



**Course Syllabus
SEMESTER
School of Nursing and Health Professions**

<i>What is it?</i>	<i>Here is the Answer!</i>
<i>Course Name:</i>	Chairside Assisting II
<i>Course & Section Number:</i>	DAS108-XX Lecture Das108-BXX Lab (Use blackboard shell DAS108-XXX for both)
<i>Meeting Day(s) & Time(s):</i>	
<i>Credits:</i>	2
<i>Contact Hours:</i>	4
<i>Instructor's Name:*</i>	
<i>Student Hours (Formerly Office Hours) & Location:</i>	
<i>OCC Phone:</i>	
<i>OCC Email:**</i>	
<i>Additional Contact Information:</i>	

*Please call me (name); is my preferred name. If you have a preferred name, please let me know so that I can use it.

**Please only use your student OCC email to contact me or use my cellphone number by call or text for an emergency.

Health & Safety Information:

Please note that while unlikely, there is a possibility courses might need to change the delivery method due to public health concerns. If this happens, the college will communicate any changes via email and/or other communication methods.

If you cannot come to class because you are ill, please tell me as soon as possible. When possible, class materials will be available through Blackboard, Teams or Zoom. I will do my best to make special arrangements for you to make up the work you missed, if practicable.

Currently, masks are permitted to be worn on campus and in the classroom, but not required; however, this requirement may change depending on circumstances. If changes to the course delivery method are made, you will be informed via email and/or other communication methods as appropriate.

Classroom Admittance:

OCC classes (e.g., traditional, land-based, laboratory, hybrid, asynchronous online, synchronous online) shall only be attended by the officially registered OCC students, instructor of record, guest lecturer, or substitute. Visitors are not allowed in the classroom or invited to attend or participate in the class. See [FERPA](#) for specifics.

Classroom Attendance:

Face-to-Face Classes: students must attend this class in person only. Instructors will not allow a different form of instructional delivery.

For any changes, students must talk with their instructor first and then their advisor.

Technology, Lab Requirements, & Files:

Students are required to purchase Elsevier EAQ adaptive quizzing software.

Student Data Files:

Student data files links are on Blackboard.

General Information:

Student Code of Conduct:

All students are expected to follow Owens Community College's [Student Code of Conduct](#), which includes academic honesty, encompassing plagiarism. See the [Board Policy](#) for more information.

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct:

All students, faculty, and staff are expected to follow Owens Community College's [Anti-Discrimination and Harassment Policy](#) and the College's [Title IX Policy](#)/Sexual Misconduct Procedures and Guidelines. The College prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments.

Religious Accommodations:

A student seeking an accommodation for an absence permitted under Ohio's Testing Your Faith Act must provide the instructor with a **written email** notice with the specific dates for an absence and must do so not later than fourteen (14) days after the first day of instruction. **Alternative accommodations are not retroactive, and no academic penalty will be imposed for an absence under the policy***. The request for alternative accommodation will be kept confidential. Students with questions about a religious accommodation under Ohio's Testing your Faith Act may contact the College's Office of Academic Affairs: provost@owens.edu

*The policy may be found on the Owens website: [3358:11-2-63 Accommodation](#) for a Student Absence for the Observance of Religious Beliefs and Practices Policy

Document Collection:

Throughout the semester, your instructors may ask for various assignments including tests and/or quizzes for student learning of general education or program assessment. Please save all your class materials until the end of the semester.

Use of AI is Permitted in this Course:

It is important to note AI tools, like ChatGPT, are permitted to be used for specific assignment(s) in this course only, and thus, they should be used with caution, as directed, and with proper citation. AI is not a replacement for your own thinking and research.

What Will I Learn in This Course?

Catalog Description:

This course emphasized the importance of the specialties that are in the dental field. The students will learn about each specialty and the instruments involved with it. The students will learn the dental assistant's role in a specialty practice.

http://catalog.owens.edu/preview_program.php?catoid=17&poid=5307

Course Materials: **The course books are the same for all the DAS courses**

1. Bird, D. and Robinson, D. *Modern Dental Assisting*, 14th Edition. St. Louis, MO: Elsevier, 2023. ISBN13: 9780443123610

2. Boyd, L. *Dental Instruments: A Pocket Guide*, 7th Edition. St. Louis, MO: Elsevier, 2021.
ISBN: 978-0-323-67243-6.
3. Owens Community College Dental Hygiene Program Procedure and Safety Manual.

[Select Your Course Items \(ecampus.com\)](https://ecampus.com)

Course Objectives:

This course will...

1. Explain the nine (9) ADA recognized specialties.
2. Identify the dental assistant's role in the nine ADA recognized specialties.
3. Demonstrate techniques dental assistants will utilize in each recognized specialty procedures.

Student Learning Outcomes:

Students will...

1. Explain the function of each of the nine ADA recognized specialties.
2. Students will demonstrate infection control procedures within each specialty.
3. Students will identify the various procedures and therapy of endodontic therapy.
4. Students will differentiate between the procedures and various treatments of periodontal, oral surgery, implants.
5. Students will describe the various procedures in fixed and removable prosthetics and home care.
6. Students will demonstrate chairside assisting the preparation of a stainless steel crown.
7. Students will identify what is involved in the diagnostic and treatment planning of a pediatric patient.
8. Students will discuss the specialty of orthodontics and permissible dental assisting duties.

What Will Our Classroom Environment Be Like?

Respectful Class Communication:

- Respectful communication: Our classroom is a safe space. Faculty and students show respect for each other in class, discussion boards and all communication.
- Asking for help/clarification: Students are encouraged to contact your instructor as soon as you have questions or need clarification. Your instructor will help you or connect you with someone who can.

Diversity Statement:

- Students in this class are encouraged to speak up and participate during class meetings and discussion boards. Because the class will represent a diversity of individual beliefs, backgrounds and experiences, every member of this class will show respect for every other member of this class.

How Will Your Grade Be Determined and What Are the Major Assignments for the Semester?

Weighted Grade Scheme:

Evaluation Measure	Value	Outcome Assessed
Tests (3 tests)	20%	1-8
Assignments		
Quizzes (5)	20%	1-8
Skill Evaluations (11)	25%	1-8
Daily Grade	5%	1-8
Final Exam	15%	1-8

Grading Procedure:

Grades will be calculated on the following scale:

Grade	Points
A	90-100
B	80-89
C	70-79
D	60-69
F	59 or below

Evaluation Measure The grade points for the areas of work are as follows.	Outcomes Assessed
Test 1	1-4
Test 2	1-2,5,7
Test 3	1-2,8
Test 4 (Final Exam)	1-8

Tests: (20%) 3 total: Tests will be completed during class time or offered through the blackboard. Tests offered through blackboard will have a specific time limit for completion. It is the student's responsibility to work within this time limit or contact the instructor with any problems encountered with Blackboard within this time frame. Test questions are composed of multiple choices, true or false, and matching questions. **Students who are absent, late to class, or do not complete quizzes within Blackboard time limit will not be allowed to take the quiz and will receive a grade of zero.**

Any late assignments will result in a zero grade. All assignments are required and must be submitted on time to pass DAS 108 regardless of the earned grade.

Quizzes: (20%) 5 Quizzes. Quizzes will be offered through the blackboard and will have a specific time limit for completion. It is the student's responsibility to work within this time limit or contact the instructor with any problems encountered with Blackboard. Quiz questions are composed of multiple choices, true or false, and matching questions. **Students who are absent, late to class, or do not complete quizzes within the Blackboard time limit will not be allowed to take the quiz and will receive a grade of zero.**

Skill Evaluations:

Skill Evaluation 1. Endodontic procedure	SLO 1-3
Skill Evaluation 2. Surgical Scrub	SLO 2
Skill Evaluation 3. Assisting in suture placement	SLO 1-2,4
Skill Evaluation 4. Oral surgery set up and instrument identification	SLO 1-2,4
Skill Evaluation 5. Placing/removing perio dressings	SLO 1-2,4
Skill Evaluation 6. Stainless Steel Crown	SLO 2,6
Skill Evaluation 7. Pulpotomy	SLO 2,7
Skill Evaluation 8. Cleaning removable appliances	SLO 2,5
Skill Evaluation 9. Crown and Bridge	SLO 2,5
Skill Evaluation 10. Placing and removing elastomeric ties	SLO 1-2,8
Skill Evaluation 11. Placing and removing ring separators	SLO 1-2,8

Skill Evaluations: (25%) 11 Skill Evaluations: Skill evaluations will be completed during remote and in-person labs. In the event a student is absent on the day of a skill evaluation, **it is the student's responsibility to make arrangements to make it up.** Failure to do so will result in a grade of zero.

Skill Evaluations will be provided on the first day of class. A skill evaluation is used to determine the student's level of skill in a particulate procedure or technique. Students must attend all lab sessions, as this is the time devoted to

practicing the skills required for practicing in a dental office. Skill Evaluations are graded according to the criteria printed on each evaluation.

Skill Evaluations may be taken up to three times to achieve a passing grade. A second attempt for a Skill Evaluation **must** be taken within one (1) week after the first attempt. The third attempt for a Skill Evaluation **must** proceed with supervised practice with an instructor and **must** be taken within two (2) weeks after the second attempt. Upon failure of a Skill Evaluation, the student **must** complete "The Student Supervised Practice Form" plan of action. Skill Evaluation (s) not passed by the due date will result in a zero. Students are responsible for arranging supervised practice sessions with the course instructor before retaking any skill evaluation. **All Skill Evaluations must be completed by the last day of class.**

First Attempt Skill Evaluation:	Pass, No U's (receive percentage earned)
Second Attempt Skill Evaluation:	Pass, No U's (minimum grade 70%)
Third Attempt Skill Evaluation:	Pass, No U's (minimum grade 70%)

Daily Grade (5% of the course grade): The daily grade consists of professional attire, professionalism, punctuality, organization, participation, and communication during every remote and in-person lab. **Cell phone use during**

Lab time and lectures are prohibited unless an emergency arises. This class uses student partners, one as clinic and one as patient. All students are required to sit as a patient as the task requires.

Final Exam (15% of the course grade): The final exam will be comprehensive and be given during the assigned time during Final Exam Week. This will be 2 parts: lecture and lab.

What Are Student & Instructor Responsibilities?

Instructor Responsibilities:

- We will treat you and your classmates with dignity and respect.
- We will be flexible to support your individual needs.
- We will provide resources and support for you to be successful.
- We will make ourselves available through multiple communication channels.

Student Responsibilities:

- You will treat us and your peers with dignity and respect, too.
- You will schedule time to complete the work.
- You will tell us what would help you most to overcome barriers.
- You will let us know when life gets in the way or if something is not clear.

Attendance:

1. Attendance for all class/lab is recommended for success.

2. It is important that you attend every class session. Otherwise, you will miss the many learning activities that we will engage in.
3. Any absence or tardiness should be reported to the course instructor.
4. **No cell phone use during lecture and lab unless emergency arises.**

Absence:

1. Owens realizes that circumstances beyond one's control may cause late arrival, early departure, or an absence (serious illness or accident for example).
2. In the event of an unforeseen circumstance, it is the student's responsibly to contact the course instructor immediately and appropriate documentation must be provided to the course instructor within 72 hours (about 3 days) of the student's return.
3. Late work is eligible for partial credit of 60%.
4. A planned absence may be requested for certain circumstances. If requested and granted, arrangements for a makeup test or exam must be made with the course director prior to the exam date.
5. Absence for three (3) class sessions may result in the lowering of the final grade by one letter grade. If you have an issue about not attending class on time and/or staying for the entire session, please meet with me to develop a plan so you can complete the class materials and lab assignments.

How Does the College Support Us? Students, please use this [Academic Support Services - Owens Community College](#) for a listing of support resources such as **Campus Resources, Campus Life, Getting Around Campus, and Security.** [Academic Success Centers - Owens Community College](#)

Dental Assisting Program Technology & Academic Integrity Policy:

Cell Phone & Electronic Device Policy

To promote a professional learning environment and ensure patient safety, **cell phones and personal electronic devices are not permitted during preclinical labs or clinical sessions.**

Policy Details:

- Cell phones, smart watches, tablets, earbuds, and similar personal devices **must be silenced and stored out of sight** at all times.
- Devices may **not** be used during lectures, labs, or clinic sessions unless **explicitly authorized by faculty** for instructional purposes.
- Phones may not be kept on desks, laps, pockets, or clinical countertops.
- **Photography, video, or audio recording** is strictly prohibited in lab and clinical areas unless prior written approval is granted by faculty.

- In clinical settings, personal devices pose **HIPAA, infection control, and professionalism concerns** and are therefore prohibited.

Violations:

- Violations could result in an informal resolution, coaching & formal written warning, corrective action assignment, or immediate permanent dismissal from all health programs (see Academic/Professional Standards Student Incident Report).

Examination & Quiz Technology Policy

To ensure academic integrity, **no personal electronic devices are permitted during exams or quizzes.**

Policy Details:

- Cell phones, smart watches, fitness trackers, earbuds, and any other electronic devices must be:
 - Powered off
 - Stored in a designated area away from the testing space
- Devices may not be on the student's person during testing.
- Only program-approved materials explicitly authorized by faculty may be used.
- Faculty may require students to place phones face-down at the front of the room or in secured storage.

Violation of this policy will be treated as academic misconduct, regardless of whether the device is actively used.

Academic Integrity & Cheating Policy

The Dental Hygiene Program maintains a **zero-tolerance policy for cheating.**

Cheating includes, but is not limited to:

- Possession or use of unauthorized materials during exams or quizzes
- Use of electronic devices or smart technology during testing
- Sharing or receiving test questions or answers
- Copying from another student or allowing another student to copy

- Using artificial intelligence, online resources, or stored information during assessments unless explicitly permitted
- Attempting to alter grades or exam records

Consequences:

- Immediate failure of the exam or quiz
- Possible failure of the course
- Referral for disciplinary action per institutional and program policies
- Repeated or severe violations may result in **dismissal from the program**
- Violations could result in an informal resolution, coaching & formal written warning, corrective action assignment, or immediate permanent dismissal from all health programs (see Academic/Professional Standards Student Incident Report).

Professional Expectations

As future healthcare professionals, students are expected to demonstrate behavior consistent with the ethical and professional standards of the dental hygiene profession. Failure to comply with program policies reflects unprofessional conduct and may impact academic standing and clinical eligibility.

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Class Assignments

Please note, all homework is due the day before class and all EAQ are due by midnight the day of class (except for weeks 1,2). Pay attention to the due dates for Quizzes and Tests. If homework, EAQ, Test, or Quizzes are late, no credit/grade will be given, but you will be required to complete homework, EAQ, Test and Quizzes.

Week	Lecture Topic	Assignment Homework / EAQ Due	Test/Quizzes	Lab
Week 1 DATE	Course Syllabus, Content, Calendar Lecture: Endodontics Chapter 54	Read Chapter 54 Homework worksheet and Key Terms		Demonstrate and practice root canal instrument tray set up Students practice endodontic procedure with student partners on typodonts
Week 2 DATE	Lecture: Oral Surgery- Chapter 56 Show surgical scrub video	Read Chapter 56 Homework worksheet and Key Terms Watch video on surgical scrub	Quiz 1: Endodontics due by DATE at TIME	Practice endodontic skill evaluation Surgical Scrub practice Identification and set up of Oral Surgery and Extraction Instruments

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Week 3 DATE	Lecture: Periodontics Chapter 55	Read Chapter 55 Homework: Worksheet and Key Terms	Quiz 2: Oral Surgery Due DATE at TIME	<u>Skill Evaluation 1: Endodontic Procedure</u> Suture Placement practice Surgical Scrub practice Identification and set up of Oral Surgery and Extraction Instruments
Week 4 DATE	Lecture: Implants Chapter 53 Implant videos	Read Chapter 53 Homework: Worksheet and Key Terms	Quiz 3 Periodontics Due by DATE at TIME	Practice periodontal dressings Practice Identification and set up of Oral Surgery and Extraction Instruments

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Week 5 DATE	Lecture: Removable Prosthetics Chapter 52 LISTEN TO RECORDED LECTURE REMOVABLE PROSTHETICS	Read Chapter 52 Homework: Key Terms TAKE TEST ONE IN LECTURE Endodontics, Oral Surgery, Periodontics, and Implants	Review PowerPoints and instrument ID Test 1: Endodontics, Oral Surgery, Periodontics, and Implants	Skill evaluation 2: Surgical Hand Scrub Practice periodontal dressings Practice Identification and set up of Oral Surgery and Extraction Instruments Suture Placement practice
Week 6 DATE	Lecture: Pediatric Dentistry Chapter 57	Read Chapters 57 Homework: Key Terms		Practice Stainless Steel Crown instrument ID and set up Practice periodontal dressings Skill Evaluation 4: Set up and identification of Oral Surgery and Extraction Instruments (instrument ID/check off, route through stations for skill eval like burs). Skill Evaluation 3: Assisting in suture placement

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Week 7 DATE	Lecture: Fixed Prosthetics Chapter 50	Read Chapter 50 Homework: Worksheet and Key Terms	Quiz 4: Pediatrics Due by DATE at TIME	Practice Stainless Steel Crown instrument ID and set up Intro/Practice Pulpotomy Skill Evaluation Skill Evaluation 5: Placing and Removing Periodontal Dressings
Week 8 DATE	Lecture: Cosmetic Dentistry	Homework: Worksheet and Key Terms		Practice Crown and Bridge Skill Evaluation Practice Pulpotomy Skill Evaluation Skill Evaluation 6: Stainless Steel Crown
Week 9 DATE	TBD	TBD	TBD	<u>TBD</u>

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Week 10 DATE	Test 2: Pediatrics, Fixed Bridges and Removable Prosthetics		Test 2: Pediatrics, Fixed Bridges and Removable Prosthetics	Practice Crown and Bridge Skill Evaluation Intro/practice cleaning removable appliances Skill Evaluation 7: Pulpotomy
Week 11 DATE	Lecture: Orthodontics Chapter 60	Read Chapter 60 Homework: Worksheet and Key Terms		Practice orthodontic procedures-placing and removing elastic rings and separators Skill Evaluation 9: Crown and Bridge Skill Evaluation 8: Cleaning removable appliances
Week 12 DATE	Public Health/EFDA		Quiz 5: Orthodontics Taking in class DATE at TIME	Practice orthodontic procedures-placing and removing elastic rings and separators

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Week 13 DATE	Test 3: Cosmetic Dentistry, Orthodontics Review for final exam Lecture?	Test 3: Cosmetic Dentistry, Orthodontics Review for final exam Lecture?	Test 3: Cosmetic Dentistry, Orthodontics Review for final exam Lecture?	Test 3: Cosmetic Dentistry, Orthodontics Review for final exam Lecture?		
Week 14 DATE	TAKE LECTURE FINAL			Review for lab final		
Week 15 DATE	Lab Final in class Starts at TIME	Lab Final-Dress in scrubs	Lab Final in class Starts at TIME	Lab Final-Dress in scrubs		
Week 16 DATE	RE-Take Final if less than 70%			Redo Lab Final if less than 70%		

Disclaimer: "The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course."