



OWENS
COMMUNITY COLLEGE

Course Syllabus
SEMESTER
School of Nursing and Health Professions

Introduction Information

<i>What is it? Here is the Answer!</i>	
Course Name:	OTA Professional Practicum II-X
Course & Section Number:	OTA 244-XXX OTA 244-CXX
Meeting Day(s) & Time(s):	
Credits:	3.5
Contact Hours:	2 Lecture, 36 directed practice minimum
Instructor's Name:	
Student Hours (Formerly Office Hours)	
& Location:	
OCC Phone:	
OCC Email:**	
Additional Contact Information:	

*Please call me (name); it is my preferred name. If you have a preferred name, please let me know so that I can use it. My pronouns are She and Her. Please let me know yours so that I can use them.

**Please only use your student OCC email to contact me.

Health & Safety Information:

Please note that while unlikely, there is a possibility courses might need to change the delivery method due to public health concerns. If this happens, the college will communicate any changes via email and/or other communication methods.

If you are not able to come to class because you are ill, please let me know as soon as possible. When possible, class materials will be available through Blackboard, Teams or Zoom. I will do my best to make special arrangements for you to make up the work you missed, if practicable.

Currently, masks are permitted to be worn on campus and in the classroom, but not required; however, this requirement may change depending on circumstances. If changes to the course delivery method are made, you will be informed via email and/or other communication methods as appropriate.

Classroom Admittance:

OCC classes (e.g., traditional, land-based, laboratory, hybrid, asynchronous online, synchronous online) shall only be attended by the officially registered OCC students, instructor of record, guest lecturer, or substitute. Visitors are not permitted to be in the classroom and should not be invited to attend or participate in the class. See [FERPA](#) for specifics.

Classroom Attendance:

WEB: for all traditional online classes, also known as Asynchronous classes, the student attends at any time and day for instruction.

Technology, Lab Requirements, & Files:

Student Data Files:

Student data files links are in the Blackboard.

General Information:

Student Code of Conduct:

All students are expected to follow Owens Community College's [Student Code of Conduct](#), which includes academic honesty, encompassing plagiarism. See the [Board Policy](#) for more information.

Anti-Discrimination and Harassment & Title IX/Sexual Misconduct:

All students, faculty, and staff are expected to follow Owens Community College's [Anti-Discrimination and Harassment Policy](#) and the College's [Title IX Policy](#)/Sexual Misconduct Procedures and Guidelines. The College strictly prohibits and will not tolerate harassment, discrimination, intimidation, or hostile/offensive working or learning environments.

Religious Accommodations:

A student seeking an accommodation for an absence permitted under Ohio's Testing Your Faith Act must provide the instructor with a **written email** notice with the specific dates for an absence, and must do so not later than fourteen (14) days after the first day of instruction. **Alternative accommodations are not retroactive, and no academic penalty will be imposed for an absence under the policy***. The request for an alternative accommodation will be kept confidential. Students with questions about a religious accommodation under Ohio's Testing your Faith Act may contact the College's Office of Academic Affairs: provost@owens.edu.

*The policy may be found on the Owens website: [3358:11-2-63 Accommodation](#) for a Student Absence for the Observance of Religious Beliefs and Practices Policy

Document Collection:

Throughout the semester, your instructors may ask for a variety of assignments including tests and/or quizzes for student learning of general education or program assessment. Please save all your class materials until the end of the semester.

What Will I Learn in This Course?

Catalog Description:

As students engage in the process of service delivery during this second Level 2 fieldwork, they experience the operations of service management and develop mastery of entry-level OTA practice skills. This course is designed to facilitate reflection, collaboration, and further investigation into the components of service management, ethics, standards of practice, theory application, and transition into the role of entry-level practitioner. Students will participate in topical, analytical and integrative practice discussions prior to graduation and taking the NBCOT examination.

Prerequisites:

OTA 242

Completion of all academic coursework prescribed for semesters one through four. This course must be completed within 12 months following the completion of the fourth semester of study. NOTE: Students are required a minimum of the equivalent of full-time level II fieldwork. For this reason, it is recommended that students do not participate in outside employment during this course.

Course Materials:

*If a **print book, e-book, or access code** is required for class, you can access the Owens Community College e-Campus Bookstore by accessing the online link, called “Find Books” on the course schedule for each course section. See the example below.*

OTA244-225	OTA Professional Prac II-B			3.5	\$110	24	16
2026 Spring Second 8 Week Courses	2026-03-16 - 2026-05-07	Online - Traditional	[Course Info] [Find Books]				
	2026-03-16 - 2026-05-07	Barbara Seguine	Lecture	Web Based Course			
Fee Breakdown: Course Materials \$50.00 -- Web Course Fee \$60.00							
Last day to add: Mar 15, 2026 -- Last day to drop: May 07, 2026							
Refund deadlines: Mar 18, 2026 (100%) -- Mar 23, 2026 (60%) -- Mar 26, 2026 (50%)							
Requires computer and internet access.							

OTA244-C02	Clinical OTA Professional Prac II-B	0	\$02416
2026 Spring Second 8 Week Courses	2026-03-16 - 2026-05-07	Face-to-Face	[Course Info] [Find Books]
	2026-03-16 - 2026-05-07	Maria Reinbolt	ClinicalOff-Campus Toledo
Last day to add: Mar 15, 2026 -- Last day to drop: May 07, 2026			
Refund deadlines: Mar 18, 2026 (100%) -- Mar 23, 2026 (60%) -- Mar 26, 2026 (50%)			
Class meets M T W R F 8 am to 3 pm.			

Institutional General Education Competencies:

Upon completion of an Owens Associate Degree students will...

- **Communicate:** Students will communicate effectively.
- **Analyze, Synthesize, and Evaluate Information (Research):** Students will apply research skills and tools, as well as analyze, synthesize, and evaluate information.
- **Think Critically:** Students will think critically.
- **(be) Exposed to Different Perspectives:** Students will be exposed to views different than their own.

Program Outcomes:

The OTA program is designed to prepare highly competent occupational therapy assistants for service delivery in school systems, mental health centers, community agencies, nursing homes, hospitals, home health agencies, private practice, etc. Under the supervision of an occupational therapist, the occupational therapy assistant carries out a treatment program to facilitate maximum life satisfaction and independent functioning for people of all ages. An occupational therapy assistant can treat individuals with possible mental, physical, emotional, or developmental disabilities.

The dynamic nature of contemporary health and human services delivery systems requires the occupational therapy assistant to possess basic skills as a direct care provider, educator, manager, leader, and advocate for the profession and the consumer.

Curricular Theme I: Practice Proficiency

The Occupational Therapy Assistant graduate will demonstrate the ability to:

1. Apply Competent Practice* Effectively perform the role of an Occupational Therapy Assistant in various settings, using evidence-based practice to meet the diverse needs of clients.
2. Engage in Emerging and Non-Traditional Practice: Identify and participate in emerging and non-traditional areas of practice within occupational therapy to meet community needs.

3. **Appreciate Cultural Diversity:** Demonstrate cultural awareness and sensitivity, showing a willingness to explore and appreciate the diversity of clients, communities, and work environments.
4. **Collaborate Across Disciplines:** Work effectively with other healthcare professionals to provide comprehensive, team-based client care.
5. **Integrate Research and Evidence:** Utilize research and evidence-based resources to inform clinical decision-making and enhance occupational therapy interventions.

Curricular Theme II: Advocacy Proficiency

The Occupational Therapy Assistant graduate will demonstrate the ability to:

1. **Advocate for Occupational Therapy:** Actively promote the profession and the distinct value of occupational therapy services in diverse settings.
2. **Identify Service Development Opportunities:** Recognize and respond to service development opportunities, particularly in underserved or marginalized populations.
3. **Participate in Professional Organizations:** Engage in professional organizations to advance occupational therapy practice, contribute to advocacy efforts, and remain current with trends in the field.

Curricular Theme III: Lifelong Learning Proficiency

The Occupational Therapy Assistant graduate will demonstrate the ability to:

1. **Develop a Professional Self-Image:** Cultivate a confident and adaptable professional identity as an occupational therapy assistant, prepared to face the evolving demands of the field.
2. **Assess Learning Needs:** Regularly perform self-assessments to identify personal and professional learning needs to ensure continuous growth and skill development.
3. **Use Technology for Growth:** Leverage technology and digital resources to stay updated on advancements in the profession and as tools for professional development.
4. **Maintain a Spirit of Inquiry:** Foster a curiosity-driven approach to learning and practice, continually seeking knowledge and solutions to improve client care.

Curricular Theme IV: Service Proficiency

The Occupational Therapy Assistant graduate will demonstrate the ability to:

1. **Promote Healthy Lifestyles:** Advocate for and support the adoption of healthy occupations and lifestyles in local communities.
2. **Integrate Occupation into Health Promotion:** Incorporate occupation-based interventions as a core component of health promotion strategies at the individual, family, community, and population levels.
3. **Deliver Evidence-Based Interventions:** Provide occupation-based, evidence-driven interventions that address the specific needs of individuals, families, communities, and broader populations.

These outcomes reflect the program's commitment to preparing OTA graduates with the knowledge, skills, and attitudes needed for proficiency in practice, advocacy, lifelong learning, and service.

Course Objectives:

1. **Demonstrate Mastery of Entry-Level OTA Skills**
Successfully apply occupational therapy principles, assessments, interventions, and service management strategies in a real-world clinical setting during Level II fieldwork.
2. **Analyze and Apply Standards of Practice and Regulations**
Interpret and implement relevant laws, regulations, and standards of practice governing occupational therapy service delivery to ensure ethical and effective care.
3. **Engage in Reflective and Collaborative Practice**
Participate in reflective discussions and collaborative learning activities to enhance critical thinking, professional reasoning, and integration of theoretical knowledge into practice.
4. **Transition into the Role of an Entry-Level Practitioner**
Demonstrate readiness for professional practice by integrating fieldwork experiences, service management skills, and professional behaviors essential for a successful transition to an OTA role.

Course Objectives and Student Learning Outcomes:

Student Learning Outcomes: 2023 ACOTE Standards for Associate-Degree-Level Educational Program for the Occupational Therapy Assistant

Standard	Outcome	Assessment
B.2.2.	Apply knowledge of occupational therapy history, philosophical base, theory, and sociopolitical climate and their importance in meeting society's current and future occupational needs as well as how these factors influence and are influenced by practice.	Evolution of OT assignment
B.2.9.	Create and implement a plan to address individualized personal and professional responsibilities that are consistent with current accepted standards and long-term professional	Professional Development Plan assignment

	goals. The plan must address the following: • Personal well-being. • Alignment with current accepted norms in occupational therapy practice. • Advocacy related to clients, occupational therapy, or the role of the occupational therapist or occupational therapy assistant. • Long-term career objectives. • A strategy to evaluate, refine, and update the plan over time.	
B.4.3.	Demonstrate knowledge of various reimbursement systems and funding mechanisms (e.g., federal, state, local, third party, private payer), appeals mechanisms, treatment/diagnosis codes (e.g., CPT®, ICD, DSM® codes), and durable medical equipment coding (e.g., HCPCS) and documentation requirements (e.g., equipment justifications) that affect consumers and the practice of occupational therapy. Documentation must effectively communicate the need and rationale for occupational therapy services.	Reimbursement Systems DB
B.4.4.	Understand the business aspects of practice including, but not limited to, the development of business plans, financial management, reimbursement, program evaluation models, strategic planning, and liability issues under current models of service provision including providing services on a contractual basis.	Liability and Contractual work DB
B.4.5.	Demonstrate knowledge of applicable national requirements for credentialing and requirements for licensure, certification, or registration consistent with federal and state laws.	NBCOT Prep modules

B.4.8.	Participate in ongoing processes for quality management and improvement (e.g., outcome studies analysis and client engagement surveys) and implement program changes as needed to demonstrate quality of services.	Peer Review assignment
B.4.9.	Define effective, competency-based legal and ethical supervision of occupational therapy assistants and non-occupational therapy personnel.	Supervision Strategies DB

What Will Our Classroom Environment Be Like?

Respectful Class Communication:

In order to learn, we must be open to the views of people different from ourselves. In this time we share together over the semester, please honor the uniqueness of your fellow classmates and appreciate the opportunity we have to learn from one another. Please respect each other's opinions and refrain from personal attacks or demeaning comments of any kind. Finally, remember to keep confidential all issues of a personal or professional nature that are discussed in class.

Inclusion (or DEI) Statement:

Respect for Diversity: It is my intent that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups.

How Will Your Grade Be Determined and What Are the Major Assignments for the Semester?

Fieldwork Assignment Guidelines

The student may be assigned additional work to fulfill Fieldwork requirements and objectives from their particular site. These additional assignments are not reflected in the course grade, however, may impact a student's final score on the Level II Fieldwork Performance Evaluation for the Occupational Therapy Assistant Student.

Fieldwork requires forms to be complete for a final course grade. In order to receive grades for following forms and a final course grade:

- forms that have signature lines must be signed to be considered for course points
- forms must be completed in format requested
- Performance Evaluation by Supervisor(s) & Student must be signed

Assignment Guidelines

- Rubrics and assignment guidelines can be found on Blackboard. Points and percentages for each assignment are in the syllabus.
- Due Dates (Tests, quizzes, assignments): All dates for assignments and tests are listed on the syllabus course calendar. All tests and quizzes will be administered on Blackboard and taken during the designated class time.
- HIPAA, confidentiality, and ethical standards supersede all assignments to protect client / consumers / patients. Please refer to "Student Code of Conduct" section located in this syllabus. Review the "Academic/Professional Standards Student Incident Report" in the Handbook.
- Students are responsible for all missed assignments. Turn in assignments must be turned in at the beginning of class on due dates posted in the syllabus. Blackboard assignments are to be completed in PDF or Microsoft Office (Word, Excel, PowerPoint, etc.) formats by time and date posted in the syllabus, (by 11:59 p.m., unless otherwise specified).

- Late Work: When Blackboard submissions are not in the appropriate location or format, and not corrected before grading process begins, the score will be a 0%. o Assignments turned in after the due date and up to 1 week late, with prior notice to instructor, expecting the assignment receives a passing score, will receive the lowest passing score of 74%. All other assignments will need to be turned in and will receive a 0% after 1 week late.

Blackboard

The course syllabus, lecture objectives and lecture handouts will be available on the course's campus Blackboard web site, accessible by students registered for the course through the Owens' website: www.owens.edu.

Grading / Feedback of assignments, presentations, competencies, tests, and quizzes will be graded and returned within 10 business days of the due date or entire class' completion as in presentations. No assignments will be graded and returned before the due date for the assignment. It is faculty's responsibility to return thorough feedback during student's learning process, while it is the student's responsibility to read the feedback throughout the semester. Feedback is a reciprocal process, and can be found in your Black Board "My Grades" online, using a computer. Feedback is not accessible through a mobile application.

Discussion Board (DB) & Topics

Blackboard posts and discussion should be thought provoking, professional and relevant to the topic presented and related to practice in FW and didactic information presented in the entire curriculum. Details of postings and discussions are found in Blackboard.

Performance Evaluation

Students will be graded collectively by faculty, service-learning site supervisors including fieldwork, and self each semester on the Performance Evaluation. This same form will be used by fieldwork sites the fourth and fifth semester. Students must complete one form per course honestly and being self-aware. Students must submit a written action plan per instructions in the form, and forms must be signed by student and fieldwork supervisor(s) (at least one per course) to be considered for course points.

Self-Assessment

Self-Assessments are designed to be a journal and reflection of Fieldwork experiences. There are routine questions posed for students to reflect upon. Content in didactics, fieldwork exposure, treatments are some of the topics in the self-assessment. One self-assessment is due on dates listed in the syllabus for each Level II rotation. Questions should be answered in detail but be brief. This information can be shared with FW Supervisors to enhance their understanding of what the student is learning during the FW rotations. They may require additional submissions and via email or handed in. Please ask them their preference.

Instructor Discrepancies:

- If at any time throughout the semester you have a problem with the course and/or instructor, contact the instructor. If the issue cannot be resolved after discussion with the instructor, see the Dean of Nursing and Health Professions.

Final Grading Scale -

Assignments – Level II B	Points & %
Pass the OT Modules 5-8 @ 2.5pts.each	10
Evolution of OT	15
Professional Development Plan	10
Quality Assurance Peer Review/TX Plan Review	10
Liability Discussion Board	5
Supervision Discussion Board	5
Reimbursement Discussion Board	5
Reflective FW Journal X8 @ 5 pts. each	40
FW Forms are not graded but must be turned in to complete course. Refer to OTA 244-C02 Blackboard shell.	
Weekly time sheets	0
Midterm Performance Evaluation - Supervisor	0
Midterm Performance Evaluation - Student	0
Fieldwork Data Form	0
Performance Evaluation – Supervisor	0
Performance Evaluation - Student	0
Student Evaluation of FW Experience (SEFWE)	0
Total Points Possible	100

Grading Procedure:

Grades will be calculated on the following scale:

93-100%	A
83-92%	B
76-82%	C
60-75%	D
59% and below	F

What Are Student & Instructor Responsibilities?

• **Attendance:** If class needs to be canceled for any reason, I will notify students as soon as possible by email announcement.

• **Grading assignments:** Assignments that are submitted by the due date will be graded and returned/recorded in the grade center within 5 days. Assignments that are submitted after the due date may take up to 8 days before I am able to grade it.

• **Answering emails:** I will do my best to respond to your emails within 24 hours on weekdays and within 48 hours on weekends. I check my email several times a day. (I will post on the Announcements on Blackboard, if I am not going to be able to check my email for extended periods of time during a day or days.) Please only use your Owens email account to contact me.

• **Student hours:** These posted times are designated for me to be available to meet with and assist you, outside of normal class time, with any concerns/questions you may have regarding this course or program.

• **Facilitating successful completion of the course:** I encourage you to ask questions and share relevant experiences—learning is a two-way street! If it fits, bring it up in class; if not, feel free to visit during student hours or email me. I'll reach out if needed and connect you with campus resources when appropriate. I know life is busy, so stay engaged with the material, and if you need study tips, Owens has great resources to support you!

Student Responsibilities/Expectations:

- **Attendance:** While this course does not have scheduled meeting times, regular participation is expected. You must engage by completing assignments, discussions, and activities by their deadlines. Consistent progress is essential for success. If you anticipate any challenges, please communicate with me as soon as possible.
- **Assignment submission** (format, etc.): Students are to be familiar with the assignment calendar and how to submit assignments. If you are unable to complete an assignment on time, please contact your instructor as soon as possible to discuss options.
- **Late Work:** When Blackboard submissions are not in the appropriate location or format, and not corrected before grading process begins, the score will be a 0%.
Assignments turned in after the due date and up to 1 week late, with prior notice to instructor, expecting the assignment receives a passing score, will receive the lowest passing score of 74%. All other assignments will need to be turned in and will receive a 0% after 1 week late.
- **Contacting the instructor:** The instructor has provided his/her email and phone contact. Please include the course and section number, as this may not be the only class your instructor is teaching.

Fieldwork preparation and Forms (More details in the OTA244-C02 Blackboard shell)

Health requirements: You must bring your health documents to your sites to protect your confidential information. This includes current versions of:

- Physical
- Flu
- Vaccine documentation (Health Requirements for Affiliating Students) one page form
- BCI/FBI
- CPR cards
- Any additional documents/records/files

Fieldwork forms / documents:

- Check the syllabus for points and due dates related to each document
- OTA Student Orientation BB for actual forms to use to complete.

Students should review and bring before starting:

Refer to OTA Student Orientation BB shell

- PE (you should provide your FW supervisor an electronic and/or printed copy)
- SEFWE
- FWDF
- Timesheet – Level II
- Level II Guide
- Any other documents

The forms STUDENTS fill out:

- SEFWE (start week 1)
- FW Student Self-Assessment (start week 1)
- Update FWDF (use more current in OTA Student Orientation BB under sites), collaborate with site and look at the rubric on what needs updated.
- Timesheet
- PE (student completed on self)

SUPERVISORS should complete:

- Sign all forms, where required.
- Complete a Midterm and Final PE on the student.

Academic and Student Support

Students please use this [link](#) for a listing of support resources such as **Campus Resources, Campus Life, Getting Around Campus, and Security.**

Pass the OT

Module Five: Neurological Conditions & Interventions, Wheelchair, Mobility, Building Standards, Community Rehab, Vocational Rehab, Driver's Rehab, Ergonomics, Adaptive Equipment and Assistive Technology.

Module Six: Psychosocial Conditions & Interventions, Groups and Group Dynamics, Allen's Cognitive Level (ACL), and Activities of Daily Living.

Module Seven: Review: Pediatrics, Hands, ACL, Mental Health, Adaptive Equipment, etc.

Module Eight: Final timed Exams. Discusses exam prep on the day of the exam, as well as techniques to reduce exam anxiety.

Class Assignments

Week/Date	Topic/Readings/Preparation	Assignments Due
1 DATE	○ Start FW Level II-B rotation ○ Begin Pass the OT: Module Five ○ Begin Professional Development Plan Quick Tracker ○ Begin Evolution of OT assignment due April 3	Due DATE at TIME ○ Reflective FW Journal 1
2 DATE	○ Continue work on Evolution of OT ○ Begin Peer Review Assignment	Due DATE at TIME ○ Reflective FW Journal 2 ○ Pass the OT Assessment Module 5 ○ Professional Development Plan due
3 DATE	○ Begin Pass the OT: Module Six	Due DATE at TIME ○ Reflective FW Journal 3 ○ Evolution of OT Assignment
4 DATE		Due DATE at TIME ○ Reflective FW Journal 4 ○ Peer Review assignment

Week/Date	Topic/Readings/Preparation	Assignments Due
5 DATE	○ Begin Pass the OT: Module Seven ○	Due DATE at TIME ○ Reflective FW Journal 5 ○ Liability and Contract Work Discussion Board
6 DATE	○ Mandatory AT Fair Attendance at Owens: DATE	○ Due DATE at TIME Assessment and Study Plan for Pass the OT Module Seven ○ Reflective FW Journal 6 ○ Supervision Strategies Discussion Board
7 DATE	○ Begin Pass the OT: Module Eight	Due DATE at TIME ○ Reflective FW Journal 7 ○ Reimbursement Discussion Board
8 DATE		Due DATE at TIME ○ Assessment and Study Plan for Pass the OT Module 8 ○ Reflective FW Journal 8

Disclaimer: "The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course."