	Semester begins. (Classes may have varying start and end dates; refer to the class schedule for dates and locations).
DATE	Last day of classes
DATE	Exam week
DATE	Commencement