



Course Syllabus
SEMESTER
School of Business, Hospitality Management, and Public Safety

Introduction Information

Course Name: Professional Standards

Course Number: CJS 260-XXX

Location:

Credits: 3

Contact Hours: 3

Instructor's Name:

Campus Email:

* If you have a preferred name, please let me know so that I can use it.

Pronouns: My pronouns are INSERT. Please let me know yours so that I can use them.

Student Hours & Location:

Online:

Campus E-mail:

*Please use your Owens email to contact me.

Additional Contact Information:

Health & Safety Information: Please note that while unlikely, there is a possibility courses might need to change the delivery method due to public health concerns. If this happens, the college will communicate any changes via email and/or other communication methods.

If you are not able to come to class because you are ill, please let me know as soon as possible. When possible, class materials will be available through Blackboard (or Zoom or). I will do my best to make arrangements for you to make up the work you missed, if practicable.

Currently, masks are allowed but not required on campus; however, this requirement may change depending on circumstances. If changes are made, you will be informed via email and/or other communication methods.

Classroom Admittance: OCC classes (e.g., traditional, land-based, laboratory, hybrid, asynchronous online, synchronous online, etc.) shall only be attended by the officially registered OCC students, instructor of record, guest lecturer, or substitute. Visitors are not permitted in the classroom and should not be invited to attend or participate in the class. See [FERPA](#) for specifics.

Classroom Attendance for F2F, SWD, or WEB Classes:

Face-to-Face Classes: the students must attend this class in person only. Instructors will not allow a different form of instructional delivery.

For any changes, students must talk with their instructors and advisors.

General Information:

Student Code of Conduct: All students are expected to follow Owens Community College's [Student Code of Conduct](#), which includes academic honesty, encompassing plagiarism. See the [Board Policy](#) for more information.

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct: All students, faculty, and staff are expected to follow Owens Community College's [Anti-Discrimination and Harassment Policy](#) and the College's [Title IX Policy](#)/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments.

Religious Accommodations: A student seeking an accommodation for an absence permitted under Ohio's Testing Your Faith Act must provide the instructor with a **written email** notice with the specific dates for an absence, and must do so not later than fourteen (14) days after the first day of instruction. **Alternative accommodations are not retroactive, and no academic penalty will be imposed for an absence under the policy*.** The request for an alternative accommodation will be kept confidential. Students with questions about a religious accommodation under Ohio's Testing your Faith Act may contact the College's Office of Academic Affairs: provost@owens.edu
*The policy may be found on the Owens website: [3358:11-2-63 Accommodation](#) for a Student Absence for the Observance of Religious Beliefs and Practices Policy

Document Collection: Throughout the semester, your instructors may ask for a variety of assignments or they may give you tests and/or quizzes for student learning of general education or program assessment. Please save all of your materials until the end of the semester.

What will I learn in this course?

Catalog Description: Examines public corruption and misconduct by public officials and the impact of such conduct on the criminal justice system, public employees and public confidence in government. Legal aspects and professional conduct issues are covered through discussions of situations that routinely confront public employees. Various codes of conduct and ethical problems are analyzed.

Co-requisite: NONE

Prerequisites: CJS 101

Course Materials:

MindTap for Pollock, J. M. (2022). *Ethical Dilemmas and Decisions in Criminal Justice* (11th ed.). Boston, 1 term Printed Access Card
MA: Cengage. ISBN: 978-0-357-51288-3

Cengage - Cengage Unlimited, 1 term (4 months) Printed Access Card: 978-0-357-70003-7

*If a **print book, e-book, or access code** is required, you can access the Owens Community College e-Campus Bookstore by accessing the online link, called “Find Books” on the course schedule for each course section. See the example below.*

11226	CJS260-226	Professional Standards			3	\$63	25	13
Full Term		January 15 - May 09, 2024	Web Based Course	[Course Info]	[Find Books]	[Webcourse Info]		
	-	Jan. 15 - May 09, 2024	S. Unum	Class		Online (traditional)		
Course Attributes: General Elective								
Last day to add: Jan. 19, 2024 -- Last day to drop: May. 09, 2024								
Refund deadlines: Jan. 19, 2024 (full refund) -- Jan. 26, 2024 (60%) -- Feb. 02, 2024 (50%)								
Lab Fee Breakdown: Toledo E-Learning \$60, Toledo Course Materials \$3								

OER and Owens Community College Library Resources (Open Educational Resources are free online materials for instructor and student use. Some OER material may be available in print in the Owens Community College Library.)

Inclusive Access (I.A.) Materials are included in the cost of the course as a way to save students money through lower negotiated rates with publishers as per the state of Ohio. This means if your course includes I.A. digital materials, you will receive an email with subject line, “Your inclusive Access Materials,” and it will include any codes or digital links. The email will come to your Owens Community College email from the Owens e-Campus Bookstore on the first day of class, if not before. Be sure to check your spam (junk email) if you do not find it in your inbox. If the email is not in your inbox or spam folder, contact your instructor. If the I.A. materials also include or are just in print form, the item will be shipped to you address of record automatically

based on your enrollment in the course. Please note that some courses do not include print form I.A; they would need to be purchased separately using the “Find Books” link on the course schedule.

You will need access to a computer, reliable Internet connection, and the ability to create Microsoft Word documents.

To assess student learning in this class, students will engage in weekly activities in MindTap to include chapter questions that connect topics from the chapter to everyday life and the world around you, Learn It activities (only some chapters) helps to become familiar with key concepts of the chapter as they are presented in real life situations and take the assessments, chapter quizzes that help remember the basics of the chapter, and weekly discussion board questions that help facilitate critical thinking skills and interaction between classmates and the instructor. There will also be a midterm and final exam. Please reach out to me with any concerns you may have about completing exams because of illness, food, or housing insecurity, etc.

Course Objectives:

This course will...

1. ... examine morality, ethics, and human behavior.
2. ... explore determinates of moral behavior and ethical decision making.
3. ... examine ethics and the criminal justice professional.
4. ... explore ethics and the legal profession.
5. ... explore ethics and the correctional professional.
6. ... explore corruption and the noble cause.
7. ... explore ethics and homeland defense.

Student Learning Outcomes:

The student will...

1. ... have a clear understanding of the two dimensions of decision making in criminal justice.
2. ... understand the three classic law enforcement dilemmas.
3. ... know the various character profiles in criminal justice.
4. ... understand the various theories of corruption.
5. ... know how and why recruitment, selection, training, and supervision instill and reinforce ethical conduct.
6. ... understand the ethical use of discretion, coercion, and use of force.

7. ...be able to demonstrate developing good judgement and decision-making skills regarding difficult ethical problems.
8. ... Have a realistic understanding of the kinds of corruption that can envelope criminal justice professionals.

What will our classroom environment be like?

Respectful Class Communication:

Student Code of Conduct:

All students are expected to follow Owens Community College's Student Code of Conduct. If you are unfamiliar with the code, it can be found at

<https://www.owens.edu/conduct/wp-content/uploads/sites/247/2020/07/code.pdf>

Inclusion/Belonging (or DEI) Statement:

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct:

All students, faculty, and staff are expected to follow Owens Community College's Anti-Discrimination and Harassment Policy and the College's Title IX/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments. If you are unfamiliar with the Anti-Discrimination and Harassment Policy, it can be found at:

https://www.owens.edu/media/trustees/board_policies/11-4-17.pdf

If you are unfamiliar with the Title IX/Sexual Misconduct Procedures and Guidelines, it can be found at:

<https://www.owens.edu/trustees/wp-content/uploads/sites/45/2020/08/11-4-17-Title-IX-Sexual-Misconduct-Procedures-and-Guidelines.pdf>

Disability Services:

If you have a disability or acquire one, you may be entitled to receive individualized services and/or accommodations intended to assure you an equal opportunity to participate in and benefit from the program. To receive more information or to apply for services, please contact the Disability Resource Center at (567) 661-7007 or email disability@owens.edu.

How will the grade be determined and what are the major assignments for the semester?

The grade points for the areas of work are as follows.

Evaluation Measure	Outcomes Assessed	Value
Weekly Chapter Questions	1-8	5 pts each = 70 pts
Learn It Videos (Chapters 1, 2, 5, 6, 7, 9, 10, 11)	1-8	10 pts each = 80pts
Chapter Quizzes	1-8	20 pts each = 280 pts
Weekly Discussion Board Questions/Participation and First Week Introduction	1-8	20 pts- Introduction 25 pts -each week DB question = 370 pts

Mid Term and Final exam	1-8	100 pts each = 200 pts
Total		1000 points

Weighted Grade Scheme:

The final course grade is to be computed using the following weights:

Evaluation Measure	Value	Outcome Assessed
Class Participation		
in Weekly DB Questions:	37%	1-8
Chapter Activities:	43%	1-8
Exams:	20%	1-8

Final Grading Scale

Grade	Points
A	900-1000
B	800-899
C	700-799
D	600-699
F	0-599

Grading Procedure: Grades will be calculated on the following scale:

90% and Above	A
80% to Less than 90%	B
70% to Less than 80%	C
60% to Less than 70%	D
Less Than 60%	F

Weekly Chapter Activities- Each week there will be weekly assignments which can be found under the course content tab in BlackBoard. These include chapter questions, video quiz, chapter quiz and discussion forums.

Discussion Forums –These forums are used for class participation. Each week, I will post a discussion forum topic. For each topic I assign, you must provide your own posting in response to my topic, as well as a substantive response to **two other student's posting**. For the assigned topic for the week, you must do this for each topic posted. To receive full points for the week's discussion forum assignments, the postings must provide a thorough response to the posted question or topic. For responses to other student's postings, simply putting, "I agree, that was a good post," or something to that effect, will not award you points. Each discussion forum question is worth 15 points for answering the instructor's question and 5 points for each response on another's student's post for a total of 25 points. Each discussion forum is due every DATE by TIME. **If you do not respond to my response on your post, 5 pts will be deducted from your score. It is your responsibility to check these boards daily.** See below schedule.

Examinations: This semester will consist of 2 examinations. Each exam will be worth a total of 10 points. **Each exam will have a window of a week that it will be open.** Due dates for the exams are below.

What are student and instructor responsibilities?

Instructor Responsibilities:

General Information:

For information on FERPA, Cheating, and Plagiarism, Assessment of Student Learning Outcomes, and Student Code of Conduct, please refer to the appropriate section of the current Owens Community College Catalog online.

Contact Information:

Email is the preferred way to communicate with the instructor to seek clarification and/ or to set up a meeting time. Communicating via email helps students avoid waiting times, as well as missed opportunities that may occur when the instructor has been called away from the office on business.

Items such as instructional methods, attendance, grading assignments, email response, student hours (formerly office hours), etc.

Grading Procedure:

Student grades will be based on two tests, participation, and a semester-long project. Each test may cover textbook readings, lecture notes, and other class materials or presentations.

Student Responsibility: Items such as attendance, assignment submission, contacting instructor, respectful communication, asking for help/clarification, etc.

Attendance and Class Participation:

An attendance sign-in sheet will be circulated at the beginning of each class. Students may earn up to 30 extra credit points for attendance. A student may miss three classes without point deductions. On the fourth absence, and each subsequent absence, two (2) points will be deducted for each missed class. Unless prior approval is given by the instructor, students arriving more than 15 minutes late, or leaving more than 15 minutes early, will be deemed absent for that class and will result in a loss of extra credit attendance points.

E-mail:

When contacting the instructor by e-mail, use your Owens Community College e-mail account. This is easily done through the Blackboard e-mail list.

The subject line of the email should contain your name, as well as the course name. This is necessary to make sure your assignment does not get lost among the numerous emails received by the instructor.

How does the College support us?

Campus Resources

Writing Center – The Writing Center is located in the Education Center on the Findlay campus. Please consult their Web page for hours as they vary based on the semester:

<https://www.owens.edu/writing/>

Library – The Library provides a variety of resources from digital to print. Owens participates in the Express Link program affording students additional resources across the state of Ohio. Please become familiar with the Library and all it has to offer. Library hours may be found at: <https://www.owens.edu/library/>

Academic Advisors – Please meet with your advisor before the start of each semester. Your advisor is here to assist you with scheduling classes and to guide you towards completion and graduation. To schedule appointments, please call Student Financial Services at 567-661-2387.

Mental Health Services – Student Mental Health Services are available at no charge for Owens' students to provide assistance with personal, educational, interpersonal, family, social, or psychological difficulties. If you feel you may benefit from this service, please contact studentmentalhealth@owens.edu or (567)-661-7168.

If you have concerns about your safety or the safety of others, please contact the Department of Public Safety immediately at (567) 661-7575.

Tentative Class Assignments

Last Updated DATE: This is just to give you a guide as to what we are going to cover in this course and when.

Example 1

Week	Topic
1 DATE	INTRODUCTIONS. CHAPTER 1: Morality, Ethics, and Human Behavior. <i>Why Study Ethics? Defining Terms. Making Moral Judgements. Analyzing Ethical Issues and Policies. Analyzing Ethical Dilemmas.</i> INTRODUCTION, CHAPTER 1 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (80 total pts).
2 DATE	CHAPTER 2: Determining Moral Behavior. <i>Egoism: Ethical System or Not? Other Methods of Ethical Decision Making. Relativism and Universalism.</i> CHAPTER 2 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
3 DATE	CHAPTER 3: Justice and Law. <i>Origins of the Concept of Justice. Distributive Justice. Corrective Justice. Wrongful Convictions. Race, Ethnicity, and Justice. Restorative Justice. Immoral Laws and the Moral Person.</i> CHAPTER 3 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
4 DATE	CHAPTER 4: Becoming an Ethical Professional. <i>Individual influences. Workgroup and Organizational Influences. Societal and Cultural Influences.</i>

	CHAPTER 4 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
5 DATE	CHAPTER 5: The Police Role in Society. <i>Crime Fighter or Public Servant? Power and Discretion. Formal Ethics for Police Officers. The Police Subculture.</i> CHAPTER 5 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
6 DATE	CHAPTER 6: Police Discretion and Dilemmas. <i>Discretion and Discrimination. Discretion and the Use of Force. Discretion and Criminal Investigations.</i> CHAPTER 6 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
7 DATE	CHAPTER 7: Police Corruption and Responses. <i>Economic Corruption. Abuse of Authority. Criminal Cops. Costs of Corruption. Explanations of Deviance. Reducing Police Corruption.</i> CHAPTER 7 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
8 DATE	MID TERM EXAM (100 pts)
9 DATE	TBD
10 DATE	CHAPTER 8: Law and Legal Professionals. <i>The Role of Law. Justifications for Law. Paradigms for Law. Shakespeare: "The First Thing We Do, Let's Kill All the Lawyers." The Criminal Justice System. Ethics for Legal Professionals. Legal Agent or Moral Agent? Culture and Ethics.</i> CHAPTER 8 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
11 DATE	CHAPTER 9: Discretion and Dilemmas in the Legal Profession. <i>Ethical Issues for Defense Attorneys. Ethical Issues for Prosecutors. Ethical Issues for Judges.</i> CHAPTER 9 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
12 DATE	CHAPTER 10: Ethical Misconduct in the Courts and Responses. <i>Ethical Misconduct. Wrongful Convictions. Explanations for Misconduct. Responding to Misconduct. Judicial Independence and the Constitution.</i> CHAPTER 10 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
13 DATE	CHAPTER 11: The Ethics of Punishment and Corrections. <i>Rationales for Punishment and Corrections. Ethical Frameworks for Corrections. Punishments. Formal Ethics for Correctional Professionals. Occupational Structures in Corrections.</i>

	CHAPTER 11 READING, LEARN IT, CHAPTER QUIZ, DISCUSSION BOARD DUE (60 pts).
14 DATE	CHAPTER 12: Discretion and Dilemmas in Corrections. <i>Correctional Officers. Treatment Staff. Community Corrections.</i> CHAPTER 12 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
15 DATE	CHAPTER 13: Correctional Professionals: Misconduct and Responses. <i>Misconduct and Corruption. Explanations for Misconduct. Responses to Corruption.</i> CHAPTER 13 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
16 DATE	CHAPTER 14: Making Ethical Choices. <i>Just Wars and Just Means. Human Rights-Based Policing. Ethical Dilemmas and Decisions.</i> CHAPTER 14 READING, CHAPTER QUIZ, DISCUSSION BOARD DUE (50 pts).
17 DATE	FINAL EXAM.

Disclaimer: “The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course.”